

RESOLUTION

A RESOLUTION TO ADOPT HEALTH INSURANCE BENEFITS FOR THE EMPLOYEES OF THE CITY OF ORANGEBURG EFFECTIVE JANUARY 1, 2017 AND REPEALING ANY CONFLICTING RESOLUTION OR ORDINANCE

WHEREAS, by Resolution of Orangeburg City Council dated November 17, 2015 certain retirement and health insurance benefits of City employees were adopted; and

WHEREAS, the City by said Resolution retained and reserved the right to review, amend or change said benefits, with or without cause; and

WHEREAS, City Council has reviewed its present benefits and finds that for financial reasons it is now necessary to amend and change the present health insurance benefits provided its employees and retirees.

NOW THEREFORE BE IT RESOLVED, by City Council duly assembled this 20th day of December, 2016, that subject to the City's right in its discretion to amend, change, discontinue or abolish in whole or in part, the conditions, qualifications and requirements of all past, present and future employees of the City of Orangeburg, including retired and disabled employees of said City (hereinafter referred to as "employees") as of January 1, 2017 to obtain health insurance benefits from the City are set forth and shown on Exhibit A attached hereto and made a part hereof by reference. The amended rates, benefits and conditions of eligibility as referenced therein shall be prospective and not retroactive. Said health insurance benefits shall be continuously reviewed and may be amended, changed, discontinued or abolished after each review.

BE IT FURTHER RESOLVED, that regardless of any prior review the health insurance benefits of employees shall be defined, revised, reviewed, established and adopted annually by resolution of the City of Orangeburg and its Department of Public Utilities.

BE IT FURTHER RESOLVED, that any amendment, change, discontinuation or abolishment shall be effective upon adoption by City Council and notice of same after adoption shall be provided to employees within forty-five (45) days after adoption.

The City of Orangeburg is committed to reviewing its personnel policies and procedures and its health insurance benefits as needed. Accordingly, the policies and benefits of employees are subject to review, amendment, change or abolishment at any time, at the discretion of City Council; thus benefits may be increased, decreased or abolished at any time, with or without cause.

Any term, condition or limitation contained in any existing ordinance or resolution in conflict with this Resolution is repealed in its entirety.

RESOLVED BY City Council duly assembled this 20th day of December, 2016.



Michael C. Butler
MAYOR

Jandra P. Krotts

Zimmerman Keist

Bernard Hane

MEMBERS OF COUNCIL

ATTEST:

[Signature]
CITY CLERK

THIS IS NOT A CONTRACT

**HEALTH INSURANCE BENEFITS
CALENDAR YEAR 2017
Exhibit A**

The within benefits may be increased, decreased or abolished at any time, with or without cause.

Definitions:

“Dental, Vision and Term Life”, collectively and individually, is defined as the insurance benefits provided by the City of Orangeburg and administered by BlueCross BlueShield (BCBS) of South Carolina and Companion Life.

“Employees” are defined as all City of Orangeburg employees, including employees of the Department of Public Utilities.

“Dependent” is defined as an individual who is an employee’s spouse: Is a lawful spouse or; a former spouse who is required to be covered by a divorce decree. Dependent is also defined as an employee’s child: Is a child under the age of 26 which includes a natural child, adopted child, foster child, stepchild, or child for whom an employee has custody or legal guardianship unless child has other federal or state insurance coverage. The term “child” also includes an incapacitated dependent, a child who is on a medically necessary leave of absence, a child of a divorced or divorcing employee who, under a qualified medical child support order, has a right to enroll under the employer’s group health plan. The term “child” does not include the spouse of an eligible child. Under the Patient Protection and Affordable Care Act and the Health Coverage and the Education Reconciliation Act, a child does not include an individual who is eligible for other employer sponsored coverage if the group health plan is grandfathered plan beginning for plan years before January 1, 2015.

“Health Insurance Benefits” are defined as medical, vision, hospitalization and prescription drug benefits available to active full-time employees of the City and provided by the City of Orangeburg and administered by insurance providers under contract with the City.

“1500 HSA” plan is the 2017 Preferred Blue Plan-HDHP administered by BlueCross BlueShield of South Carolina.

“500 PPO” plan is the 2017 Preferred Blue Plan administered by BlueCross BlueShield of South Carolina.

“TERI” is defined as the Teacher and Employee Incentive Program administered by the South Carolina Retirement System.

Active Employees

Active Full Time Employees

The City of Orangeburg (hereinafter referred to as “City”) will provide medical, hospitalization, prescription drug, dental and vision insurance and (\$15,000) term life insurance to active full-time employees with 100% of the premiums paid by the City. The insurance is offered through providers chosen by the City. New employees are eligible to be covered at the beginning of the month following 30 days of continuous employment. Terminated employees are only covered until their last day of employment. Councilmembers, City Administrator, Manager of the Department of Public Utilities, and the City Attorney are considered active full-time employees for purposes of qualifying for health insurance benefits.

Dependents of Active Full Time Employees

Dependents, as defined by the insurance providers, are eligible for dependent Health Insurance Benefits, with the City contributing up to the following dollar amounts towards the premium costs and the employee paying all additional costs and premiums, including any future increases:

\$ 277.00 per month for spouse coverage for the BCBS 500 PPO plan
\$ 241.00 per month for spouse coverage for the BCBS 1500 HSA plan
\$ 192.00 per month for children coverage for the BCBS 500 PPO plan
\$ 167.00 per month for children coverage for the BCBS 1500 HSA plan
\$ 383.00 per month for family coverage for the BCBS 500 PPO plan
\$ 333.00 per month for family coverage for the BCBS 1500 HSA plan

The above City contributions to the dependent portion of the premium are capped as of January 1, 2013.

Dependent Dental, Vision and Companion Term Life (\$5,000) insurance may be obtained with the employee paying 100% of the premium cost. Dependents of new employees are eligible to be covered at the beginning of the month following 30 days of continuous employment of the employee. Dental and Vision for dependents of terminated employees are only covered until their last day of employment of the employee. Dependent premiums for Dental, Vision and Companion Term Life Insurance (\$5,000) are as follows:

Dental:

\$ 29.64 per month for spouse coverage for the Dental plan
\$ 37.96 per month for children coverage for the Dental plan
\$ 70.24 per month for family coverage for the Dental plan

Vision:

\$ 3.00 per month for spouse coverage for the Vision plan
\$ 4.00 per month for children coverage for the Vision plan
\$ 7.00 per month for family coverage for the Vision plan

Companion Term Life Insurance (\$5,000):

\$ 1.00 per month for any number of dependents covered under the Companion Term Life Insurance

Dependents of current active full-time employees are eligible to be added or dropped during the City's annual enrollment period or as defined by law. All dependent coverage will be subject to the then terms and conditions of the City's benefit package being offered to dependents and the terms and conditions of the insurance policy or policies of the then insurance provider.

Employees who select medical coverage under the BlueCross BlueShield 1500 HSA plan will forfeit all other benefits referred to herein, but will receive the following amounts deposited quarterly into their Health Saving Account (hereinafter referred to as "HSA" account).

\$150 per month for active full-time employee coverage only
\$180 per month for active full-time employee and spouse coverage
\$175 per month for active full-time employee and children coverage
\$185 per month for active full-time employee and family coverage

Spouses of active full-time employees who are eligible for Health Insurance Benefits and/or Dental, Vision and Term Life with their employer(s), regardless of coverage limits or conditions, must select and obtain coverage under their employer's plan or plans before they can become eligible for coverage under any City plan which, if selected, will be secondary insurance.

Effective January 1, 2016, all employees and dependents over the age of 2 years which are covered by one of the City's Health Insurance Benefits Plans will be entitled to use the employee clinic operated by HealthStat, Inc. All covered members who elect to use the clinic must conduct an initial health risk assessment. There is no charge for members covered by the BCBS 500 PPO Plan. There is required co-pay for members covered by the BCBS 1500 HSA Plan.

Effective January 1, 2016 and thereafter; employees or any dependent of an employee covered by the City's Health Insurance Benefits who uses tobacco products shall be subject to a surcharge of \$50 per employee per month. Employee will be subject to this surcharge for the full calendar year if they or their dependent is a tobacco user during any part of the year. The employee is subject to repay the employer for this surcharge if they willfully disregard rule or fail to properly notify employer.

Effective January 1, 2017 and thereafter; Adult plan participants covered by the City's Health Insurance Benefits shall be required to participate in the City's wellness plan which requires the participant to undergo an annual Health Risk Assessment administered by HealthStat, Inc. or the equivalent of same by participant's primary care provider, within the first three months of the plan year (January – March). Adult plan participants who fail to undergo this Health Risk Assessment shall be charged a \$20 per month surcharge in addition to the plan premium.

Effective January 1, 2017 and thereafter; active full-time employees covered by the City's Health Insurance Benefits shall be eligible for a City paid subsidy of \$5 per month for individual monthly dues and \$10 per month for family dues participation at the Orangeburg YMCA. Employees must agree to pay the YMCA dues through payroll deduction at the time of open enrollment and must maintain membership for the full calendar year.

Eligibility for Post Employment Benefits

Present Active Full Time Employees last hired prior to June 1, 1993

These employees may be eligible for the continuation of Health Insurance Benefits and Dental and Vision insurance coverage if they meet one of the following:

- a. The employee has 15 years employment with the City and is over age 65.
- b. The employee has 20 years employment with the City and is over age 60.
- c. The employee has 25 years employment with the City.
- d. The employee has 25 years employment with the City Department of Public Safety.
- e. The employee has 28 years of service under the SC Retirement System; with at least 15 years of continuous employment with the City.
- f. The employee has 25 years of service under the SC Police Retirement System; with at least 15 years of continuous employment with the City.

Present Active Full Time Employees last hired on or after June 1, 1993 and before January 1, 2010

These employees may retire with the City and be eligible for continuation of Health Insurance Benefits and Dental and Vision if an employee meets the following condition.

- a. The employee works 25 years for the City.

State of South Carolina TERI Retirement Program

Years of employment with the City while participating in the TERI program are included in employee tenure calculation for Post Employment Benefits eligibility.

Active Full Time Employees Retired under the SC Retirement System or SC Police Retirement System

Total years of City employment of an active full-time employee who has retired under either the SC Retirement System or the SC Police Retirement System are included in employee tenure calculation for Post-Employment Benefits eligibility.

Retirees with Post Employment Benefits

Retiree Insurance

The City will pay the entire cost of a retired employee's Health Insurance Benefits being provided active full-time employees of the City once the retired employee reaches the age of 60 and until the employee reaches the age of 65. Prior to reaching the age of 60, the employee must pay the full premium and cost of his or her Health Insurance Benefits being provided as an active full-time employee of the City. Retirees of the City will be allowed to participate in Dental and Vision insurance of the City if permitted by the insurance provider and provided the retired employee pays the full premium and cost of coverage.

Retirees over the age of 65 and/or their spouses over the age of 65 are eligible to receive any enhanced Medicare or Medicare supplemental plan being provided by the City. The City will pay up to \$100 per month towards an HRA for the retiree to be used for insurance coverage and/or for HRA approved medical expenses for the Retiree and /or spouse. The above City contributions are capped as of January 1, 2013. The City contribution of \$100 per month ends upon the death of the retired employee, however, the spouse may elect to remain on the enhanced Medicare or Medicare supplemental plan being provided by the City with the spouse responsible for paying the entire cost thereof.

The Retirees under the age of 65 are also eligible for the continuation of Health Insurance Benefits and Dental and Vision for dependents. The retiree will be responsible for the entire cost of the Health Insurance Benefits dependent coverage and the entire cost of the Dental and Vision retiree and dependent coverage. Once the retiree attains the age of 65 years, the retiree may continue Dental and Vision coverage for both the retiree and dependents, but must pay the entire cost of any such coverage.

A Retiree must elect coverage at the time of retirement. Failure to make an election for available retiree, spouse or dependent coverage upon retirement shall constitute a waiver and forfeiture of all retiree Health Insurance Benefits, including Dental and Vision insurance provided by the City.

Retirees (excluding TERI employees) returning to full time employment with the City will be required to pay fifty (50) percent of premiums for employee coverage of medical, dental and vision insurance regardless of age of employee or other terms previously expressed in this paragraph.

Spouses of Deceased Retirees

Spouses of deceased retirees, who are receiving Group PPO Health Insurance Benefits from the City at the death of a retiree, may continue the insurance coverage then in existence, and shall continue up to the age of 65 and shall pay the required premium while covered.

Retirees with No Post Employments Benefits

Employees hired on or after January 1, 2010

These employees upon retirement or termination will not be provided and may not continue any benefits referred to herein, including without limitation, Health Insurance Benefits, and Dental, Vision and Term Life.

Election to HSA Plans

Current active full-time employees who elect to be covered under a City's HSA medical insurance coverage waive any future rights to be eligible for any benefits referred to herein, including without limitation, Health Insurance Benefits and Dental, Vision and Term Life upon termination of or retirement from employment. However, an employee may return to coverage under the standard 500 PPO plan, however all post employment benefits remain forfeited and shall not be reinstated.

Spouse & Dependents, over 65, of Active Full Time Employees, Who Would Qualify as a Dependent

Spouse and Dependents, over the age of 65, of active full-time employees are eligible for the standard dependent 500 PPO insurance plan or the Medicare Advantage Plus plan. Spouses and dependents shall be subject to the same restriction for spouse eligibility referred to above if coverage is available at their place of work.

Active Full Time Employees on FMLA Leave or Long Term Disability

The City will continue to pay the monthly health and dental insurance cost of an employee who is placed on long-term disability or Family Medical Leave for a period of three (3) months following the last month worked. Upon expiration of three (3) month the employee has the option of continuing health and/or dental coverage (COBRA) at his own expense for a period of 18 months or up to 29 months (if totally disabled as defined by the Social Security Administration). COBRA coverage ceases once the employee becomes eligible for Medicare or Medicaid.

Dependent medical, dental, vision and life insurance shall remain in force on dependents for a period of up to three (3) months starting with the month following the last month worked by the employee. The City will continue to pay the same portion of the dependent coverage in effect while the employee was an active full-time employee of the City. The employee will continue to pay his portion of the premium for dependent coverage. Dependents will have the same option as an employee of continuing coverage under COBRA after this three-month period.

The employee or dependent must make arrangements for the payment of the employee's portion of the health insurance benefits premiums for the three-month period to be paid weekly, semi-monthly, or monthly.

If COBRA is elected after this three-month period, employee will make full premium payments the first of each month, payable to the City.

**A RESOLUTION TO SUPPORT THE MUNICIPAL ASSOCIATION
2017 LEGISLATIVE ADVOCACY INITIATIVES**



- BE IT RESOLVED,** cities and towns in South Carolina are the government closest to the people providing the core services residents and businesses demand for an exceptional quality of life; and,
- WHEREAS,** hundreds of municipal officials from across the state collaborated to identify challenges at the municipal level; and,
- WHEREAS,** these challenges can be addressed through a comprehensive approach that includes changes to state law, training from experts, research and collaboration with stakeholders; and,
- WHEREAS,** the Municipal Association identified five advocacy initiatives based on the feedback from local officials including encouraging business growth and development, providing quality services, increasing law enforcement training, repairing roads and reducing blight; and,
- WHEREAS,** implementing standardized business licensing practices saves businesses time and supports local economic growth; and,
- WHEREAS,** cities and towns need dependable and consistent revenue sources to support the efficient and effective delivery of municipal services; and,
- WHEREAS,** supporting reliable funding for the Criminal Justice Academy in order to make more training opportunities available to law enforcement officers and increasing funding for body-worn cameras. Increased funding for quality training will result in safer streets and communities; and,
- WHEREAS,** repairing and maintaining existing roads and infrastructure is about encouraging and supporting statewide economic development with infrastructure that can accommodate new industry and support existing industry; and,
- WHEREAS,** dilapidated structures pose a public safety threat in municipalities of all sizes; and,
- WHEREAS,** the City of Orangeburg supports the agenda set forth by the Municipal Association of South Carolina Board of Directors for city and town councils to govern effectively and efficiently.

BE IT, THEREFORE, RESOLVED that the Council of the City of Orangeburg affirms on this 17th day of January 2017, its support for the Municipal Association's 2017 advocacy initiatives for the state's 270 cities and towns.

DONE AND RATIFIED THIS 17th DAY OF JANUARY 2017.



Michael C. Bible

MAYOR

Chris Ingram

Charles D. Edwards

Jordan R. Kuster

Samuel Haire

Robert E. Starn

MEMBERS OF COUNCIL

ATTEST:

Carla J. [Signature]

City Clerk

**City Council Minutes
January 17, 2017**

Orangeburg City Council held a Public Hearing on January 17, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding. The purpose of the Public Hearing was adoption of amended Electric and Gas Rates for the Department of Public Utilities.

Mr. Wade Holmes, Electric Division and Mr. Dave Durgin, Gas Division, addressed Council. Mr. Holmes spoke in regards to credits on solar customers for electric and Mr. Dave Durgin presented rates in transportation for gas utility charges. It was noted that this would not affect any households.

Hearing no further comments, the Public Hearing was closed.

PRESENT:

Michael C. Butler, Mayor
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
Sandra P. Knotts
Richard F. Stroman

ABSENT:

L. Zimmerman Keitt

Council entered into the regularly scheduled City Council meeting.

A motion was made by Councilmember Stroman, seconded by Councilmember Barnwell, to approve the December 20, 2016, City Council Minutes as distributed. This motion was unanimously approved.

A motion was made by Councilmember Stroman, seconded by Councilmember Barnwell, to approve the December 28, 2016, Special City Council Minutes as distributed. This motion was unanimously approved.

Mr. Jim Johnson, Scout Master and members of Boy Scout Troop #45, and Pack 90 were present at Council. Their attendance was for citizenship in local government and it was mentioned that a lot of their Eagle Scout projects were in the City.

Mr. William Green, 1048 Doyle Street, Orangeburg, SC addressed Council. He had several ideas that he wanted to pass along to Council. He would like to work with the Rose Festival Committee for a parade and to have an International Festival on the Square for all cultures. In December he would like a Christmas Festival Downtown or in Centennial Park. Mr. Green stated, "He has spoken with Chamber of Commerce and DORA on events."

City Administrator Yow stated "I have talked with Mr. Green and advised him to work with the Chamber of Commerce and DORA on events."

A motion was made by Councilmember Haire, seconded by Councilmember Knotts, to approve a Third Reading of an Ordinance amending Section 2-5.3 Purchasing Procedures sections f., n., s., and x. of the Code of Ordinances of the City of Orangeburg, SC. This motion was unanimously approved.

Ms. Evelyn Discher, Executive Director of the Community of Character, accepted the January 2017, Character Trait Proclamation, "Enthusiasm".

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A motion was made by Councilmember Haire, seconded by Councilmember Knotts, to approve a Resolution to support the Municipal Association 2017 Legislative Advocacy Initiatives. This motion was unanimously approved.

There was discussion on rescheduling the time of City Council Meetings. Mayor Butler asked to table or not, since Mayor Pro Tem Keitt was not present. Councilmember Jernigan made a motion for City Council Meetings to remain at 7:00 P.M. and the motion received a second from Councilmember Haire. This was a 4-2 vote as Mayor Butler and Councilmember Knotts opposed.

A motion was made by Councilmember Haire, seconded by Councilmember Barnwell, to approve the Second Reading of an Ordinance adopting amended Electric and Gas Rates for the Department of Public Utilities effective on March 1, 2017. This motion was unanimously approved.

There will be a Special City Council meeting on Tuesday, January 24, 2016, at 4:00 P.M.

A motion was made by Councilmember Haire, seconded by Councilmember Barnwell, to enter into an Executive Session for a Contractual Matter concerning the Department of Public Utilities Manager. This motion was unanimously approved.

A motion was made by Councilmember Barnwell, seconded by Councilmember Haire, to return to Open Session.


Council returned to Open Session.

A motion was made by Councilmember Jernigan, seconded by Councilmember Haire, to authorize Mayor Butler to execute a contract with Warren Harley, Interim Manager for the Department of Public Utilities. This motion was unanimously approved.

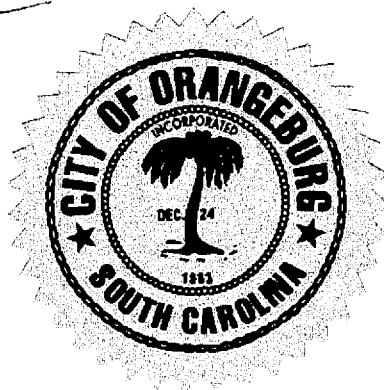
A motion was made by Councilmember Barnwell, seconded by Councilmember Knotts, to adjourn.

There being no further business the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/pfb



**Special City Council Minutes
January 24, 2017**

Orangeburg City Council held a Special City Council meeting on January 24, 2017, at 4:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

**Michael C. Butler, Mayor
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman**

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Stroman, to enter into an Executive Session for the following:

Industrial Development concerning location, expansion and provision of services to encourage industry. A. Project Pillar, B. Project Columbus, C. Global Logistics Road Enhancements for Orangeburg, and D. Spec Building--City/County Industrial Park. This motion was unanimously approved.

A motion was made by Councilmember Barnwell, seconded by Mayor Pro Tem Keitt, for Council to return to Open Session. This motion was unanimously approved.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to adjourn. This motion was unanimously approved.

There being no further business the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

/pfb





A RESOLUTION TO ADOPT THE UPDATE OF ORANGEBURG COUNTY'S NATURAL HAZARD MITIGATION PLAN FOR 2016

- WHEREAS,** Lower Savannah Council of Governments, in conjunction with the South Carolina Emergency Management Division and FEMA Region IV, has prepared an updated Natural Hazard Mitigation Plan for Orangeburg County; and,
- WHEREAS,** an adopted and updated Natural Hazard Mitigation Plan is required in order for Orangeburg County and its participating municipalities to be eligible to receive Pre-Disaster Mitigation funding providing for pre-disaster mitigation planning and implementation of cost-effective mitigation projects prior to a disaster event; and,
- WHEREAS,** FEMA has approved the updated Orangeburg County Hazard Mitigation Plan with final approval being subject to adoption by the County and the affected communities within the County along with a final Public Hearing;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Members of City Council of the City of Orangeburg, South Carolina, hereby adopt this updated Orangeburg County Hazard Mitigation Plan.

PASSED BY the City Council of the City of Orangeburg, State of South Carolina, this 7th day of February 2017.



Michael C. Ruth

Mayor

Sam Harris

Douglas P. Kuehl

L. Zimmerman

Richard J. Stroman

Charles E. Bowles

Charles E. Bowles

Members of Council

Attest: *[Signature]*

City Clerk

City Council Minutes
March 7, 2017

2607

Orangeburg City Council held its regularly scheduled City Council meeting on Tuesday, March 7, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Councilmember Stroman, seconded by Mayor Pro Tem Keitt, to approve the February 21, 2017, City Council Minutes as distributed. This motion was unanimously approved.

Ms. Elaine Wright, Sunnyside Association, made an appearance before Council. She stated, "The deadline for streets to be repaired has passed and no results have been seen."

Mayor Butler stated, "The City has done their part for matching funds and the South Carolina Department of Transportation (SCDOT) is doing the project. Project has not progressed yet."

City Administrator Yow stated, "SCDOT is attending the March 21, 2017, City Council Meeting. We are meeting with them tomorrow, Wednesday, March 8th. Concerning ditches, the ones across from Malibu Apartments are theirs. If ditches are tying together state drainage, it is their responsibility. The City cleans Sunnyside Canal.

Mr. and Mrs. Darby of Salley Street mentioned to the Mayor that the same thing applies to sidewalks on his street also and you are welcomed to come to the meeting at 11:00 A.M. on Wednesday.

Mr. Harvey Elwood, 676 Buckley Street appeared before Council. He stated, "Revitalization of Railroad Corner area has been neglected. When there is no restoration or development, we as a community have to turn to the government. People have a role and responsibility to move these projects forward, people have to be more concerned. The staff at my studio is young. City needs to find young people to be on sub committees. There should be a young person to lead the government. We have to replace blighted buildings now to make progress happen in Orangeburg. I believe I have come back to Orangeburg to make a difference. I want to get involved in government and if we want to see something done, we have to work together. I just want to Railroad Corner developed. Updates are needed to provide to the public.

Councilmember Stroman stated, "I've spent forty-five years on the corner, we have plans in place with the penny tax and we are well aware of it."

Mayor Butler stated appraisals and environmental assessments have been done on several of the properties and that there is a process.

Ms. Evelyn Discher, Community of Character Director, accepted the March 2017, Character Trait Proclamation, "Initiative".

Assistant City Administrator John Singh presented an overview of the Bailey Bill that can be used toward property tax incentives for restoration of historic downtown buildings. Mr. Singh stated this could be another tool in the toolbox, along with our business license incentives and

façade grants. City Administrator Yow pointed out that the Bailey Bill tax incentive can possibly be layered with other State and Federal incentive programs. City Staff also plans to research the possibility of other downtown incentives for new construction or restoration of existing buildings.

Concerning the City Election Commission, Councilmember Haire asked about the terms of the Election Commission. He stated Council's terms are for four years and should the Election Commission be four year terms instead of six years.

City Attorney Walsh stated, "The length of time of the terms on the Election Commission is determined by State Statute, I believe, is six years, but will check to verify."

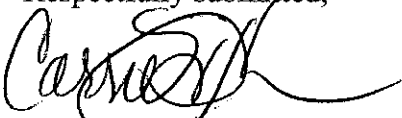
A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Barnwell, to appoint Ms. Tara Williamson to the Election Commission for a six year term expiring March 31, 2023.

There were no matters pertaining to the Department of Public Utilities.

A motion as made by Councilmember Haire, seconded by Councilmember Knotts, to enter into an Executive Session for (1) Economic Development concerning Project Pillar and Project Columbus. This motion was unanimously approved.

There being no further business the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

CITY COUNCIL MINUTES

March 21, 2017

2609

Orangeburg City Council held its regularly scheduled meeting on Tuesday, March 21, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler

Charles B. Barnwell

Bernard Haire

Charles W. Jernigan

L. Zimmerman Keitt

Sandra P. Knotts

Richard F. Stroman

A motion was made by Councilmember Stroman, seconded by Mayor Pro Tem Keitt, to approve the March 7, 2017, Minutes as distributed. This motion was unanimously approved.

Mr. Berry Mattox, P. E. SCDOT, Program Manager presented an update on a TAP Grant for Sunnyside and Salley Streets. He stated, "A TAP Grant is a Trans Alternatives Program. It is a Federal Grant with 20% match by the City. Projects are behind. They were scoped projects last spring. We requested surveys to be done and then Hurricane Matthew delayed it as several forces went to that area. We are still surveying. The designer ready to go for sidewalks on Salley and Sunnyside streets. The benches on Goff have plans for early fall then R-O-W phase and hopeful R-O-W impacts will be minimal with construction for next fall 2018, possible early 2018 if no R-O-W problems. We are short staffed."

Mayor Butler stated, "Please explain the process when we apply for a TAP Grant."

Mr. Mattox stated, "Unfortunately it is Federal money with more loopholes. We are tied down. The money is available from the TAP program. Projects with available funds are 80% Federal money and 20% City. We have to determine viability of the project to have pedestrians. Application was awarded last year. We scoped the project last spring, developed project to move to R-O-W and then move into construction process."

Council Member Haire asked, "What are some of the requirements of Federal vs State?"

Mr. Mattox answered, "NEPA, Federal funding on a project. We have to look at social-economic impact, endangered species to be sure the impact is minimized and weigh alternatives that it is a fair project and all constituents are impacted equally."

Council Member Haire asked, "Hasn't the City met its obligations as of July 2016? How long does that take once the go-ahead is given?"

Mr. Mattox answered, "Pretty simple, several phases, survey and R-O-W. There is a lot of processes to go thru just like a large road process. Six month period of survey and design, then R-O-W phase with estimates and it is unknown right now."

Council Member Haire asked, "The project will not be starting until September or October?"

Mr. Mattox answered, "Yes, R-O-W is usually one year, and if we have to close on any property it could take longer."

Council Member Haire asked, "Project was slowed by Hurricane Matthew? Where are we on Hurricane Recovery?"

Mr. Mattox answered, "Pretty good shape, 80%, 20% claim issues."

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Councilmember Haire asked, "Wouldn't we use less personnel in that area and free up more personnel?"

Mr. Mattox answered, "We only have so many survey crews. Then our design guys will be ready."

Councilmember Haire asked, "Is 601 and I26 still ongoing?"

Mr. Mattox answered, "Yes, that is not my project, but I can check."

Mayor Pro-Tem Keitt asked, "Are you short on employees?"

Mr. Mattox answered, "We have had a lot of turnover. Also, we have more work and construction with the same staff."

Councilmember Barnwell asked, "Have you surveyed Sunnyside?"

Mr. Mattox answered, "Yes, we should be receiving it any day now."

Councilmember Barnwell stated, "This is frustrating because we thought we would have been done by last September."

Councilmember Knotts asked, "The existing timeline is now not 2017, but 2018?"

Mr. Mattox answered, "Yes, hopefully we will speed it up."

Councilmember Knotts asked, "If you explore in R-O-W and no problems are found. Will that expedite the project?"

Mr. Mattox answered, "Yes, we can finalize construction quicker."

Mayor Pro-Tem Keitt asked, "Is there a deadline on the funds?"

Mr. Mattox answered, "No, the funds will rollover."

Mayor Butler asked, "Is there anyone from Sunnyside or Salley Street neighborhoods that would like to speak?"

Ms. Elaine Wright with Sunnyside Community asked, "On Sunnyside, what is scheduled to be completed?"

Mayor Butler answered, "Sidewalks and lighting with DPU."

Mr. Mattox replied, "It is a pedestrian project, there is no intent of road repair."

Ms. Wright stated, "We are tired of patchwork. It is a state owned road."

City Administrator Yow stated, "We can get the local DOT office number for you. You can inquire and check with the District office since it is a state owned road."

Ms. Wright asked, "Is a copy of the Grant available? The road is causing damage. The drainage has not been addressed."

Councilmember Haire stated, "The community prioritizes roads at the local level then they go to the Columbia office."

Mr. Yow asked, "Mr. Mattox, are there any available funds in CTC for street not on the list?"

A member from the community stated, "At the intersection of Ellis and Gibson, can a speed bump be installed or a caution light? It is very dangerous."

Mr. Yow stated, "It has to be approved by DOT then the City can approve. State streets have to be approved by DOT."

A member of the community asked about dilapidated houses.

Mayor Butler explained that the City takes this seriously, and we have torn down houses. He stated that you can contact the Public Works Department to see if we are already in contact with these homeowners.

Orangeburg Department of Public Safety Chief Michael Adams addressed Council with an overview of the ISO Public Protection Classification Survey. Chief Adams stated, "ISO provides the information through the Public Protection Classification (PPC) program. Class 1 generally represents superior property fire protection, and Class 10 indicates that the area's fire-suppression program doesn't meet ISO's minimum criteria. There were 1,345,500 total fires reported during 2015 in the U.S. which was up 3.7% from 2014. The PPC evaluation process has four key parts to include Emergency Communications Systems, Fire Department, Water Supply and Community Risk Reduction. The report received from ISO states the ODPS and Orangeburg County 911 Center has improved in its capabilities and exceeded the previous standard. Effective June 1, 2017, ODPS will move from an ISO Class 3 to an ISO Class 2 fire department. The efforts of the ODPS and DPU, and 911 Center show a continued determination and commitment to the citizens of Orangeburg to provide the fire protection they deserve. There are 46,042 fire protection areas in the United States. Orangeburg ranks in the top 3%. There are 579 fire protection areas in South Carolina. Orangeburg ranks in the top 17%. The benefits for Orangeburg are as follows: 1. Insurance companies use PPC information to help establish fair premiums for fire insurance – generally offering lower premiums in communities with better protection. 2. Statistical data on insurance losses bears out the relationship between excellent fire protection – as measured by the PPC program – and low fire losses. 3. PPC helps communities prepare to fight fires effectively. In summary, the benefits of ISO Classification 2 for citizens of Orangeburg are improved capabilities of Orangeburg Public Safety to mitigate fire hazards, proven effort of the DPS, DPU and 911 Center to the citizens of Orangeburg, improved classification rating for property insurers, and lower insurance premiums for business owners and homeowners."

Mayor Pro Tem Keitt stated, "On behalf of the Mayor and Council, we appreciate all you and your staff at ODPS continue to do for us."

Chief Adams reiterated ODPS's commitment to our community.

Councilmember Jernigan asked, "Do all of your officers respond, not just fire?"

Chief Adams answered, "Yes, Fire Engineers and Public Safety Officers. Sworn officers generally get there first. We had two fires today and all officers hit the street. We also have mutual aid agreements with the County. There are several areas we are working on now as well, 'donut areas'."

Councilmember Jernigan asked, "Was it a team effort that contributed to Class 2?"

Chief Adams answered, "Yes."

Councilmember Haire asked, "How is this communicated to the insurance industry?"

Chief Adams answered, "By fire district maps. Everyone can take advantage of the rate. ISO enters it into the National Database."

Councilmember Haire asked, "Inside the City is the same rating?"

Chief Adams answered, "Yes, within a 5 mile radius. Beyond 5 miles, it is a split rating 2X which is more than 5 miles."

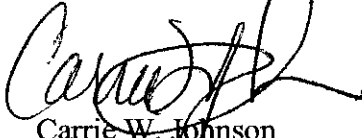
Department of Public Utilities Interim Manager Warren Harley addressed Council in regards to a First Reading of an Ordinance for the adoption of new Electric Rate-Code 2J-Contract Transmission Service for the Department of Public Utilities Effective July 1, 2017. He stated this is an incentive rate for large industrial customers with a 20 megawatt load to perhaps locate in the area. There are no current customers that meet the criteria. A motion was made by Councilmember Barnwell to approve the First Reading of the Ordinance, seconded by Councilmember Haire. This motion was unanimously approved.

A motion was made by Councilmember Stroman, seconded by Councilmember Barnwell, to enter into an Executive Session. This motion was unanimously approved.

Council will not return to Open Session.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

/lrm

City Council Minutes April 4, 2017

2613

Orangeburg City Council held its regularly scheduled City Council meeting on Tuesday, April 4, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Councilmember Stroman, seconded by Mayor Pro Tem Keitt, to approve the March 21, 2017, City Council Minutes as distributed. This motion was unanimously approved.

Ms. Candice Roberson, DORA Executive Director, made an appearance before Council. She presented Council DORA's 1st Quarter report and overviewed the following:

She stated "DORA is a part of Main Street South Carolina which is a non-profit organization.

A. Organization

1. 6 new Board members to serve a 3 year term starting January 2017
2. Board Workshop
3. Membership is up 25% compared to 2016
4. Private sector funding is up compared to 2016

B. Promotions

1. 1ST Festival-St. Patrick's Day Festival included food vendors and live music
92 email addresses were collected.
2. 5th Annual Classic Car Show on the Square was held on April 1, 2017 11 am – 3 pm.
The presenting sponsor was Ford Tire. There were 75 participants and over 500 attended.
3. Bunny Hop Scavenger Hunt – April 3 – 12, 2017

C. Economic Development

1. Ali Weathers is the 2017 Market Manager for the Downtown Orangeburg Farmer's Market. The market will open May 9th at 3:30 pm in front of First Baptist Church.
2. Downtown registry includes vacant buildings.
3. 2nd Endeavor project
 - a. Identified building
 - b. Applied for Grant for funding for renovation project

D. Design – Welcome to Downtown Mural on Ford Tire building

E. Upcoming events

1. Free Street Dance on the Square Friday, May 5 6-10 PM with the band Riptide performing. Request to approve sale of alcoholic beverages for this event.
2. Taste of the Market on June 8th to spotlight and raise funds for the Farmer's Market. Three course meal to include alcohol if City Council approves."

Mayor Pro-Tem Keitt asked, "Do you have the price on tickets yet?"

Ms. Roberson answered, "The price point is \$50."

Councilmember Stroman stated, "Thank you for what you are doing."

A motion was made by Councilmember Jernigan and seconded by Councilmember Keitt to allow DORA to serve alcohol at these two events. This motion was unanimously approved.

Mr. William Green, 1018 Doyle Street, Orangeburg, SC made an appearance before Council. Mr. Green stated, "I've done some research on the internet. The character of structures being renovated in Downtown is not being maintained. There are companies that sell at a discount for historical purposes not modern doors and windows. I also want to update you on plans for the International Festival for different cultures for food, talents, etc so individuals can experience other cultures. Vendors will pay to participate and the money will be used to beautify Orangeburg. Four other cities are to participate with artwork, food and entertainment. Claflin University has responded that they will help."

Mayor Butler stated, "We are happy that these buildings are being renovated in downtown."

Mayor Pro-Tem Keitt stated, "Please get us the details so we will know what's going on."

Ms. Evelyn Disher stated, "We all need to talk and work together as we are working on the same thing."

Ms. Evelyn Disher, Executive Director of Community of Character, accepted the April 2017, Character Trait Proclamation "Virtue".

A motion was made by Councilmember Barnwell and seconded by Councilmember Knotts to approve a Resolution for Fair Housing Month. This motion was unanimously approved.

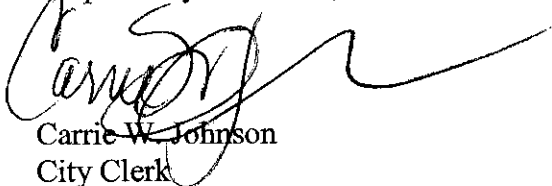
Lieutenant Carl Shultz with Orangeburg Department of Public Safety overviewed the Latent Print Technology for Council. He stated, "The Automated Finger Print Identification System (AFIS) was purchased in 2009. A major upgrade to the system was made in November 2016. Latents in evidence cases from 2000 to 2015 were 775 latent cards, 347 latents cards re-examined and/or searched, ODPS idents on cases 2000 to 2015 were 67, outside agency case identified were 9. Latents examined from 2016 to 2017 cases were 255 total cases, 26 ODPS total cases identified, 5 outside agency cases identified and North PD, SCDNR and Beaufort PD. CODIS identifications from past 4 months were 6 identifications on cases as old as 2003. In summary, the upgraded system has increased efficacy, 107 latent identifications and older cases and latents to review."

A motion was made by Mayor Pro-Tem Keitt and seconded by Councilmember Barnwell to enter into an Executive Session for Economic Development concerning Projects Halo and Columbus and State Infrastructure Bank. This motion was unanimously approved.

Council will not return to Open Session.

There being no further business the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk





RESOLUTION FOR FAIR HOUSING

- WHEREAS,** the City of Orangeburg desires that all its citizens be afforded the opportunity to attain a decent, safe, and sound living environment; and,
- WHEREAS,** the City of Orangeburg rejects discrimination on the basis of race, religion, color, sex, national origin, disability and/or familial status in the sale, rental or provision of other housing services; and,
- WHEREAS,** the State of South Carolina enacted the South Carolina Fair Housing Law in 1989; and,
- WHEREAS,** April is recognized nationally as Fair Housing Month.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Orangeburg, South Carolina, in Council assembled, do officially recognize April as

“Fair Housing Month”

Passed By the City Council of the City of Orangeburg, State of South Carolina, this 4th day of April 2017.



Michael C. Butler
MAYOR

Charles B. Bunnell

Chad Jennings

Gene D. Haire

Doreen P. Kuster

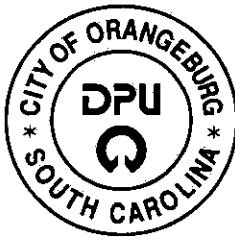
James M. Keith

Richard L. Stone

MEMBERS OF COUNCIL

ATTEST:

[Signature]
City Clerk



RESOLUTION

WHEREAS, Wesley O. Huff, faithfully served the Department of Public Utilities of the City of Orangeburg for thirty-one years, three months and two days with a retirement date of March 31, 2017; and

WHEREAS, he, through his long and faithful service contributed greatly to the successful operation of the City of Orangeburg; and

WHEREAS, the City Council, in recognition of the fine contribution rendered to the City of Orangeburg, wants to inscribe on the records its appreciation.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Members of Council, in Council assembled, do officially recognize the faithful service rendered to the City of Orangeburg in the capacities in which he served and we take pride in commending him for a job well done.

BE IT FURTHER RESOLVED that a copy of this Resolution, in appreciation for his devotion of duty to the City of Orangeburg, be placed in the Minute Book of the City in recognition of his services.

PASSED BY the City Council of the City of Orangeburg, State of South Carolina, this 18th day of April 2017.



Michael C. Beuth

Mayor

Ben Haire

Danya P. Kuot

Chris Dugg

J. Zimmerman

Richard A. Shuman

Charles B. Samuels Jr.

Members of Council

ATTEST:

Carrie [Signature]

City Clerk

City Council Minutes
April 18, 2017

2615

Orangeburg City Council held a Public Hearing on Tuesday, April 18, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding. The purpose of the Public Hearing was consideration of an Ordinance to Adopt a New Electric Rate—Code 2J—Contract Transmission Service for the Department of Public Utilities Effective July 1, 2017. No Comments from public were made, and the Public Hearing was closed.

PRESENT:

Michael C. Butler, Mayor
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

Council entered into the regularly scheduled City Council meeting.

A motion was made by Councilmember Stroman, seconded by Mayor Pro-Tem Keitt, to approve the April 4, 2017, City Council Minutes as distributed. This motion was unanimously approved.

Mr. Wesley O. Huff was presented a Retiree Resolution and watch by Mayor Butler, Warren Harley, Interim DPU Manager and Joshua Nexsen, DPU Director of Administration.

Ms. Sandy Price, Marketing Director, Orangeburg County Chamber of Commerce addressed Council to request to have a beer garden venue at the 2017 Festival of Roses. The beer garden would be offered on Saturday, May 6th only in a select spot near the Chamber and would be accompanied by a solo upcoming Country Western artist.

A motion was made by Councilmember Haire, seconded by Councilmember Barnwell to approve the request from the Orangeburg County Chamber of Commerce to have a designated beer garden for Saturday. This motion was unanimously approved.

Councilmember Jernigan made a motion to nominate Mr. Christopher (Chris) Worley to the vacancy on the Planning Commission expiring January, 2020, seconded by Councilmember Stroman. The motion was unanimously approved.

Chief Michael Adams presented Council with a new two-year mutual aid agreement between ODPS and the City of Myrtle Beach Police Department. Chief Adams explained that this is a strong relationship where ODPS assists Myrtle Beach with Bike Week and they assist Orangeburg with SCSU Homecoming.

Councilmember Stroman made a motion to authorize City Administrator Yow to sign the new two-year agreement, seconded by Mayor Pro-Tem Keitt. The motion was unanimously approved.

Mayor Butler read the Lineman Appreciation Day Proclamation and presented it to the DPU linemen present at the meeting.

Councilmember Barnwell made a motion to approve the second reading of an Ordinance Adopting New Electric Rate—Code 2J—Contract Transmission Service for the Department of Public Utilities Effective on July 1, 2017, seconded by Councilmember Haire. The motion was unanimously approved.

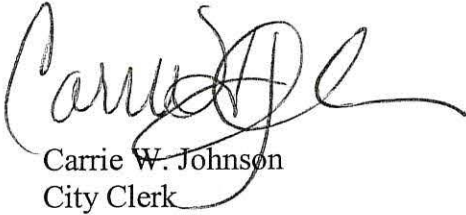
2616

A motion was made by Mayor Pro-Tem Keitt, seconded by Councilmember Barnwell to enter into an Executive Session for Economic Development concerning Project Halo and Project Columbus, a Contractual-Legal Matter-Fire District, Legal Matter-Manager Division DPU and Personnel Matter—DPU Manager's Position. This motion was unanimously approved.

Council will not return to open session.

There being no further business the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/lrm



City Council Minutes
May 16, 2017

Orangeburg City Council held its regularly scheduled City Council meeting on Tuesday, May 16, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Stroman, to approve the May 2, 2017, City Council Minutes as distributed. This was a 5-0-2 vote as Mayor Butler and Councilmember Haire abstained.

Mr. Gene Gartman and Ms. Joy Roberts with the Dalton Home for Veterans, Non-Veterans, and In-Home Care for Everyone yielded speaking at this meeting. They did not state any reason for not speaking except that it was due to circumstances beyond their control.

Mr. Aaron Gillespie of 1664 Russell Street, Orangeburg made an appearance before Council. He stated, "I would like Council to re-evaluate the Ordinance regarding closing businesses at 2:00 A.M. as to how it is working. My business is my life and I want to leave it to my kids. We are in the City and are required to sell food. We cannot sell food and beer after a certain time. I have to watch people leave and go somewhere else to get the food. How do we get everyone out in thirty minutes? The Ordinance should be used as a tool, not a law. Over the last few weeks, officers come by because of the Ordinance. I went to court last week for a ticket that was written at 2.22 A.M. I want you to revisit the Ordinance. We cannot tell people what to do. Please take my words into consideration."

Mayor Butler asked, "Do you understand that you are to close and have everyone out of your business by 2:30 A.M.?"

Mr. Gillespie stated, "If I have family there, should I tell them to leave?"

Mayor Butler asked Chief Adams, "Does the Ordinance say who has to be out?"

Chief Adams stated, "It states stop serving at 2:00 AM and everyone has to be out of the business by 2:30 A.M."

Mayor Butler stated, "We have to abide by the rules and we appreciate your business in the City."

Mr. Gillespie stated, "It has not been a year yet and one business has already closed."

Mayor Butler stated, "This is for safety reasons."

Mr. Gillespie stated, "Five or six cop cars are always at my business every Friday and Saturday night."

Mayor Pro Tem Keitt stated, "What were the hours before?"

Mr. Gillespie stated, "Stop serving liquor at 2:00 A.M and beer and wine at 3:00 A.M."

Page 2

Mayor Butler stated, "Council will take this under advisement."

A motion was made by Councilmember Barnwell, seconded by Mayor Pro Tem Keitt, to approve the Second Reading of a Zoning District Map Change from A-2 Residential Multi-Unit District to O-I Office Institutional Residential District for six properties belonging to Claflin University, located on Clark Street, TMP# 0173-10-07-001, 0173-11-01-001, 0173-11-01-002, 0173-11-01-003, 0173-11-01-005 and 0173-11-01-007. This motion was unanimously approved.

Mr. Harvey Elwood updated Council on the Orangeburg County Music Festival. He stated, "This music festival will include white musicians as well for all aspects of the community and we reached out to the white media as well. We invested a lot of money and we are not a profit organization. In December, 2016, I decided to reach out for a concert, another good Christian event. I was able to obtain a copy of a memorandum from the Municipal Association of South Carolina that I would like to go over four points with you. (1) Benefit to the public must be primary or direct and not merely incidental. I am disabled and I don't secure a dime from this organization. (2) It is not sufficient that an undertaking bring about a remote or indirect public benefit to categorize it as a project within the sphere of 'Public Purpose'. There will be no charge and no admission. (3) A four part test in the analysis of whether the public purpose doctrine is violated consists of the following determinations: (a) What is the intended ultimate goal or benefit to the public? It is entertainment. (b) Are public parties or private parties the primary beneficiaries? (c) Is the benefit to the public speculative? (d) What is the probability that the public interest will be ultimately served and to what degree? I've been a good Ambassador to the the City."

Mayor Butler stated, "We need our City to come together anytime we can and it would be a wonderful thing"

Mayor Pro Tem Keitt stated, "I ask that we vote on an amount to be given to New Perspectives Media Association."

Councilmember Jernigan asked, "Have you solicited funds from other agencies?"

Mr. Elwood stated, "Orangeburg County gave \$7,000.00, that's all. I have faith that we will raise the money."

Councilmember Jernigan stated, "Why do you say you'll be fine if \$7,000.00 is all you received? What do you mean close enough? What will you cut if you don't raise enough money?"

Mr. Elwood responded, "Advertisement and entertainment. The Regional Medical Center has donated \$1,500.00 also."

Councilmember Stroman stated, "I support you, but there is a problem with spending tax payer's money. DORA and the Chamber raise money for concerts, etc."

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire to check with the City Administrator to see how much money can be donated to New Perspectives Media Association. This was a 5-2 vote with Councilmembers Jernigan and Stroman opposing.

City Attorney Walsh stated, "City Council has to decide if the event purpose is a public endeavor and has to adopt by a motion."

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to recognize this event as a public purpose. This motion was unanimously approved.

Page 3

Councilmember Haire made a motion, seconded by Mayor Pro Tem Keitt, to poll City Council for a figure amount for the event. This motion was unanimously approved. City Attorney Walsh stated that polling Council for an amount is inappropriate, have to be notified.

City Administrator Yow stated, "Public money will be ratified at the next meeting, which will be June 6, 2017."

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to hold a Special City Council meeting on Tuesday, May 23, 2017, at 10:00 A.M. to finalize a money amount for the event. This was a 6-1 vote with Councilmember Jernigan opposing.

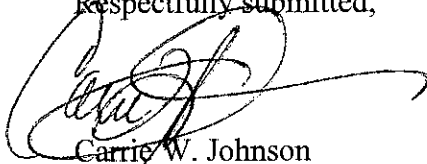
A motion was made by Councilmember Barnwell, seconded by Mayor Pro Tem Keitt, to read the National Public Works Week Proclamation at the Public Works breakfast being held for employees on May 22, 2016.

There were no utility matters brought before Council.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Barnwell, to enter into an Executive Session for a (1) Contractual Matter concerning Compensation Classification Survey and (2) Economic Development conceding Project Halo and Project Columbus. This motion was unanimously approved.

There being no further business the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

/pfb



**Special City Council Minutes
May 23, 2017**

Orangeburg City Council held a Special City Council meeting on Tuesday, May 23, 2017, at 10:00 A.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler
Bernard Haire
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

ABSENT:

Charles B. Barnwell
Charles W. Jernigan

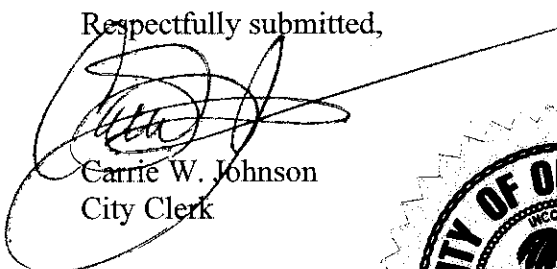
A motion was made by Mayor Pro Tem Keitt to donate \$3,500.00 for funding to New Perspectives Media Association for the Orangeburg County Music Festival scheduled for June 3, 2017. There was no second for this motion.

A substitute motion was made by Councilmember Haire, seconded by Councilmember Stroman, to donate \$3,000.00 for funding to New Perspectives Media Association for the Orangeburg County Music Festival scheduled for June 3, 2017. This amount will come from the 2% Fund. This was a unanimous vote, 5-0 as Councilmembers Jernigan and Barnwell were not present at the meeting.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Knotts, to adjourn. This motion was unanimously approved.

There being no further business the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/pfb



City Council Minutes
June 20, 2017

Orangeburg City Council held its regularly scheduled City Council meeting on Tuesday, June 20, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Councilmember Barnwell, seconded by Councilmember Stroman, to approve the June 6, 2017, City Council Minutes as distributed. This motion was unanimously approved.

Slide shows were shown from the Department of Public Safety and the Parks and Recreation Department on summer youth programs in the City.

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to approve the following appointments to the City Grievance Committee. This is a three (3) year term expiring June, 2020. This motion was unanimously approved.

Clayton Bozard	Finance
Clatus Griddle	Hillcrest
Albert Black	Department of Public Safety (Alternate)
Latoya Walker	Public Works (Alternate)

Appointments to Hillcrest Golf Course Commission were postponed to the next City Council Meeting.

There were no utility matters brought before Council.

City Attorney Walsh addressed Council to amend the Executive Session Agenda to add item #8 as a Legal Matter concerning the Department of Public Utilities former manager and to amend to Return to Open Session to address a Legal Matter concerning Department of Public Utilities former Manager. A motion was made by Councilmember Barnwell, seconded by Councilmember Haire to amend the Executive Session Agenda. The motion was unanimously approved.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Barnwell, to enter into an Executive Session for Contractual Matters, (1) Option on bank building located at 1170 Russell Street, (2) Sale of real property—Old City Gym and Legal Matter concerning former Department of Public Utilities Manager.

A motion was made by Councilmember Jernigan, seconded by Mayor Pro Tem Keitt, to return to Open Session. This motion was unanimously approved.

City Attorney Walsh addressed Council, He stated, "As Council is aware, we are in the final stages of negotiating a settlement with the former DPU Manager and once we reach an Agreement, I would like for Council to authorize Mr. Harley to execute the finalized Agreement."

A motion was made by Councilmember Barnwell for Council to authorize Mr. Harley to execute the final Agreement with the former DPU Manager, seconded by Councilmember Knotts. This motion was unanimously approved.

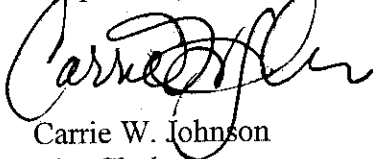
Councilmember Haire made a motion that the City of Orangeburg hire Warren Harley, Interim DPU Manager, as the DPU Manager effective immediately. This motion was seconded by Councilmember Jernigan and unanimously approved.

Councilmember Barnwell stated, "I am disappointed that the four (4) individuals that were to be interviewed did not return for a second interview. This is a Council form of government and not a Mayor form of government, even though I am in full support of Mr. Harley. I am disappointed in the process."

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to adjourn. This motion was unanimously approved.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/pfb

BUDGET WORKSHOP MINUTES

July 12, 2017

5:00 P.M.

2629

Orangeburg City Council held a Budget Workshop Meeting on Wednesday, July 12, 2017 at 5:00 P.M., in the City Council Building.

PRESENT:

Michael C. Butler, Mayor
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman
John H. Yow, City Administrator
John D. Singh, Assistant City Administrator
Carrie W. Johnson, Finance Director/City Clerk

City Administrator Yow overviewed the current year budget with projection figures and pointed out that the City would be using \$1,389,245 in cash reserves to balance the budget for Fiscal Year 2016-17. The amount of \$1,000,000 of this is for SCSU infrastructure repairs as well as storm damage repairs from Hurricane Matthew. The City has not been reimbursed for approximately \$100,000 from the hurricane and the City would be spending \$239,000 more than we would be taking in for the year.

City Administrator Yow overviewed the Enterprise Funds stating that the City will cash flow the Airport approximately \$100,000 and Hillcrest approximately \$120,000. He then overviewed the Executive Summary of the recommended budget for Fiscal Year 2017-18. He mentioned first that after the last budget was passed, Council approved \$300,000 in Department of Public Safety raises plus fringe benefits, which was approximately \$400,000 and that the City absorbed a \$200,000 health insurance increase the first of the year.

EXECUTIVE SUMMARY OF RECOMMENDED BUDGET FISCAL YEAR 2017-18

TOTAL GENERAL FUND

Revenues	\$19,552,212
Expenditures	\$19,552,212

*Includes all General Fund operations and capital expenditures; does not include 2% Hospitality or 1% County CPST.

REVENUE HIGHLIGHTS

No property tax increase; also no tax increase last two year

No business license rate increase; recommend continuing Council implemented
Downtown business license incentive for new businesses

No commercial sanitation rate increases unless City is notified of increase in tipping fee. A discussion was held on increasing rates possibly. This continues to be a cost effective benefit for businesses in the City.

Page 2

2630
No increase in residential sanitation fee—will remain \$13.00 monthly; this remains a premium service for an affordable rate \$300,000 increase in DPU transfer; there was no increase in transfer in FY 2016-17

Anticipate \$400,000 increase in Fire Protection Fund either through more equitable funding via Fire Tax District or enforced collection of contracts and penalties (The City cannot continue supplementing fire service outside the City) Many persons and businesses are taking improper advantage of the ISO Rating of 2.

\$835,000 in cash reserve budgeted

\$10,000 income for Forensics Lab—DPS studying options for funding. City Administrator Yow stated the Department of Public Safety will give a presentation on the lab and DNA certification.

Building permit fees steady

Interest income has increased slightly

Still not fully funded under Local Government Fund, approximately \$100,000 underfunded

No change in Franchise Fees

Are planning increases in Parks and Recreation fees (list attached) Also, agreed to increase internment fees at cemeteries.

Also, incremental changes in fees at Hillcrest Golf Course which does not affect General Fund Revenues; a \$1.00 increase in carts and green fees and 5% increase in memberships. ((List Attached)

No major Airport Grant Projects this year—are reviewing options for Entitlement Funds carry over for next year; will still try to build road.

No storm water management fees—still not required under Federal Permit Process (Council still wants to hold off on this item.)

Stevenson Auditorium rates remain the same

Do anticipate FEMA/State reimbursements for Hurricane Matthew—did not budget as revenue line item as it will not be recurring revenue for future years

EXPENDITURE HIGHLIGHTS

Continue all existing services; recycling truck this Fiscal Year costs \$160,000 to continue 2% COLA – full time employees \$170,000; 1% equals \$85,000;

Additional 1% for Retirement System from 11.56% to 13.56% on SCRS and 14.24% to 16.24% on PORS--Goes up 2%, state is funding 1% of increase; nothing built in budget for Comp and Class Study.

Total for this increase in State Retirement is \$74,000 and will continue for next several years.

No new positions; four (4) positions were requested.

\$180,000 increase budgeted for medical and dental insurance; City remains self-insured

\$670,700 for capital expense for Fiscal Year 2017-18; to be financed on three (3)

year Lease Purchase – major items include recycling truck \$160,000, six (6) police vehicles, \$228,000, mowers, tractors and trucks

PAL Radio System \$45,000 annually, CJIS Compliance \$70,000; body cameras maintenance \$43,000

Software for Finance Department \$200,000

Other operational line items held to current amounts

Building Code Enforcement continued, \$100,000 for demolitions and cleanups

\$53,000 Department requests moved to appropriate fund, i.e., 2% Hospitality Fund, Cemetery Fund or Narcotics Fund

Fuel costs and tire costs stabilized

Retiree Supplemental Insurance capped at \$100 monthly

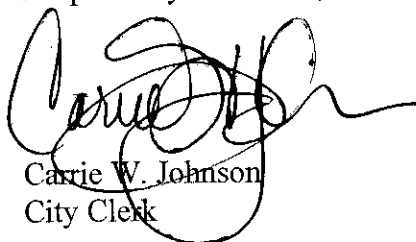
\$40,000 for Accommodation Tax Advisory Committee from Hospitality/ Accommodations Tax Fund; persons or groups requesting money would apply to this group

A discussion was held on this as to how this would be handled and City Administrator Yow stated that City Attorney Walsh would need to approve and the Committee would bring recommendations to City Council. Funding of outside groups would follow current state statute on Accommodators Tax. He also stated that Keep America Beautiful was requesting funds as well and would bring this back to Council.

City Council unanimously agreed to move forward with the budget as presented and that the Department of Public Utilities needs to share 50/50 in the costs of SC State University infrastructure.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

City of Orangeburg Parks and Recreation Fee Increase

City Resident		\$ 20	\$ 25
Non - City Resident		\$ 45	\$ 50
Chapel of Hope		\$ 10	\$ 50
Centennial Park		\$ 100	\$ 200
Cemetery Plot		\$ 500	\$ 750
Opening and Closing			
	8:00am - 3:00pm Weekdays	\$ 320	\$ 420
	After 3:00pm	\$ 350	\$ 450
	Weekends/Holidays	\$ 400	\$ 500
	Weekends/Holidays (opened and closed on same day)	\$ 450	\$ 550
Cremains		\$ 50	\$ 150

Francis F. Faulling Chairman
Joseph Keitt
Lee W. Harter
Leon E. Myers
Marion Moore
Randy Shuler
Lynnette Rhoad
Paul Bryant
Oliver W. Pough, III

Commission Members



City of Orangeburg

South Carolina

HILLCREST GOLF COURSE
803-533-6030

Jeff Ruth, PGA
General Manager

To: John Yow, City Administrator

From: Jeff Ruth, General Manager

Date: July 13, 2017

Mr. Yow,

Here are the current rates and proposed rate increases for next year. The memberships have not been raised in years and a very small increase of 3% is very justifiable. I also believe that a \$1 increase in cart fees is justifiable if we are getting new carts. Greens Fee rates have been low since 2009 and a \$1 increase per 9 holes is justifiable based on the improved conditions.

Membership

	2017	2018
Student	\$215.00	\$220.00
Senior	\$325.00	\$335.00
Single	\$490.00	\$505.00
Family	\$610.00	\$630.00

Rates

Green fee 9 holes	\$8.00	\$9.00
Green fee 18 holes	\$16.00	\$18.00
Cart 9 holes	\$8.00	\$9.00
Carts 18 holes	\$16.00	\$18.00
GF/Cart Mon.-Thur.	\$24.00	\$27.00
GF/Cart Fri.-Sun.	\$27.00	\$30.00

City Council Minutes
August 1, 2017

Orangeburg City Council held its regularly scheduled City Council meeting on Tuesday, August 1, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Councilmember Haire, seconded by Councilmember Barnwell, to approve the June 20, 2017, City Council Minutes, as distributed. This motion was unanimously approved.

A motion was made by Councilmember Stroman, seconded by Councilmember Knotts, to approve the July 12, 2017, Budget Workshop Minutes, as distributed. This motion was unanimously approved.

City Administrator Yow presented the Amended Budget Ordinance for the City of Orangeburg, SC, for Fiscal Year beginning October 1, 2016, and ending September 30, 2017.

A motion was made by Councilmember Haire, seconded by Councilmember Barnwell, to approve the First Reading of an Ordinance amending the Budget for the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2016, and ending September 30, 2017. This motion was unanimously approved.

City Administrator Yow reviewed the projected use of fund balance and outlined as follows: He stated "The City is projecting to spend \$1,389,000 from the cash reserve. A million dollars of that is for the infrastructure repairs at South Carolina State University. As Council directed, we are sharing this expense with the Department of Public Utilities, bringing the cash reserve down that the City would be spending in this fiscal year to \$889,000. Out of the \$889,000, \$500,000 of that amount would be the City's share to go towards South Carolina State University. So it's understood that we are not spending that much of our fund balance for operations, bring that total down to \$389,000 that we will be spending outside of the assistance to the University. The amount of \$100,000 is storm recovery money from Hurricane Matthew, not yet collected from FEMA or the State's share. From an operational standpoint, we are projecting to spend \$289,000 of our fund balance. If we collect the balance of about \$400,000 that's still outstanding from FEMA and the State relating to Hurricane Matthew, we will not spend any money for operations. If the funds are received within sixty (60) days in the new budget year, it can still be recorded as this year's money."

City Administrator Yow presented the Budget Ordinance for the City of Orangeburg, SC, for Fiscal Year beginning October 1, 2017, and ending September 30, 2018.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to approve the First Reading of an Ordinance to Raise Revenue and Adopt a Budget for the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2017, and ending September 30, 2018. This motion was unanimously approved. (An outline of Budget Highlights is attached.)

City Administrator Yow mentioned that the City would continue to provide all current services including residential recycling services to the citizens even though many residents are not participating.

Councilmember Haire stated, "Is there a way we could get more residents aware and increase participation."

Mayor Pro Tem Keitt addressed Council and others letting them know that the South Carolina State University Alumni met in Greenville, SC, this past weekend. While there the Alumni thanked the City of Orangeburg for all of its efforts in giving to the University and help funding various projects.

City Administrator Yow stated, "The City has not raised property taxes in three consecutive years. Also, the City has not increased business license fees since the 1960's."

Councilmember Jernigan thanked City Administrator Yow for a job well done, but stated he felt that taxes should have been raised for the upcoming fiscal year to stay ahead of rising costs.

Director of Public Safety Michael Adams accepted the July, 2017, Character Trait Proclamation, "Integrity" as well as the August 2017, Character Trait Proclamation, "Curiosity."

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to postpone appointments to Hillcrest Golf Commission. This motion was unanimously approved.

Public Utilities Manager Warren Harley reported that there were no utility matters to bring before Council.

Councilmember Barnwell asked, "Mr. Yow, concerning a handout, "Moving Towards a More Walkable Orangeburg" for Stonewall Jackson Road, Glover Road and Bayne Street. What exactly is this?"

City Administrator Yow answered, "Mr. Barnwell, this is a Department of Environmental Control (DHEC) funded grant. As you recall, a representative from DHEC spoke to Council and announced that she had some funding for various local governments around the state for pedestrian planning and healthy living. They have engaged a group, Alta Planning, to do studies and planning in various communities across the state. That group will be in town on this day along with representatives from DHEC, SCDOT and Lower Savannah Council of Governments to do planning sessions. This is not a City contract. The City is not paying for this. This is through the DHEC Grant, but it is there to receive public input from City Council."

Councilmember Barnwell asked, "Can we amend it to include Sunnyside?"

City administrator Yow answered, "You can certainly come to that meeting as that is what it is for, public input."

Assistant City Administrator Singh stated, "Mr. Barnwell, we wanted to let Council know of the meetings. There will be meetings all week. We have asked different areas to have representation. The two meetings listed on the handout are actually for public input where something like an area of Sunnyside or other areas of concern around the City would be brought up. Sunnyside is being addressed through SCDOT with sidewalks and the enhancement programs. This is a separate project. This will be an extension of the planning that Lower Savannah Council of Governments did three or four years ago of a Citywide bike/pedestrian program. This is going to "piggy back" on top of that to continue expanding. Certainly, we can bring those issues up during this public meeting."

Councilmember Barnwell asked, "Where do we stand now?"

City Assistant Yow answered, "As we discussed in the planning meetings, SCDOT is actually coming to the next City Council meeting to bring us an update on various projects, Magnolia, Zan Crossing, 301 Edisto Bridge. We can certainly ask them to bring an update on two sidewalk projects."

Councilmember Knotts asked, "What are the dates of the meetings? We have received emails from Rochelle Williams of different dates and times."

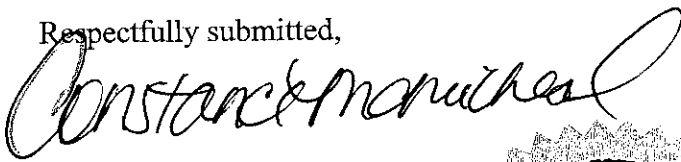
Assistant City Singh answered, "Tuesday is the 8th. There are different meetings and times scheduled for three days next week. The 6:00 pm meetings are designated for public input."

Councilmember Jernigan asked, "Is this going to conflict with DPU's budget meeting?"

DPU Manager Harley answered, "The DPU meeting begins at 5:30 P.M. and should not take long."

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Barnwell, to enter into an Executive Session for a Legal Matter concerning a Settlement Agreement with former Department of Public Utilities Manager. This motion was unanimously approved.

Respectfully submitted,



Connie McMichael
Assistant City Clerk

/pfb



DPU BUDGETARY PLANNING MEETING MINUTES
SPECIAL CITY COUNCIL MEETING – JUNE 15, 2017

Orangeburg City Council held a Special Department of Public Utilities Budgetary Planning Meeting on Thursday, June 15, 2017 at 9:00 a.m. in the Assembly Room of the DPU, 1016 Russell Street with Mayor Michael C. Butler presiding. 2635

Mayor Butler opened the meeting by welcoming everyone to the Special City Council Meeting at the Department of Public Utilities.

Mayor Butler gave an invocation.

PRESENT: Michael C. Butler, Mayor
L. Zimmerman Keitt, Mayor Pro Tem
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
Sandra P. Knotts
Richard F. Stroman

The meeting was then turned over to Mr. Warren Harley, Manager of the Department of Public Utilities.

Manager Harley welcomed everyone to the meeting. He informed the Mayor and Members of Council that he will start with a brief overview. The Directors will inform you about the projects and plans they have projected for the upcoming year. Nothing is etched in stone. They cover several strategic areas; safety for both our employees and citizens; efficiency and reliability. We will lead with our staff presentations and then follow with a presentation from our consultant, Tom Sullivan. He will give you a historical perspective on our rates and where we are and what we can expect going forward. The goal of this meeting is for you to hear the information; not to make any decisions at this time. We really want you to hear the information and context in which the DPU is currently operating, all the issues that we are dealing with and the challenges that we will be working on to resolve as we go into the budget session in August. Our goal is to have you give us your feedback on some of the things that we are to discuss; if not today, if you think of things later please do not hesitate to call us or send us an email. We can talk to you individually or as a group again.

Director Josh Nexsen gave a year to date update. The year to date overall sales is up by 6% due to the rate increases over the past 2-3 years in water and wastewater. The overall quantities of sales in electric are actually down due to losing some industrial customers over the past few years. Operating and administrative expenses are slightly up. From the administrative expenses that have gone up, primarily the health insurance and pension expenses have increased. Our cash position is right about where we thought it would be. We haven't overspent on any projects. The SC Retirement System through the prior year there was some changes in regulations that made the system accrue the entire pension deficit. The employer contribution as well as the employee contribution has increased. Our balance sheets are right where we thought they would be this time last year. Our largest expenses are cost of sales for purchasing power and gas. We see those costs being relatively flat; maybe a slight increase in gas. Tom Sullivan will talk about the SCE&G forecast going forward but we don't see it increasing greatly. In the last few years we have actually reduced the net cost of purchasing power to our end result customers. The biggest increases we have right now are employee benefits, cost of labor, cost of health insurance and cost of pension.

DPU makes 100 % of its revenue through utility sale and usage. We are now going to go through a five year analysis. This consists of the quantities we've sold over the last five years, the rates and the number of customers and trends.

Director Wade Holmes stated that the electric division usage trends have been slightly down over the last couple of years. The numbers of electric customers have been flat due to seasonal customers (college students); not much change.

2636
Director Dave Durgin stated that the gas usage is always weather dependent but we are up this year due to our increase in our industrial distribution. We had one new customer and other customers added loads. We are coming out of one of one of the warmest winters in over sixty years. We are projected to have the largest usage in the past ten years this year. The billing margins have remained stable. Our customer trend has remained flat. We are hoping to see an increase with the turning on of Elloree this coming year. We are seeing more of an increase in our commercial customers than our residential customers.

Mr. Hank Rutland stated that the water usage goes up and down. Revenues have increased slightly due to increases in 2014 and 2016. The number of water customers has been flat.

Director Richard Labrador stated that the wastewater trends have been relatively flat for the last five years. As a result of our rate increases we have been able to increase the revenues.

Director Nexsen said to sum it up the numbers across the department is relatively flat. Mr. Nexsen stated that to give you an overview of our budget, we project our sales to be similar to our prior year's budget. Manager Harley said that there is a possibility of a need for seven new positions of which one is a safety coordinator. He stated that our projections look at cost of living increases and competitive salaries for the workforce. We have to stay ahead of the curve or we will continue to lose good people. As you know, we are having a compensation study done. When the study comes back and if you were able to budget a portion of it, we may be able to use that to begin implementation of whatever recommendations comes out of the compensation study. You might say instead of doing the 2% cost of living and merit increase we may use the amount that has been set aside for the implementation of the compensation plan instead.

Manager Harley stated that department wide we are looking at replacing company trucks so we don't have inefficient vehicles that are costly to maintain and are not equipped with the most up to date safety mechanisms.

Director Nexsen sated the SC State Infrastructure Bank contribution we discussed with City Council is \$1,000,000; there are two economic development projects which add up together close to \$19,000,000. These projects may happen and they may not happen. The City Recreation Complex costs between water and wastewater is approximately \$600,000.

Capital Projects

Administrative – Director Josh Nexsen

Project #1: Replacement of Administration Software – Continuing Project – Director Nexsen stated that we are looking to complete the project by August 2017. We are hoping to implement prepaid billing, kiosks, etc.

Project #2: Economic Development Building Located in OCCIP – Canceled – This project was canceled due to some other priorities that came up.

Project #3: 1036 Russell Street / DPU Main Office Complex – Previously Approved Project – Bids were taken on June 1, 2017 and came back at \$400,000. This project will fix storm water issues and add additional parking. Mayor Butler asked if the building (old Cherry Feed and Seed) was on the list for renovation. Director Nexsen said that that after inspection we were told the building was beyond repair so we are having it torn down and additional parking will be provided.

Project #4: Operations Center Crew Quarters – The Operations building is a metal roof building with no break room areas, two restrooms, and no training rooms. There is a 10-15 year plan for the completion of a new building. Manager Harley stated that a

group came in to do some planning of the facility. We felt the most important area right now is the crew quarters.

Electric Division – Director Wade Holmes

2637

Project #1 – 115 KV Transmission Line Extension to Highway 601 Substation #10 – Previously Approved Project – The upgrade will make the system more reliable.

Project #2 – Rebuild – Highway 601 Substation #10 – Previously Approved Project - This substation was built in 1968. An upgrade is needed because any future growth in that area would be beyond the capabilities of this substation. This rebuild should be completed by February 2018.

Project #3 – Rebuild – Goff Avenue/Claflin/SCSU Substation #17 Upgrade – Previously Approved Project – This substation was built in 1979. It is near the end of its life cycle. This project was put on hold but will start up again probably in March 2018.

Project #4 – Peak Shaving / Wastewater Plant Generator – Rowesville Road Substation #20 – Previously Approved Project – This project is to add another generator for peak shaving and as a backup for the WWTP. This project was placed on hold because of Hurricane Matthew. We plan to start this project in March 2018. Ms. Knotts asked that when you have to put a project on hold when you do start it will additional funds be needed. Director Holmes answered no, just the time frame changed.

Project #5 – City of Orangeburg Street Lights Upgrade LED Lighting – Previously Approved Project – This project will help us to upgrade our street lights along John C. Calhoun Drive and 301 South. Those lights are roughly thirty years old. With the LED lighting we will integrate those lights into our AMI system. We already have the lights set up in our parking lot across the street with the automatic dimmers. Using the AMI system it will let us know the power the light is using, what type of voltage it is running at, and if there is a light is out.

Project #6 – Rebuild – Substation #18 (SI Group) – This substation was built in 1977-1978. This substation is capacity prone and with the upgrade, SI Group will be able to increase their capacity if the need arises. Mr. Jernigan asked what caused the North Road outage two weeks ago. Director Holmes had an insulator fail on our 46K system. Mr. Jernigan said that years ago we talked about a loop around our service area that if one service station goes out it automatically switches everything over to another station. Director Holmes stated that this is on our 115KV system; the 46KV system does not have that function but we are in the process of upgrading it so we can have that same type of flexibility. Manager Harley stated that we have someone internally that can fly a drone to do internal imaging so we can find out beforehand problem areas. This person has recently become certified to perform this task. Mr. Jernigan asked when our contract with SCE&G up? Manager Harley said in about four or five year. Mr. Jernigan asked is we are going to consider alternate sources of energy; number one being a different supplier than SCE&G? Consultant Tom Sullivan stated that the contract we have with SCE&G has fixed rates. When these contracts come up for renewal we will start negotiating with SCE&G and other parties. Mr. Jernigan said he has noticed that on the news SCE&G said they were going solar; will this have an effect us? Director Holmes stated that if we have a supplier that has green power credits it should not have an effect us. Consultant Tom Sullivan said that we make money on distributing power, not making power.

Gas Division – Director Dave Durgin

Project #1 – Natural Gas Service – Town of Elloree (Special Project) – Previously Approved Project – Director Durgin stated that this project came under budget and has remained under budget. The project is progressing very well; we have laid about 45,000 feet of the 70,000 feet required to complete the project. We began construction in December of last year and we do plan on being able to provide gas service this fall to those customers.

Project #2 – Natural Gas Service – US Highway 176 (Old State Road) (Special Project) – Previously Approved Project – The bid came in below budget. Construction began this past February and is on track to be completed this fiscal year.

2638
Project #3 – Natural Gas Service – US Highway 178 (Charleston Highway) (Special Project) – Previously Approved Project – This project is on hold because of pending Department of Transportation projects.

Project #4 – Improvements to Natural Gas Service along Russell Street – This is a new project. We are planning to upgrade the piping within the City by the Universities toward Cameron. The existing pipes are old and need to be replaced. This would be a DIMP project.

Project #5 – Improvements to Natural Gas Service along Highway 33 – This is a new project. This project is to upgrade 10,500 feet of pipe from the 1960's era piping which has a coating that is being phased out in the gas system.

Consultant Sullivan stated that Gas projects 1, 2 and 3 are all Special Projects that will be paid for by customers; they are not adding costs that customers would have to pay through rate increases; once the Special Projects are completed the surcharges to those customers will expire. Once Projects 4 and 5 are completed the DIMP surcharges will expire.

Water Division – Mr. Hank Rutland

Project # 1 - Advanced Metering Infrastructure AMI – Water – Previously Approved Project – We are in the process of retrofitting a portion of our larger 1 ½ inch and above meters and replacing our meters 1 inch and lower with AMI registers and communication units to allow us to remotely begin reading our meters. We are now concentrating on the most remote routes and time consuming routes for our meter readers. This portion of the project should be completed by the end of this fiscal year.

Project #2 – Ellis Avenue Booster Pump Station – Emergency Standby Generator Replacement – Previously Approved Project – This project involved the replacement of a 1973 vintage diesel generator being replaced with a new Natural Gas Generator. The new generator will be delivered in the next few weeks and installed. This project will be completed on time.

Project #3 – 10" Water Main Replacement along Shillings Bridge Road – This is a new project. This project will vastly improve the distribution reliability in the Bolentown pressure zone. It will also make it safer for our work crews by greatly reducing the number of calls responding to water main breaks in this area. The pipe that is currently in this area is at the end of its life cycle and does not meet the PVC piping standards of today.

Project #4 – Upgrade of the 1954 High Service Pump Station, Engine Driven Pump Station and Chlorine Scrubber at the Water Treatment Plant – This is a new project. The purpose of this project is to improve and restore the reliable capacity of the finished water pumps and be prepared for future growth. We would upgrade and rehabilitate the 1954 Station and replace the diesel driver pumps. The Scrubber we now have is at the end of its user life. The new Scrubber will be a dry one and easier to maintain. It will also cost half as much to main than the unit we have now.

Wastewater Division – Director Richard Labrador

Director Labrador informed the Mayor and Council that the Wastewater Division has no new projected project for Fiscal Year 2017-2018.

Director Nexsen stated that all Capital Projects are under budget or at budget.

Manager Harley asked if there were any questions. He then invited Consultant Tom Sullivan to give his presentation.

Consultant Presentation

2639
Consultant Sullivan stated that a lot of what he will be talking about will look familiar to what you have seen before. We changed the electric base rate in October 2014, it was a \$4 million base rate increase. We had proposed increasing industrial and residential gas rates in 2013 but that was deferred; last time we raised rates was in 2009. We made modifications to the 3G Rate to allow for large transportation customers. Water and Wastewater rates were changed in April of 2016. Electric usage is down this year. Gas Usage is up because our largest customer has increased its volume. Water and Wastewater usage is up from a fairly low level.

Consultant Sullivan would really like to focus on infrastructure. We have some substations that were built in the 1950s and 60s that need to be upgraded; parts are not even made for them anymore. We need to look at what the investment would be to replace or eliminate them. The estimate we have right now for over the next ten years is over \$100 million. The past several years we spent a lot of money on water and wastewater and not so much on electric and now we really need to focus more on funneling more cash for replacing the aging infrastructure on the electric system. Because of the additional projects across the divisions, we probably will need to look into raising additional cash flow and/or possibly borrowing money. Manager Harley stated that we wanted Council to know where we are. He knows that Council has been very conscious about rate increases and how you deal with them. You have been very careful not to overburden your constituents and the customers that we serve. This demonstrates your responsible management of the utility but we wanted to give you the full picture.

The Mayor and Council thanked the DPU for their presentations.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Carol E. Franklin
Executive Administrative Assistant to the Manager
Department of Public Utilities

CITY COUNCIL MINUTES
SPECIAL CITY COUNCIL MEETING – AUGUST 8, 2017

2640 Orangeburg City Council held a Special Meeting on Tuesday, August 8, 2017 at 5:30 p.m. in the Assembly Room of the Department of Public Utilities, 1016 Russell Street with Mayor Michael C. Butler presiding.

Mayor Butler opened the meeting by welcoming everyone to the Special City Council Meeting at the Department of Public Utilities.

Mayor Butler gave an invocation.

PRESENT: Michael C. Butler, Mayor
L. Zimmerman Keitt, Mayor Pro Tem
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
Sandra P. Knotts
Richard F. Stroman

The meeting was then turned over to Warren T. Harley, Manager of the Department of Public Utilities.

Budget Presentations
Manager Warren Harley to Mayor and Council

Manager Harley proceeded by thanking the Mayor and Members of Council for taking time to attend the Special Meeting and allowing DPU to present its proposed budget for their consideration. He said he would not say much at this point but will allow the team to give their presentations. They will walk you through each division step-by-step and at the end I will come back and we can have a final discussion on what we are proposing.

The meeting was then turned over to the Directors to present their capital projects.

ADMINISTRATIVE DIVISION – OPERATIONAL AND CASH FLOW BUDGET
JOSH NEXSEN – DIRECTOR

Director Nexsen welcomed the Mayor and Council. He stated that we would start off with the operational and cash flow budget presentation. The goals of this are to make sure that we are continued to be one of the most respected utilities in South Carolina and allow us to keep providing the high quality of service to our customers with just and reasonable rates and lay a strong foundation for the future. We look at our trend analysis; the usage, the revenues from those units charged, the rate time actually billed and a summary of our customers. Other facts that affect those trends are weather, the economy and economic development. We went into more of these details in our budget workshop; these are just overviews of the trends and analysis. Electric usage is down slight over the prior year (about 1%). Natural Gas usage is up slightly from the prior year primarily due to industrial customers. Water and Wastewater usage and the number of services are flat. Department wide we are not seeing a lot of growth now. The primary factors that are influencing our operations are increasing regulations and demands put on our system from aging infrastructure. Some of the bright spots are there have been several industrial projects that we have been talking to you about over the past year or so. We look at the trend database on these sales and we get with our rate experts and look at what our revenues are projected to do in the upcoming years. We also take a deeper dive in some of the recurring costs in our operational budget such as labor. We are budgeting a few additional personnel to meet the demands we have in front of us. It also has increases for operation and maintenance. Some for health insurance, SC Retirement System as you know, the State has increased the amount on both the employee and employer. This also takes into account transfer to the City and debt service costs on our debt we have currently. Purchase power which is

the main part of our budget which is our Natural Gas and Electricity is about 60-65% of our total budget under \$100,000,000 that DPU takes in each year is flat to decreasing. This is a great point because that is a direct pass through to the customer. Natural Gas is flat to increasing. It continues to get lower due to fracking. Treatment costs for Water and Wastewater as well as materials for all the divisions continue to increase slightly more. Labor and benefits are probably the largest area we see where we could have some room for increases. The City transfer is budgeted to increase in the incoming year. The Electric usage is flat and decreasing. Gas is really the only area in the company that we can expand profitably. We are landlocked with Electric and it is not probable to expand Water and Wastewater services; they are kind of a breakeven proposition. I do want to note that the Water and Wastewater divisions will run deficits (a net loss) for the year without a review of the rates. Manager Harley stated that at the end of the presentations we will talk more about that in detail and give you more options about this. This is a summary of the Department Wide totals and is not the division totals that are in your handout. It has total revenues of about \$95,000,000; costs of sales is the cost to purchase Natural Gas and electricity - \$50,585,000; operating expenses (all the salaries, software and maintenance supplies) - \$29,251,000; other peripheral items, interest income, gains and losses when we dispose of things, before the transfer the net profit is about \$15,500,000. Capital Contribution is FEMA reimbursements from the 2016 Hurricane Matthew. We budgeted those in FY 2017-2018 and may get some of that in the end of the current year or it may all fall into the next year; we really don't know until the State begins disbursing those funds. The transfer to the City is budgeted to increase about \$300,000 per Manager Harley and Mr. John Yow. Transfers for economic development, there are two parts to the economic development. There are Capital Expenditures the Department and City will own after those funds are disbursed. There are funds that are grants and partnerships with the County and other organizations that will be discussed in the upcoming slides. In your budget packet is a projected statement of cash flows. The first part is a summary of operating activities of our sales and is projected to bring about \$97,000,000 in total receipts from customers. Payments to suppliers are project at \$65,000,000. Payments to employees (salaries, merit, overtime, all-in budget including the retirement system payments which is about 13% increase) are budgeted to be \$12,700,000. The net cash provided by our operations will be right under \$19,000,000. Out of that \$19,000,000 for Non-Capital Financing is the \$5,400,000 transfer to the City General Fund and \$6,000,000 to be transferred to the City to be dispersed per the inter-governmental agreements that Council executes with those partnering organizations. Capital and Financing Activities: the capital projects for the upcoming year budgeted will be \$10,278,000; routine capital expenditures – these are things like trucks, computers, desks and renewals and replacements for each utility. We don't know how many line drops we are going to do or how many homes are going to be built; some of that we base on average. We replace a number of services every year that are fully depreciated out or need to be rebuilt. That is in that number that we can provide details which are in your packet and broken down by type and division. Economic Development – we plan to spend \$7,700,000 on projects in the upcoming year. DPU currently is budgeted to at the end of the current fiscal year to have approximately \$29,000,000 in cash. We do plan to draw down that cash reserve by about \$15,500,000 in the upcoming fiscal year. That should still leave us with \$13 – 14 million in cash. In the past, it would not be uncommon for the DPU to draw down cash for \$2, 3 or 4 million each year in any given year depending on timing of projects and timing of rate increases. The primary draw this year is going to be some of the capital and transfer projects that we are going to do on the economic development front which we could not have historically done in the past. We will still have approximately \$30,000,000 in reserve in addition to the \$13,500,000 of cash in investments.

ADMINISTRATIVE DIVISION PROJECTS
JOSH NEXSEN – DIRECTOR

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Director Nexsen informed the Mayor and Council that the Administrative Division has five capital projects; three are previously approved; one of which has been cancelled and two proposed. The first project is the Administrative Software project.

Project #1 – Replacement of Administrative Software
(Previously Approved – Continuing Project)

Total Project Cost:	\$11,600,000
Expenditures to Date:	\$ 7,620,340
Estimated 2017-2018 Cost:	\$ 988,000

The first phase was completed in July of 2015, the second phase was planned to go live in the spring of 2017 but we had to add some time to that budget. It is an extremely complicated project and we want to make sure we get it right. I want to emphasize that it is currently under budget. We have a fixed price contract so adding time to the project doesn't necessarily add any cost to the project. We have delayed the payments that did not occur in FY 2016-2017 and they will occur in FY 2017-2018. The go live date is fall, the September or October timeframe. There will be less reliance on manual processes and it will add some new features to customers that we haven't been able to do in the past.

Project #2 – Economic Development Building –
Orangeburg County / City Industrial Park

Total Project Cost:	\$ 2,600,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ - 0 -

The second project was an economic development project that was budgeted for \$2,600,000 and was planned to be in the Orangeburg County City Industrial Park has been cancelled and we plan to reappropriate these funds to some other economic development projects which are included in that \$13,000,000 number. We thought it would be more prudent pursue the other projects at this time.

Project #3 – 1036 Russell Street / DPU Main Office

Total Project Cost:	\$ 400,000
Expenditures to Date:	\$ 400,000
Estimated 2017-2018 Cost:	\$ - 0 -

Director Nexsen stated that the third project is a proposed project that will be the construction of a customer parking area located at 1036 Russell Street. This project began July 17, 2017 and is making progress. They have demolished the building, have graded the site and are starting curb work now. We were able to repave pretty much all of Oliver Street from the City parking facility on Broughton Street back around to Cuttino Street. Within the budget, this project saved the City about \$75,000. It was a necessity to pave Oliver Street because we are diverting a lot of traffic to turn into that parking lot. SCDOT did not want to have head in parking because there have been numerous backing accidents in that parking lot between the DPU property and the old Cherry's property. This project should be completed in the next sixty (60) days. It is not going to be a very long project by the end of this fiscal year. This project also addresses some of the storm issues we have when it rains hard.

Project #4 – 350 Sprinkle Avenue / DPU Operations Center Improvements

Total Project Cost:	\$ 6,000,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 150,000

Director Nexsen stated that the fourth project is a proposed project, the planning of construction of an Operations Crew Quarters. Current Crew Quarters our divisions are housed in where they do all their training, where they plan all their work for the day, was constructed in 1967 when DPU was about a third of the size it currently is. Some of the

divisions still have some space but there are several divisions that are packed in there pretty tight. We have contracted with a company that has worked with SCE&G, several of the co-ops and several other municipal utilities to do a master plan of what the site could look like five to ten years from now. This is not necessarily in the current year budget. The current budget does call for design and plan of a crew quarters as well as some engineering and architectural work. It would have a full training room big enough to accommodate the entire company for company meetings. It will have a kitchen that we can serve food out of when operating during storm conditions which is a huge challenge for us now trying to feed 150 – 250 employees plus 100 additional linemen that are working to restore the power during storms. What you are seeing today is a conceptual drawing, this is not the plan. It will very likely change somewhat between now and when it gets designed.

Project #5 – 1016 Russell Street / Main Office Backup Generator

Total Project Cost:	\$ 600,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 600,000

Director Nexsen stated that the fifth project is a proposed project. It is the implementation of a 400Kw Backup Generator for the Main Office. DPU operates its entire command and control from this building during a storm. During Hurricane Matthew we lost commercial for 1 ½ days due to situations beyond our control; our supplier had a large tree in an inaccessible part of the transmission line take out the transmission line which took down the building. We were able to run off the 100 KW Generator. All our commanding control systems are in a server room which requires a cool temperature and the air conditioning system in there would outstrip the demands of what the current generator can supply. The new generator could supply the entire building during any kind of event. The new generator would be Natural Gas fired.

The summary of the total cost expenditures to date and future year expenditures is \$21,200,000 and to date we have spent \$7,660,000 and in the upcoming year we have budgeted to spend \$1,738,000.

Director Nexsen asked if there were any questions. Councilmember Keitt referred to Project #1 – the time schedule is eight month overschedule?. Director Nexsen said we are overschedule by eight months. There are pieces that have to fall into place, one of which is data conversion. We are trying to convert a lot of the data from the current Orcom system and make it show up the exact same way in the Cayenta system; the two systems are very different. Director Nexsen stated that we have a fixed price contract so other than it taking us additional time it does not add any price of vendor charges.

ELECTRIC DIVISION PROJECTS
WADE HOLMES – DIRECTOR

Director Wade Holmes informed the Mayor and Council that the DPU Electric Division has six capital improvement projects we will be presenting this evening. Five have been previously approved and one is a proposed project. All of the projects that we are presenting are part of our overall system improvement plan. What that means is that we are going back and doing assessments on our infrastructure and rebuilding, replacing or upgrading aging infrastructure accordingly.

Project #1 – 115 KV Transmission Line
Extension to Koyo / Highway 601
Substation #10 – Cont'd.

Total Project Cost:	\$ 1,000,000
Expenditures to Date:	\$ 150,000
Estimated 2017-2018 Cost:	\$ 850,000

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 Director Holmes stated that the first previously approved project is the Substation #10 Transmission Line upgrade which is along Highway 601 in front of Koyo. The engineered transmission poles will be placed on the existing Right of Way. This project will be completed by December 2017. He asked if there were any questions. Councilmember Keitt asked if it an old system and if it is like putting in a new one. Director Holmes said yes. This Substation #10 which we will talk about in the next project is fed off the original 46Kv system which right now is almost at overload so we will have to start moving our substation to the 115 KV Transmission Line.

Project #2 – Koyo / Highway 601
Substation #10 Rebuild – Cont'd.

Total Project Cost:	\$ 5,700,000
Expenditures to Date:	\$ 2,900,000
Estimated 2017-2018 Cost:	\$ 2,200,000

Director Holmes said that Project #2 is the actual rebuild of Substation #10 to add to the 115 KV Transmission Line project is once again part of that overall system improvement plan. That substation itself during the winter and summer months are at 85% capacity. Any future growth in that 601 area would cause that substation to be overloaded and as we know, Highway 601 is one of our fastest growing areas in the electric division territory. The rebuild on that substation will actually provide a more reliable power system and more capacity for future growth in that area. This substation will be completed in March 2018. This will be put on the 115 KV system and relieve some of the stress off of the 46 KV system. Director Holmes asked if there were any questions. Councilmember Jernigan stated that a couple of years back we talked about the way things were going to be set up is if a substation goes down it switches over the load to the next one. He asked if this was part of this system. Director Holmes said yes; we don't do it from a substation level; it is already built into our SCADA system so that we have prebuilt switching orders already in our outage management system so that when we do have an outage it actually starts that process of closing switches, opening switches, isolating the down area and restoring power as fast as can be. We have that on manual right now because of the fact that it requires a lot of coordination and with us still rebuilding the system and improving it we do not want it to do without any human intervention right now. With this being a 115 KV substation it goes from a 30 megawatt up to a 50 megawatt station. We looked at the trending growth in that area and tried to predict what it would be in another ten to fifteen years so we can still handle that. We have the ability as we rebuild these stations to leave basing in case we ever have to expand it for even more capacity.

Project #3 – Goff Avenue / Claflin University /
SC State University Substation #17 Rebuild

Total Project Cost:	\$ 800,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 300,000

Director Holmes said that Project #3 is also a previously approved project and is the rebuild of Substation #17 which is on Goff Avenue near SC State University and Claflin University. This project was put on hold because of the delays that were created because of Hurricane Matthew. We plan to start this project around February 2018. This project is helping to replace an old and aging infrastructure. This station was built in 1979 and it is probably near the end of its life cycle. As we rebuild the substation we will try to utilize the same design when it was first built to make sure it is a low profile substation and there is not too many vertical structures so that it can fit in with the aesthetics of the campus and the surrounding area. Director Holmes asked if there were any questions.

Project #4 – Peak Shaving / Wastewater Plant Generation
Rowesville Road Substation #20

Total Project Cost:	\$ 2,125,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 1,700,000

Director Holmes said that Project #4 is a previously approved project and is a two megawatt substation generator for Substation #20. We have already had a two megawatt generator there and with the addition of another two megawatts we will be able to run the Wastewater Treatment Plant totally offline; if we lose power from that substation the Wastewater Treatment Plant will continue to operate without any issues. This project also with the four megawatts of generation saves DPU an estimated \$3,500,000 over a ten year period; SCE&G actually gives us credit for those generation capabilities. Director Holmes asked if there were any questions.

**Project #5 – City of Orangeburg Department
Of Public Utilities Street Lighting Upgrade (Phase 1)**

Total Project Cost:	\$ 200,000
Expenditures to Date:	\$ 3,500
Estimated 2017-2018 Cost:	\$ 100,000

Director Holmes said Project #5 is also a previously approved project. With this project we look to upgrade our high pressure sodium street lights to a more energy efficient LED lights and structures. Also along with the LED lights we will be able to tie those lights into our AMI infrastructure so that we will be able to remotely control those lights, dim them, interrogate them to get data from them to see whether it is working and the lights will be able to do some self-recording – they will be able to call in to say they are not working, that it is cycling. Hopefully that will eliminate a lot of calls from customers or City Council about a street light not working or a street light is dim. With this new and improved technology we will be able to have all that data at our hands. We actually have a pilot program actually set up for the street lights in the parking lot behind the building and from that we can actually see the type of light, whether the light is on or off, and actual location. That data also gives us what we call telemetry on alarms whether it is cycling, it's a lamp failure, low current, there's a relay issue or a communication issues. We will start at the river and travel all the way up to Five Chop Road; that is probably 80-85 lights that will have that new LED, new poles, new structure and new technology. The system overall street lights that we have on our system is approximately 1,500; once we finish this first phase we estimate it will take another five to six years to replace all the street lights. Director Holmes asked if there were any other questions.

Project #6 – Substation #18 (SI Group) Rebuild

Total Project Cost:	\$ 6,200,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 200,000

Director Holmes said that Project #6 is a proposed project that once again goes along the line of updating some aging infrastructure. This is Substation #18 that is on Cannon Bridge Road. This substation was built in 1977 and is 40 years old. This substation feeds one of our largest industrial loads in the Orangeburg system and is also on the 46 KV line. We would like to rebuild that substation and have it tie into the 115 KV lines that run directly in front of it plus give the substation itself and the customers more capacity and improved reliability. This will allow us to have the capabilities of having redundant feed so that if it goes down we can refeed it from another location.

Director Holmes stated that the Electric Division has five previously approved projects and one proposed project all totaling a little over \$16,000,000 in total cost. Expenditures to date are a little over \$3,500,000 and in the next fiscal year we look to spend about \$5,300,000 on all six projects. He asked if there were any questions. Director Holmes thanked the Mayor and Council for their time.

GAS DIVISION PROJECTS
DAVE DURGIN – DIRECTOR

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Director Dave Durgin informed the Mayor and Council that the Gas Division has three previously approved projects and two new project for the upcoming fiscal year for their approval that will help improve the safety and reliability of the gas system.

Project #1 – Natural Gas to the Town of Elloree /
Cleveland Street (Special Project) – Cont'd.

Total Project Cost:	\$ 1,606,250
Expenditures to Date:	\$ 1,166,250
Estimated 2017-2018 Cost:	\$ 440,000

Director Durgin said that Project #1 is the extension to serve the town of Elloree and is a previously approved project. Work is progressing well on this project and we expect to be able to provide gas service this winter to the town.

Project #2 – Natural Gas Service Along
Highway 176 (Old State Road) (Special Project) – Cont'd.

Total Project Cost:	\$ 1,958,250
Expenditures to Date:	\$ 1,488,250
Estimated 2017-2018 Cost:	\$ 470,000

Director Durgin said Project #2 is the extension of six inch steel pipe along Old State Road to I-95 and is a previously approved project. Work is progressing well on this project and is expected to be completed this winter.

Project #3 – Natural Gas Service Along
Highway 178 (Charleston Highway) (Special Project) – Cont'd.

Total Project Cost:	\$ 590,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ - 0 -

Director Durgin said Project #3 is an extension along US Hwy 178 towards Bowman and is a previously approved project. This project has been placed on hold due to possible SCDOT work that would conflict with the proposed design. We plan on revisiting this project in the future.

Project #4 – Improvements to Natural Gas Service along Russell Street

Total Project Cost:	\$ 500,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 500,000

Director Durgin said Project #4 is a new proposed project that would replace approximately 7,500 feet of gas pipe along Russell Street starting at Pinkney near the University. This area has seen an increase in O&M calls and now is the time to fix it before those costs continue to escalate. This area is part of our Distribution Integrity Management Program ("DIMP") to address the aging infrastructure of the gas system.

Project #5 – Natural Gas Service along Hwy 33

Total Project Cost:	\$ 640,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 640,000

Director Durgin said Project #5 is a new proposed project that will replace approximately 10,500 feet of gas pipe along Hwy 33 starting at Old Cameron Road and progressing past the Interstate. This area too has seen in O&M calls and has been identified as part of our Distribution Integrity Management Program ("DIMP") and we plan to address the aging infrastructure of the gas system with this project.

Director Durgin said in summary, that the total amount budgeted for all the projects is \$5.3 million. We have spent approximately \$2.65 million to date. We plan to spend

approximately \$2.1 million in the next fiscal year with carryover amounts on the Ellore and Old State Road projects representing retention payments to contractors. The balance of \$1.1 million for the new DIMP projects along Russell Street and Hwy 33 will improve the safety and reliability of our gas system. Director Durgin asked if there were any questions. Councilmember Haire said that he we recently travelling toward Ellore and saw where pipes were being laid; there is not that much space between the actual road and the side of the road where a car can pull off. Are they packing that as they lay the pipe; he was wondering if a car had to go off the road would they get bogged down in the trench that is there. Director Durgin said that pipe location is actually a very common placement for pipes of gas, water, wastewater and telephone. Yes we do pack the trench as we go along. We do monitor those ditch lines for settling over a period of time and the advantage of having a contractor in the area for a long period of time is that they can address those settling issues quickly. Councilmember Jernigan asked what kind of commitments do we have from Ellore? Director Durgin said that we have had a lot of interest, we've had several sign-ups, we were waiting until we got closer to a go live date before we begin a concerted marketing effort. We expect to go live sometime mid-November. He thanked the Mayor and Council for their time.

WATER DIVISION PROJECTS **ERIC ODOM – DIRECTOR**

Director Odom said that the Water Division has two previously approved projects and two proposed projects for your consideration for the upcoming fiscal year.

Project #1 – Advanced Meter Infrastructure (AMI) – Cont'd.

Total Project Cost:	\$ 7,450,000
Expenditures to Date:	\$ 652,550
Estimated 2017-2018 Cost:	\$ 400,000

Director Odom said that Project #1 is our Advanced Metering Infrastructure Project (AMI). This project has somewhat evolved over time with the Water Division. To date we have converted approximately 1,100 water meters to AMI, primarily large meters – commercial and industrial accounts. Our intention is after this fiscal year is to significantly scale back the installs of these AMI meters. They are very expensive for water. The goal for the upcoming fiscal year is to replace approximately 2,600 water meters to AMI. These meters that we are looking replace are going to be located in the routes that are currently difficult for our meter readers to timely read and difficult for them to get to because of some locations. By replacing the routes that we are going to replace in the upcoming fiscal year it will streamline our meter readers or at least make them more efficient in the meter reading routes. Once we complete this fiscal year and change out the approximately 2,600 meters we would replace old meters as we have done in the past routinely; those meters will be converted to AMI as we change them out. There are several benefits to this. With the water meters they have a battery in it and the batteries don't last forever so if we change out all of our water meters in one year the likelihood of all of them failing in one year is a possibility. By scaling back and changing out 1,000 or so a year as a routine part of our O&M we will be able to stay on top of it and all of our meters won't be failing at the same time. That is the plan for this project going forward. Director Odom asked if there were any questions. Councilmember Knotts asked what percentage of the water meters have already been converted to AMI. Director Odom said about five percent; it's not a lot but primarily they are our large industrial customers; it helps us track our large customer users. Councilmember Keitt asked when you do finish up the manual meter reading what happens to those individuals that are reading the meters; will they be moved to some other place? Director Odom said yes, there is no intention of getting rid of anybody – their role will change. He stated that as Director Holmes has seen since he has changed all the electric meters to AMI, there are different needs for technicians to go out and troubleshoot. While these meters are a lot more efficient and streamline, meter reading and billing are problems that do come up so we will still need people who can

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go out and troubleshoot them. Councilmember Barnwell asked have we seen any problems with large farms. Director Odom said we haven't, particularly here in Orangeburg. We are fortunate that we have not been in a drought situation recently and the water level has been up due to all the rain events. There has been issued that he has been hearing on well water; the levels in wells have been dropping due to the large farms that are primarily over in Aiken County. The two wells that we have at the Water Treatment Plant we have even seen some seasonal drop in it, about 50 feet which was significant this year. There is a lot of wells going in for farming and irrigation right now but from his understanding he does not think it is 100 percent yet but DHEC and the State government is looking to make this area what they call a capacity use area which will basically highly regulate ground water. It is already heavily regulated along the coast and those regulations will migrate here now. Councilmember Jernigan asked if the Edisto River is still our primary water source. Director Odom said yes, the North Fork Edisto River. Councilmember Jernigan said that he knows there is talk about cleaning it out, have you heard any talk about cleaning it out. Director Odom said he has not heard anything; trees and things like that would not be an issue if someone goes in and starts trying to do any dredging or something like that. Councilmember Jernigan asked if there was anything upstream that he heard about that would create a problem for us. Director Odom said no, Batesburg-Leesville has a wastewater plant upstream from us and the town of Norway discharges upstream from us but they are very low discharge numbers and their significantly far upstream. We monitor the water quality in the river regularly and haven't seen any problems but as for the other things that have been in the news like pesticides our sampling has indicated that we have not found any. Mayor Butler said the County is doing a five-year study on cleaning the river out, removing trees.

Project #2 – Ellis Avenue Booster Pump

Station Standby Generator Replacement - Completed

Total Project Cost:	\$ 250,000
Expenditures to Date:	\$ 250,000
Estimated 2017-2018 Cost:	\$ - 0 -

Director Odom said that Project #2 is a previously approved project. This was the old 1973 generator that was still running. It was removed and the new generator has been installed and we are schedule to test it this week. We are waiting on the manufacturer and the contractor to get together and give us a time. Once it passes all of our test requirements then this project will be significantly completed. We should be online by the end of the week. Councilmember Jernigan asked what will become of the old generator. Director Odom said the old generator is stored in our warehouse and will probably be cannibalized for parts for somewhere else.

Project #3 – 10" Water Main Replacement along Shillings Bridge Road

Total Project Cost:	\$ 615,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 615,000

Director Odom said that Project #3 is a new proposed project for the upcoming fiscal year. This is the 10" water main replacement along Shillings Bridge Road. Currently there is about a two mile stretch of 10" PVC pipe that has been in the ground since 1981; it is a problem area for us. Since we started keeping records on water main failures, we have had twelve water main breaks in this two mile section alone; seven of those breaks have occurred in the last five years. The plan is to parallel this pipe with a new 10" water main that is built to today's standards. One of the primary reason for doing this is to improve our system reliability and water quality in this area; we don't want any contamination due to water main breaks. The other part is a safety issue. Shillings Bridge Road where it crosses the North Fork Edisto River and if any of you have been down that road there is virtually no shoulder to pull off on the side of the road; it is very limited when we have equipment and manpower in that area. There is a lot of traffic on this road and it is a big safety concern. We have dealt with it for years, we are good at traffic control but it is time to replace this line. It is a problem line that is not going to go away and would like to get this project approved so we can replace this line and improve the safety of our employees as well. This project we do plan on

designing bidding and constructing in this upcoming fiscal year and hopefully have it completed the early part of 2018.

Project #4 – Upgrading of the 1954 High Service Pump, Engine Driven Pump Station and Chlorine Scrubber at the Water Treatment Plant

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Total Project Cost:	\$ 2,116,000
Expenditures to Date:	\$ - 0 -
Estimated 2017-2018 Cost:	\$ 125,000

Director Odom said that Project #4 is a new project for your consideration. This is the upgrade of our 1954 High Service Pump Station, the upgrade of our diesel driven pumps and the replacement of our chlorine gas scrubber at the Water Treatment Plant. Our 1954 High Service Pump Station is currently not in service. These pumps have had several changes over the years and it is time for an overhaul. There is some significant need for having this; there are smaller pumps that we currently do not have operational at the plant. This will improve our energy use and energy efficiency by being able to run some smaller pumps during lower flows as opposed to running a big pump and cutting in on and off. By running a smaller pump continuously saves a lot on our electric bills. Some of the piping we have now is lead joint so we will be replacing it, we will be replacing all the valves. The only thing we plan on saving is the old pumps; the old pumps are very good pumps and we are going to send them off and have the rebuilt to factory specifications. This will save us money. The second phase of this project is to replace the diesel engines on our diesel engine driven pumps. The pumps also will be sent off and rebuilt. We will replace these diesel engines with electric motors that will be tied to our backup generator so we will still have the ability to run these in the event of outages. It will piggyback on some of the electrical work that will have to be done to improve the 1954 Pump Station. The last part of this project that I am presenting today is the chlorine gas scrubber in our Water Treatment Plant. This is primarily a safety thing, it still works fine. We are going to replace it with what they call a new dry scrubber. It is a lot less operational cost, maintenance cost, a lot less moving parts in it and much safer for our employees to operate as well. The primary purpose of this which we hope is never used is if there was a chlorine gas leak at the Water Treatment Plant this is a way to contain it, mitigate it and clean that chlorine gas out of the room so that it is a safe environment for employees to get back into. This is definitely an important piece of equipment we have in the plant. Director Odom asked if there were any questions on this three-part project.

Director Odom said in summary the total expenditures for 2017-2018 fiscal year are \$1,140,000 for the Water Division. Director Odom asked if there were any questions. He thanked the Mayor and Council for their time.

WASTEWATER DIVISION PROJECTS
RICHARD LABRADOR – DIRECTOR

Director Labrador informed the Mayor and Councilmembers that the Wastewater Division has no new projects for the upcoming 2017-2018 fiscal year.

Manager Harley said that Director Labrador had brought that Wastewater Treatment Plant project well under budget; it was initially budgeted for \$27,000,000 and he came in at \$25,000,000. The Wastewater Treatment Plant has been completed.

Manager Harley pointed out the fact that is you look at what we have gone over and what the team has presented there are several things to keep in mind. The team was mindful of the costs and we took every opportunity to make sure that we were asking for what we felt was an important need for DPU. We kept efficiency in mind; we kept safety

2650 in mind; and we kept reliability in mind. If you notice, that is what we've talked about so that is what we focused our efforts on in terms of the budget. To go to a question earlier that the Mayor asked about positions, traditionally DPU has had on the books 205 positions. I think it has been a strategy that as I've talked with staff to not always fund those positions fully unless they are needed. This has been a strategy in the past and we have not parted very much from that tradition. We have included in the budget seven positions that were already on the book except one to be funded this upcoming year. Two of these positions that weren't named positions are a locator position and the safety coordinator position. These are strategic positions; we have one locator for the utility and with the size of Orangeburg that is a tremendous amount of work for one locator to try and manage. The number we heard is 8,500 – 10,000 locates a year that one person has been doing and the departments from time to time have to assist on that when he is out or on the weekend. After talking with staff and we have been reviewing that process to make it better we felt like it is a need to have at least one more locator. Secondly, the other new position is the safety position that we feel is important for DPU because of all the things that we do, the very different divisions that we have we need someone who is on point coordinating that on a daily basis for our staff. We do have again funding included for one lineman, one electric crew leader, two gas operators, and one water mechanic are also part of that number. There are again a total of 205 on the books; we are not going to fund the other eight positions. If we ever feel like in the upcoming year that we need to come back and address one of those positions based on the department needs we would come back to you for that funding. Councilmember Jernigan asked if DPU is going to possibly hire how many new people this coming year. Manager Harley said seven and that is in the funding number in your budget notebooks. That is a safety position, locator, lineman, electric crew leader, two gas operators and one water mechanic. Councilmember Jernigan asked if these will be new positions. Manager Harley said the locator and the safety administrative position are the only two new positions; the other ones are positions that are on the books but not funded. Some communities have a tradition of either holding onto a position and not funding it in a particular budget year and some communities do the same thing by funding the position but putting a freeze on the hiring. It all accomplishes the same thing; you get more money somewhere else in the budget.

The other thing that Manager Harley pointed out that Director Nexsen earlier pointed out that the Water and Wastewater divisions will have deficits in the upcoming budget year as the budget is currently proposed. We have been evaluating this and talking about this on a daily basis trying to find a strategy to make sure that we give Council an option that is keeping in mind how you have always been really conscious of how you handle rates with your customers. You have been very responsible, you have not asked or put on rates when they were not needed and so we kept that in mind and we wanted to make sure that we gave you an option if you decided to do this that would be in keeping with that thought process so what we have proposed if you want to solve the deficit problem in the Water and Wastewater Divisions that there would be a rate increase that would essentially amount to \$1 a month for water residents in the City and also in the Wastewater Division it would amount to \$2.75 a month for City residents. Those numbers come on the average typical bill usage for City residents. That is the total amount you would be looking at is just a little over \$3.75. That's both water and wastewater. Councilmember Jernigan asked if that is going to completely fund the deficit. Manager Harley said yes, that will get us out of the negative situation; it does not put us far over it. It just helps resolve the tension in the deficit. Again, on a combined basis we would still be among the lowest utility cost in the State. It also, if you look back at the numbers the staff has provided for me, the numbers over the last four years, even if you include this rate increase in your budget, you would still as a customer be paying lower rates now than you did four years ago. This is important to keep in mind. Again that goes to the mindful strategy you as Council has instituted in terms of dealing with the rates increases here at DPU and I think you ought to be applauded for that. As a staff we want to make sure that we don't bring you anything that gets away from what you have traditionally done. This is a modest increase that again has a customer on a total DPU bill paying lower today than what they would have paid four years ago. Councilmember Jernigan asked when DPU anticipates the rate increases would be in effect. Manager Harley said DPU proposes that they can be effective either October 1, 2017 or approve it in the current budget and have it start at

some other time in the budget such as January 2018. It would be up to you but in order to address the deficit we have it starting October 1, 2017. Mayor Butler said we would have an increase of \$1 for City resident, what about the County residents. Manager Harley said for the County which is outside residents it would be a \$2 increase on water and a \$5 increase on wastewater; that would be just over \$7 per month basis. Keep in mind that we do have a cost differential on In City Resident versus Outside City Residents. Councilmember Jernigan asked if the Public Service Commission gets involved. Manager Harley said no. He wants Council to keep in mind that even with those increases we still remain among the lowest for rates. None of these increases gets our utility water or wastewater to the average in the State. The Budget Control Board puts out numbers on where we stand and we are still either at the bottom or we moved just up above ourselves in most categories which puts us as the bottom. We are still in most categories either the lowest or right near the lowest in all four utilities. There is a tremendous gap between us and what the average is. Councilmember Keitt said we think about those persons that have been eliminated from their jobs in the Jenkinsville area that is going to have an impact on them but I know we cannot help that but we want to really think about that. Councilmember Haire said that he looked at the budget he is concerned about the deficit that we are having in water and wastewater and we are going to have to address them. In order to delay it until January would be irresponsible; we need to make each area self-supported. Councilmember Jernigan said he thinks our citizens have always had the best quality service and the best quality water that they can get anywhere in the State of South Carolina. We cannot jeopardize that so he is in favor of doing what DPU is suggesting. Councilmember Stroman said the budget notebook information stated "no rate increase" in water and wastewater. Manager Harley said that is correct and that he should have started by saying that the proposed budget in your notebooks does not have a proposed rate increase included. He wanted to give you an option, it will easy for us to amend the budget by the second reading to include the rate increase but he wanted to have the plain budget so Council could see what the budget without a rate increase would look like and give Council an opportunity the hear the implications of not doing rate increases. Again, we wanted to make sure it didn't overburden our citizens and customers what we are asking for. It is just simply to bring water and wastewater out of the deficit situation. Manager Harley asked Council to keep in mind that Director Labrador and his team have just put on line the new Wastewater Treatment Plant and we borrowed money for that so it is important that we would be able to show that we were able to cover those costs. Councilmember Stroman said that people outside the City about fifteen miles have to get their parents or their children to sign to get water and we are losing customers. Manager Harley said there are a couple of situations where we have had trouble signing up people. Councilmember Stroman said that he doesn't know how we are going to do it but we need to look at this. Manager Harley said that is a discussion we will have to discuss with the City Attorney, Mr. Walsh. Councilmember Stroman said he is always against rate increases. Mayor Butler and Councilmember Keitt said that we do not want to jeopardize ourselves. Mayor Butler said we are the custodians of DPU and it shows good management on our part. Manager Harley said DPU will do what Council suggests. Councilmember Jernigan asked if Council would need to make a motion regarding the rate increases. Manager Harley said that what Council would need to do is amend the ordinance to include the rate increases for water and wastewater. We would have it included on the second reading. Manager Harley pointed out in the budget that if you read through the budget, the second page includes a \$5.4 million transfer to the City, a \$5 million Economic Development for Project Halo, \$1 million for the SC State Infrastructure Bank projects and \$500,000 for SC State Infrastructure Improvements which the City is going to cover half of that amount per a conversation that he and Mr. Yow had last week. Manager Harley asked if there were any questions. He said the only thing Council would need to do is to amend the budget ordinance with the rate increases for water and wastewater. Councilmember Haire made a motion that Council to accept the recommendation from the DPU to amend the budget as it relates to the rate increases for water and wastewater effective October 1, 2017 which was second by Councilmember Knotts and unanimously approved by Council. Councilmember Keitt made a motion to approve the first reading and adopt the amended budget of DPU which was second by Councilmember Barnwell and unanimously approved by Council.

2052
Mayor Butler thanked the Manager and all the staff for all the hard work they have done and explaining the budget to Council. We appreciate your due diligence to DPU and all that you are doing to make it better for our citizens. Manager Harley said that DPU appreciates all that Council does and all the support that you give us which makes it easy for everyone in this room to do their jobs; thank you very much.

A motion was made by Councilmember Keitt, second by Councilmember Knotts to adjourn. The motion was unanimous.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Carol E. Franklin

Carol E. Franklin
Executive Administrative Assistant to the Manager
Department of Public Utilities

**EXECUTIVE SUMMARY
OF
RECOMMENDED BUDGET
FISCAL YEAR 2017-18**

TOTAL GENERAL FUND

Revenues	\$19,552,212
Expenditures	\$19,552,212

*Includes all General Fund operations and capital expenditures; does not include 2% Hospitality or 1% County CPST.

REVENUE HIGHLIGHTS

No property tax increase; also no tax increase last two years

No business license rate increase; recommend continuing Council implemented
Downtown business license incentive for new businesses

No commercial sanitation rate increases unless City is notified of increase in tipping fee. A discussion was held on increasing rates possibly. This continues to be a cost effective benefit for businesses in the City.

No increase in residential sanitation fee—will remain \$13.00 monthly; this remains a premium service for an affordable rate

\$300,000 increase in DPU transfer; there was no increase in transfer in
FY 2016-17

Anticipate \$400,000 increase in Fire Protection Fund either through more equitable funding via Fire Tax District or enforced collection of contracts and penalties (The City cannot continue supplementing fire service outside the City) Many persons and businesses are taking improper advantage of the ISO Rating of 2.

\$835,000 in cash reserve budgeted

\$10,000 income for Forensics Lab—DPS studying options for funding. City Administrator Yow stated the Department of Public Safety will give a presentation on the lab and DNA certification.

Building permit fees steady

Interest income has increased slightly

Page 2

Still not fully funded under Local Government Fund, approximately \$100,000 underfunded

No change in Franchise Fees

Are planning increases in Parks and Recreation fees (list attached) Also, agreed to increase internment fees at cemeteries.

Also, incremental changes in fees at Hillcrest Golf Course which does not affect General Fund Revenues; a \$1.00 increase in carts and green fees and 5% increase in memberships. (List Attached)

No major Airport Grant Projects this year—are reviewing options for Entitlement Funds carry over for next year; will still try to build road.

No storm water management fees—still not required under Federal Permit Process (Council still wants to hold off on this item.)

Stevenson Auditorium rates remain the same

Do anticipate FEMA/State reimbursements for Hurricane Matthew—did not budget as revenue line item as it will not be recurring revenue for future years

EXPENDITURE HIGHLIGHTS

Continue all existing services; recycling truck this Fiscal Year costs \$160,000 to continue 2% COLA – full time employees \$170,000; 1% equals \$85,000;

Additional 1% for Retirement System from 11.56% to 13.56% on SCRS and 14.24% to 16.24% on PORS--Goes up 2%, state is funding 1% of increase; nothing built in budget for Comp and Class Study.

Total for this increase in State Retirement is \$74,000 and will continue for next several years.

No new positions; four (4) positions were requested.

\$180,000 increase budgeted for medical and dental insurance; City remains self-insured

Page 3

\$670,700 for capital expense for Fiscal Year 2017-18; to be financed on three (3) year Lease Purchase – major items include recycling truck \$160,000, six (6) police vehicles, \$228,000, mowers, tractors and trucks

PAL Radio System \$45,000 annually, CJIS Compliance \$70,000; body cameras maintenance \$43,000

Software for Finance Department \$200,000

Other operational line items held to current amounts

Building Code Enforcement continued, \$100,000 for demolitions and cleanups

\$53,000 Department requests moved to appropriate fund, i.e., 2% Hospitality Fund, Cemetery Fund or Narcotics Fund

Fuel costs and tire costs stabilized

Retiree Supplemental Insurance capped at \$100 monthly

\$40,000 for Accommodation Tax Advisory Committee from Hospitality/ Accommodations Tax Fund; persons or groups requesting money would apply to this group

A discussion was held on this as to how this would be handled and City Administrator Yow stated that City Attorney Walsh would need to approve and the Committee would bring recommendations to City Council. Funding of outside groups would follow current state statute on Accommodators Tax. He also stated that Keep America Beautiful was requesting funds as well and would bring this back to Council.

City of Orangeburg Parks and Recreation Fee Increase

City Resident	\$ 20	\$ 25
Non - City Resident	\$ 45	\$ 50
Chapel of Hope	\$ 10	\$ 50
Cenntinial Park	\$ 100	\$ 200
Cementary Plot	\$ 500	\$ 750
Opeaning and Closing		
8:00am - 3:00pm Weekdays	\$ 320	\$ 420
After 3:00pm	\$ 350	\$ 450
Weekends/Holidays	\$ 400	\$ 500
Weekends/Holidays (opened and closed on same day)	\$ 450	\$ 550
Cre mains	\$ 50	\$ 150

Francis F. Faulling Chairman
Joseph Keitt
Lee W. Harter
Leon E. Myers
Marion Moore
Randy Shuler
Lynnette Rhoad
Paul Bryant
Oliver W. Pough, III

Commission Members



City of Orangeburg South Carolina

HILLCREST GOLF COURSE
803-533-6030

Jeff Ruth, PGA
General Manager

To: John Yow, City Administrator

From: Jeff Ruth, General Manager

Date: July 13, 2017

Mr. Yow,

Here are the current rates and proposed rate increases for next year. The memberships have not been raised in years and a very small increase of 3% is very justifiable. I also believe that a \$1 increase in cart fees is justifiable if we are getting new carts. Greens Fee rates have been low since 2009 and a \$1 increase per 9 holes is justifiable based on the improved conditions.

Membership

	2017	2018
Student	\$215.00	\$220.00
Senior	\$325.00	\$335.00
Single	\$490.00	\$505.00
Family	\$610.00	\$630.00

Rates

Green fee 9 holes	\$8.00	\$9.00
Green fee 18 holes	\$16.00	\$18.00
Cart 9 holes	\$8.00	\$9.00
Carts 18 holes	\$16.00	\$18.00
GF/Cart Mon.-Thur.	\$24.00	\$27.00
GF/Cart Fri.-Sun.	\$27.00	\$30.00

City Council Minutes
August 15, 2017

Orangeburg City Council held a Public Hearing on Tuesday, August 15, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding. The purpose of the Hearing was consideration of an Ordinance to Raise Revenue and Adopt a Budget for the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2017 and ending September 30, 2018.

Hearing no comments, the Public Hearing was closed.

PRESENT:

Michael C. Butler
Charles B. Barnwell
Bernard Haire
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

ABSENT:

Charles W. Jernigan

Council entered into the regularly scheduled City Council Meeting.

City Attorney Walsh added item number 10 to the Agenda, Executive Session for a Legal Matter concerning former Department of Public Utilities Manager.

A motion was made by Councilmember Barnwell, seconded by Councilmember Haire, to amend the Agenda to include an Executive Session for a Legal Matter concerning the former Department of Public Utilities Manager. This motion was unanimously approved.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to approve the August 1, 2017, City Council Minutes as distributed. This motion was unanimously approved.

Mayor Butler and City Administrator Yow presented Durwood Bowden a Retiree Resolution and gold watch for his twenty years, eight months and sixteen days of service as the Public Works Director.

Mr. Adam Humphries of the South Carolina Department of Transportation (SCDOT) addressed Council on the Project updates in and around Orangeburg.

Mr. Humphries overviewed project updates in the area. He stated the US 310/SC 33 (John Calhoun Blvd./Russell Street) Intersection project is currently in the preliminary Engineering Phase of project development. SCDOT has secured the services of Parrish and Partners to do the bridge design and environmental documentation for the project. Proposed redesign will eliminate realignment of SC 33 and add a free-flow right turn movement onto US 301 as an acceleration lane extending across the bridge. Redesign will also include replacing the US 301 bridge over North Edisto River and the overflow bridge. The current schedule is Right-of-Way Phase Quarter 4, 2019 and Construction Phase Quarter 4, 2020.

City Administrator Yow asked that the City be included in this project for pedestrian connections under the Edisto River Bridge to connect both sides of the Gardens and SCDOT agreed.

Mr. Humphries addressed the US 601/S-199 (Magnolia Street/Zan Street) Intersection and Railroad Realignment at Claflin University. Intersection realignment across Norfolk Southern Railway is to improve the safety and operational capacity of the roadway/railway network at multiple intersections and railroad crossings for vehicular and pedestrian traffic. The Right-of-Way Phase is currently finalizing, with eleven of twenty-two tracts secured. SCDOT anticipates all the right of way secured by September, 2017. There will be twelve to eighteen months of construction. City of Orangeburg TAP Project includes pedestrian improvements along the following routes. Sunnyside Street is to be resurfaced from Cemetery Street to Gibson Street as a part of a resurfacing project. Also, there will be drainage and sidewalk improvements in the area of the canal and repairs. From Salley Street to Glover Street to Fletcher Street, we recently received additional surveys to investigate connecting sidewalks to the nearby park on Fletcher Street. This schedule is currently being finalized based on an expanded scope. On Goff Avenue, we are finalizing bench locations with the City to proceed with an Improvement Plan. A future project is US 21/US 178 Bypass (Chestnut Street) Corridor Project, from US 21 Business/US 601 (Magnolia Street) to SC 33 (Russell Street). Pedestrian improvements will include the following: (1) Installing/Rehabbing sidewalk along corridor from Magnolia Street to Russell Street, (2) Retrofitting stairs to the south-west column of the SC State University pedestrian bridge, (3) Installing planted medians and decorative barrier fencing along the corridor. Another future project is SC 33 (Russell Street) Corridor Project from US 21/US 178 Bypass (Chestnut Street) to S-1849 (Sylvan Avenue, NE) to include the following: (1) provide bicycle/pedestrian accommodations along corridor to include possible restriping of curb and gutter to include bike lanes, (2) include four foot paved shoulders to Sylvan Avenue, (3) scope currently being finalized and (4) the current schedule is Right of Way in Fiscal Year 2019 and construction in Fiscal Year 2020.

Ms. Candice Roberson, DORA Executive Director updated Council on DORA's activities of last quarter. She overviewed the following activities, which took place downtown or were hosted by DORA:

1. May 2017, Festival of Roses Street Dance, band was Riptide, two downtown food vendors, and attended by a large crowd
2. May 9, 2017, Farmers Market started on Tuesdays of each week
3. June 2017, Taste of Market, Farm to Table Dinner, 170 people attended
4. Obtained 2017 Main Street Accreditation
5. Tea Thyme at 1122 Church Street opened a courtyard
6. DORA assisting with an Eclipse Party on August 21st from 11:00 A.M. to 4:00 P.M. at SCSU
7. September 30, 2017, Upcoming Garden City Music Festival to include food vendors and food trucks
8. October 22, 2017, Taste of Orangeburg as well as Talent of Orangeburg and the youth will be performing
9. DORA will highlight a Shop Local Campaign at Christmas and sponsor the Christmas Program at Stevenson and *The Messiah* at Stevenson Auditorium

Ms. Roberson asked Council for permission to sell alcoholic beverages at the Garden City Music Festival on Saturday, September 30, 2017.

Councilmember Haire made a motion, seconded by Mayor Pro Tem Keitt, to allow DORA to sell alcohol beverages on the Square for the Garden City Music Festival. This motion was unanimously approved.

Ms. Martha Ford of 506 Azalea Drive and Mr. and Mrs. Edward (Carrie) Lewis of 494 Azalea Drive addressed Council concerning drainage and erosion issues on their property on Azalea Street.

Mr. Edward Lewis spoke. "We have had problems with this ditch for quite some time." (He passed out pictures to Council) He began to go through the pictures and explain where trees were and were not and sewage pipes exposed and what happens when it rains. Also, on page 14 of the handout, Mr. G.W. Berry installed a pipe that helped, but did not fix the problem."

Mayor Butler stated, "We have begun to pull the necessary people together and the SCDOT Commissioner and we will do what we can to help resolve this problem".

Councilmember Barnwell stated, "I asked Mr. Kevin Gantt of the SC Department of Transportation to meet me there today and he did not show."

Mr. Roger Brant, Service Department Director, addressed Council and stated "I called Michelle Lambright with SCDOT and she has tried to call Mr. Edward Lewis. The number she was given is wrong and she had been trying to reach him in reference to this issue. Mr. Yow asked me to check on this a few weeks ago and I know that they are working on it."

Councilmember Haire made a motion, seconded by Councilmember Knotts, to approve the Second reading of an Ordinance amending the Budget for the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2016, and ending September 30, 2017. This motion was unanimously approved.

A motion as made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to approve the Second Reading of an Ordinance to Raise Revenue and adopt a Budget for the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2017, and ending September 30, 2018. This motion was unanimously approved.

Concerning the Hillcrest Golf Commission Members, Councilmember Haire made a motion to vote on each nominee separately, seconded by Mayor Pro Tem Keitt. This motion was unanimously approved.

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to approve Randy Shuler to serve another three year term on the Hillcrest Golf Commission, expiring July 2020. This motion was unanimously approved.

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to approve Lee Harter to serve another three year term on the Hillcrest Golf Commission, expiring July 2020. This motion was unanimously approved.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to approve Lynette Rhoad to serve another three year term on the Hillcrest Golf Commission, expiring July 2020. This motion was unanimously approved.

Councilmember Haire nominated Lamont Green of 1198 Schley Street to serve on the Hillcrest golf Commission. He is an SCSU graduate and played football and is in the pharmaceutical field.

A motion was made by Councilmember Haire, seconded by Mayor Pro Tem Keitt, to approve Lamont Green to serve a three year term on the Hillcrest Golf Commission, expiring July 2020. This motion was unanimously approved.

Mayor Pro Tem Keitt withdrew her nomination of Rodney Hudson to serve on the Hillcrest Golf Commission.

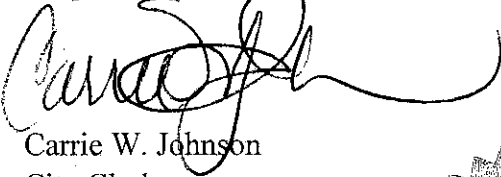
There were no new business items brought before Council.

There were no Department of Public Utilities matters brought before Council.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Barnwell, to enter into an Executive Session for a Legal Matter concerning Settlement Agreement with former Department of Public Utilities Manager.

There being no further business the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

/pfb





RESOLUTION

A RESOLUTION ADOPTING THE DEPARTMENT OF PUBLIC UTILITIES SAFETY POLICY STATEMENT

WHEREAS, the Department of Public Utilities, City of Orangeburg, South Carolina, realizes the responsibility of providing a safe work environment for employees and that each employee must pursue the highest standards in his/her assigned activities and that all department employees must recognize that their own health and well-being as well as that of their co-workers and the protection of our human resources are as important as the activity and job being performed; and

WHEREAS, the Department of Public Utilities has established and maintains a Loss Control Management Program and expect their employees to respond to loss control efforts and to perform their assigned job in accordance with all applicable safety rules and regulations; and

WHEREAS, the Department of Public Utilities has an established Safety Committee, chaired by a chairperson (appointed by the Manager), the Manager, Division Directors, a Human Resources Representative and one employee from each division (appointed by respective Division Director for a minimum of a two-year term) shall be members of the Committee; and


WHEREAS, the Safety Committee shall continuously strive to improve the loss control efforts and operational efficiency of the Department of Public Utilities by adopting and updating safety rules and policies, safety audits, accident inspections and reviews, counseling employees, identifying loss trends; and

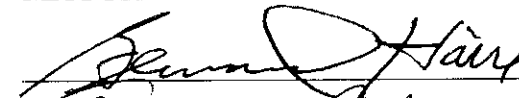

WHEREAS, each Division Director and supervisor will be responsible for the safety of employees and protection of human resources in his/her division as well as the necessary repair and maintenance of facilities and equipment in his/her area of responsibility; and

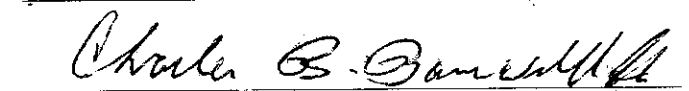
WHEREAS, each department employee will be responsible for his/her own personal safety and for the protections of assigned equipment or facilities; and

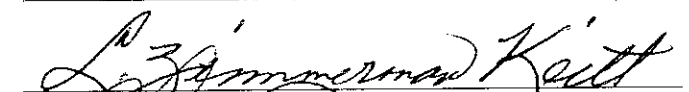
WHEREAS, the Department of Public Utilities is committed to doing all in its authority and responsibility to ensure its Loss Control Management Program is a success and expects the Manager of the Department of Public Utilities, Division Directors and department employees to assist in this endeavor by contributing effort and expertise.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Members of Council of the City of Orangeburg, this 5th day of September, 2017.


MAYOR








MEMBERS OF COUNCIL.



ATTEST:


CITY CLERK



RESOLUTION

- WHEREAS,** this Resolution is made in regard to the submission of an application for Hometown Economic Development Grant funds to the Municipal Association of South Carolina on or before September 29, 2017; and,
- WHEREAS,** the City of Orangeburg hereby commits to provide a local cash/in-kind match of at least \$3,750; and,
- WHEREAS,** which is the minimum 15-percent local match required by the Municipal Association of South Carolina; and,
- WHEREAS,** to support the City of Orangeburg application for a \$25,000 Hometown Economic Development Grant; and,
- WHEREAS,** these grant and local matching funds will be used for a partnership Endeavor Project with the Downtown Orangeburg Revitalization Association (DORA) to improve a downtown building space for a new business.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council of the City of Orangeburg, South Carolina, in Council assembled on this 19th day of September 2017 committing the City of Orangeburg to providing a local match for a Municipal Association of South Carolina Hometown Economic Development Grant.

Passed by the City Council of the City of Orangeburg, State of South Carolina, this 19th day of September 2017.



Michael C. Butch
MAYOR
James Hane
Danoka P. Wright
Chayler B. Barnwell
Paul J. Jones
Richard J. Starnes

MEMBERS OF COUNCIL

ATTEST:

[Signature]
City Clerk

**City Council Minutes
September 5, 2017**

Orangeburg City Council held a Public Hearing on Tuesday, September 5, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding. The purpose of the Hearing was consideration of an Ordinance to Adopt a Budget for the Operation of the Department of Public Utilities of the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2017, and ending September 30, 2018, and Adopt Amended Water and Wastewater Rates effective October 1, 2017.

Mayor Butler asked for comments from the public. Hearing no comments, a motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to close the Public Hearing. The motion was unanimously approved..

PRESENT:

Michael C. Butler

Charles B. Barnwell

Bernard Haire

Charles W. Jernigan

L. Zimmerman Keitt

Sandra P. Knotts

Richard F. Stroman

Council entered into the regularly scheduled City Council Meeting.

A motion was made by Councilmember Stroman, seconded by Councilmember Haire, to approve the June 15, 2017, Department of Public Utilities Budgetary Planning Meeting—Special City Council Minutes. This motion was unanimously approved.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Barnwell, to approve the August 8, 2017, Special City Council Minutes. This motion as unanimously approved.

A motion was made by Councilmember Barnwell, seconded by Councilmember Knotts, to approve the August 15, 2017, City Council Minutes. This was a 6-0-1 vote as Councilmember Jernigan abstained, as he was not present at the meeting.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Knotts, to approve the Third Reading of an Ordinance amending the Budget for the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2016, and ending September 30, 2017. This motion was unanimously approved.

A motion as made by Councilmember Barnwell, seconded by Councilmember Haire, to approve the Third Reading of an Ordinance to Raise Revenue and Adopt a Budget for the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2017, and ending September 30. 2018. This motion was unanimously approved.

Ms. Evelyn Disher, Executive Director of Community of Character, accepted the Character Trait Proclamation for September 2017, "Trustworthiness".

Department of Public Utilities Manager Harley overviewed the major points of the Budget. He stated, "The total revenue projected for FY 2017-2018 is \$96,676,730; total expenses projected are \$70,000,836 which includes profits before transfers totaling \$16,840,730 with a \$5.4 million transfer to the City. The return on assets are 5%. Included is a 2% COLA for employees and \$14.6 million budgeted for capital projects and infrastructure projects.

A motion was made by Councilmember Haire, seconded by Councilmember Barnwell, to approve the Second Reading of an Ordinance to Adopt a Budget for the Operation of the Department of Public Utilities of the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2017, and ending September 30, 2018, and Adopt Amended Water and Wastewater Rates effective October 1, 2017. This motion was unanimously approved.

Mayor Pro Tem Keitt asked DPU Manager Harley, "Have you heard anything from the citizens on the rate increases?"

DPU Manager Harley stated, "I have not heard of any concerns and I have visited several civic organizations and even with this modest rate increase, DPU is still one of the lowest utilities in the state that provides services like ours."

Mayor Pro Tem Keitt stated, "On behalf of Council, we appreciate all you have done and we are hearing good things on the street about your staff and helping the citizens."

Councilmember Stroman stated, "I echo that as well. The City is doing a great job on the budget with no tax increase."

A motion was made by Councilmember Stroman, seconded by Councilmember Barnwell, to amend the DPU Budget Ordinance to include the language regarding the Fire Service to read as follows: Customers who are billed on this rate for fire protection service will not be required to pay for water actually used to fight a fire on the property for which this meter provides service. The customer must provide the Department a Fire Incident Report from the applicable Fire Department and for those properties located in the City of Orangeburg Fire District, a City Fire Contract, dated previous to the fire incident, in order for this provision to apply. This language will be a part of the Ordinance at Third Reading. This motion was unanimously approved.

A motion was made by Councilmember Barnwell, seconded by Councilmember Haire, to approve a Resolution Adopting the Department of Public Utilities Safety Policy Statement. This motion was unanimously approved.

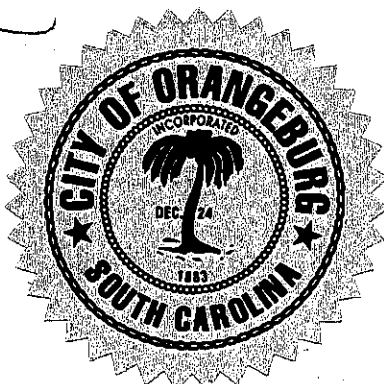
A motion was made by Councilmember Jernigan, seconded by Mayor Pro Tem Keitt, to enter into an Executive Session for a Legal Matter concerning the Settlement Agreement with former Department of Public Utilities Manager.

There being no further business the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/pfb



CITY COUNCIL MINUTES

September 19, 2017

2659

Orangeburg City Council held its regularly scheduled meeting on Tuesday, September 19, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler, Mayor
Charles B. Barnwell
Bernard Haire
Charles W. Jernigan
Sandra P. Knotts
Richard F. Stroman

ABSENT:

L. Zimmerman Keitt

Moment of Personal Privilege from Councilmember Barnwell.

Councilmember Barnwell stated, "I want to thank all the representatives over the last sixteen years for their support. A certain segment of the community didn't get out and vote and that was beyond my control. I want to thank Shaniqua Simmons, P&R Director, for helping me in the Sunnyside area, a lot was accomplished. I want to also thank Warren Harley, DPU Manager, for everything you have done and also to Mr. John Yow, City Administrator. If you search the State of South Carolina, you will not find a more competent City Administrator. A lot of you may not know this, but when Mr. Yow came to the City, it was broke. We had to borrow money from DPU to make payroll. He came in and has built up our capital reserves to over eleven million dollars. I have enjoyed working with him for many years and City Council should compliment him on this because if you searched the United States, you would not find a more trustworthy, diligent, competent City Administrator."

A motion was made by Councilmember Stroman, seconded by Councilmember Haire, to approve the September 5, 2017, City Council Minutes as distributed. This motion was unanimously approved.

Department of Public Utilities Administration Manager Josh Nexsen addressed Council in regards to the bids received for audit services for Fiscal Years 2017-2020. He stated, "Pursuant to SC Code of Laws Section 5-7-240 – Councils are required to provide for independent annual audit of financial records and transactions of municipality and agencies funded by municipal funds. Requests for audit proposals for the City of Orangeburg and the Department of Public Utilities were submitted to fourteen qualified firms on June 30, 2017. The audit request for proposal and the listing of firms contacted is attached. Responses were due back by August 11, 2017, at 5:00 P.M. Of the fourteen firms contacted, seven firms provided no response, two firms notified us that they would not be able to propose due to prior engagements and five firms submitted qualified proposals. After careful review and evaluation of the qualified proposals by the City and DPU staff, Mauldin and Jenkins, LLC, from Macon, Georgia, was the lowest qualified respondent over the four year period under the proposal. Mauldin and Jenkins, LLC, provided very strong references and qualifications. It is our recommendation that City Council enter into a four year contract with Mauldin and Jenkins, LLC, to provide audit and attestation services in the amount of \$144,700."

Councilmember Jernigan asked, "Do they specialize in Utilities?"

Mr. Nexsen replied, "They have a long list of utility and government references."

A motion was made by Councilmember Haire, seconded by Councilmember Jernigan, to award the Financial Statement Audit Contract to Mauldin and Jenkins, LLC, from Macon, Georgia, in the amount of \$144,700.. This motion was unanimously approved.

Assistant City Administrator John Singh addressed Council in reference to an MASC Hometown Economic Development Grant. He stated, "Staff would like to apply for this grant and has looked into partnering with DORA in the redevelopment of a downtown space. This grant is a matching grant. The maximum award is \$25,000 and the 15% match would be \$3,750.00. DORA and other financial partners will also be providing funding with the project ranging \$35,000 to \$60,000.

A motion was made by Councilmember Jernigan, seconded by Councilmember Barnwell, to approve a Resolution committing the City of Orangeburg to providing a local match for a Municipal Association of South Carolina Hometown Economic Development Grant. This motion was unanimously approved.

A motion was made by Councilmember Haire, seconded by Councilmember Knotts, to approve the Third Reading of an Ordinance to (1) Adopt a Budget for the Operation of the Department of Public Utilities of the City of Orangeburg, SC, for the Fiscal Year beginning October 1, 2017, and ending September 30, 2018, and (2) Adopt Amended Water and Wastewater Rates effective October 1, 2017. This motion was unanimously approved.

Councilmember Jernigan asked for a moment of Personal Privilege.

Councilmember Jernigan stated, "I wish to thank Buddy for his service of sixteen years, you have done a good job on Council and I wish you the best in the future."

Councilmember Stroman stated, "I have known Buddy since 1968, I sold him a Mercury and he used to come eat with us before he was married. Thank you for being a friend and for your service."

Councilmember Knotts stated, "I echo the sentiments, it has been a pleasure for you being my seat mate, you have served the City well and the best is yet to come."

Mayor Butler stated, "I have certainly enjoyed working with you and may God bless you in all you do."

Councilmember Haire stated, "I may be the longest person serving and I have enjoyed being on Council with you, we have had some honest differences, but we worked them out."

A motion was made by Councilmember Haire, seconded by Councilmember Barnwell, to enter into and Executive Session and would not be returning to Open Session. This motion was unanimously approved.

Council entered in to Executive Session for the following:

1. Legal Matter – Appeal of City Zoning Board of Appeals decision – properties of Thomas S. Daras and Debra C. Daras and Rivers Bridge Camp #842 Sons of Confederate Veterans
2. Contractual Matter – Proposed Ground Lease for Hangar Construction at Orangeburg Municipal Airport.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

/pfb



City Council Minutes

October 17, 2017

Orangeburg City Council held its regularly scheduled meeting on Tuesday, October 17, 2017, at 7:00 P.M. in Council Chambers with Mayor Butler presiding.

2665

PRESENT:

Michael C. Butler, Mayor
Jerry Hannah
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

ABSENT:

Bernard Haire

A motion was made by Councilmember Keitt and seconded by Councilmember Knotts, to approve the October 3, 2017, City Council Minutes. This motion was unanimously approved.

Mayor Butler asked that Regina "Tina" Dantzler and Roy Givens to step forward as well as their supervisors. Mayor Butler read the Retiree Resolution, and Chief Adams, Lieutenant Colonel Connor, and City Administrator Yow added their comments and appreciation to both Tina and Roy for their work for the City. Each retiree was presented with a Resolution and watch as appreciation for their service. Ms. Dantzler years of service to the City was thirty-three years and eight months and Mr. Givens years of service to the City was forty years and two months.

Assistant City Administrator Singh presented an outline of the Comprehensive Plan for the City of Orangeburg, SC. He stated, "I want to give you a brief outline of the plan and will be glad to answer any questions that you may have. The planning process consisted of four public meetings that were held here with the Planning Commission. At one meeting we did not have a forum, but was probably one of our biggest dialogue sessions that we had. Section 1.4 specifies the use of Character Areas. Character Areas and planning knowledge is the visual and functional differences between different portions of the community and allows for more intentional guidance of future development through adequate and specific planning and implementation initiatives. You can often find places that have unique perspective characteristics that allow us to look forward."

City Administrator Yow added, "These areas do not have legal zoning issues that would require changes in usage or require additional action if zoning amendments are requested."

Assistant City Administrator Singh continued with comments related to the Population Chapter stating, "Most of the data from that is drawn from the US Census, so it's basically boilerplate information. The one thing that I'll point out is that it does point out a key in our census data. As we go along further in the years, our population indicates a small decrease, actually which again that is a guide or giving us an idea. But, where we also talk about economic development and also the development of other neighborhoods and so forth, we have the opportunity to grow. One of the big components of having good planning is the ability to annex. The next item is a Housing Component. Again, we talk about the different components of housing around the City of Orangeburg. We have a couple of subdivisions right now that are beginning to develop that we are excited about and increased population as we continue to look at industries that will help us. Several examples were provided from Habitat for Humanity Housing to the Boswell Project."

Mayor Butler commented, "Condominiums or apartments would be a good thing. A lot of people ask about nice condominiums. Of course, swimming pools are not absolutely necessary."

Assistant City Administrator Singh replied, "And those are things that are addressed by the planners and are promoted in the Plan and we'll talk a little bit further at the end. Economic Development through partnership, such as with Orangeburg County, and there is a little liaison effect of Orangeburg Development Commission. Under the Natural Resources Section, again, we discuss the areas of natural resources that we have in our communities, the Edisto River specifically. With the maps, this version will be larger and would be brought to the next council meeting. These maps also include the flood plains. It was interesting to look at how Orangeburg has developed and how

the flood plains tie into it. For the Cultural Historical Resources and Community Facilities, no major changes are noted in those sections. Under Transportation are some of the big things, just pointing again, that we have this going on now with the bike and pedestrian programs. We are looking at current bike trails and improvements and bus service. Bus service is something very important to communities and is something that we need to highlight. Another integral part is we have a lot of things going on at our airport and those will be things that we will be looking at. Chapter nine is the Priority Investment which we will have for you at the Second Reading. The Priority Investment is a new section required by state law. This is going to be kind of a road map or like the plans we do with you at our Council Planning Sessions.”

City Administrator Yow stated, “The 1% Capital Projects Sales Tax outlines some of the priority investments set by City Council that are required by the Planning Enabling Act and this can be reviewed at the Second Reading. “

Councilmember Knotts inquired, “I am looking at your meeting minutes in relation to public comments, are the strengths and weaknesses from this meeting going to be addressed?”

Assistant City Administrator Singh stated “These were more informational and would be incorporated, but some of the comments did not quite hit the mark or the input was a bit off. We had a very diverse group of people which was great and we are happy to have the input.”

Councilmember Knotts further stated, “The reason I was asking is that I was personally looking at the weaknesses where you're talking about branding. Are we a college town, or are we a retirement town or whatever the case may be?”

Assistant City Administrator Singh replied, “I want to touch on that a little bit and that kind of goes right back over to DORA a little bit, if you remember. We did a presentation not too long ago, the right to address branding, it's an issue that comes up.”

Councilmember Hannah inquired about a ratio of homes versus apartments, versus low income housing in the census data.

Assistant City Administrator Singh replied, “It is pretty much a square box way, which is not what we necessarily wanted and that is going to address those issues. The statistics that are available in terms of the Census Bureau and so forth, where we get into discussing the Plan and where you're coming from on that is again where we are. It will ask what kind of sustainable housing we have. Those are things that have been brought up. The census tells us how many housing units we have in terms of Single Family, Multi-Family and so forth. It gives us a road map so when you look at the Plan, we need more single family housing, good quality housing and multi-family apartments.”

Councilmember Hannah inquired, “Does the data include comparisons to other cities of similar size and/or other college towns?”

Assistant City Administrator Singh stated, “Greenwood, North Augusta, and Lexington were used in the Plan for comparison purposes.”

Upon no further questions, a motion was made by Councilmember Keitt and seconded by Councilmember Hannah, to approve and adopt the First Reading of the Ordinance related to the Comprehensive Plan for the City of Orangeburg. The motion was unanimously approved.

City Administrator Yow reviewed with Council regarding the FY 2015-16 Audit. He stated “This item was tabled at the last meeting due to pending questions from various Councilmembers. He reminded Council that we did receive a clean, unqualified opinion and the report at some point needs to be accepted, as information, into the record.”

Mayor Pro Tem Keitt stated, “My outstanding questions have been answered.”

Councilmember Hannah inquired as to the findings listed in the audit related to internal controls.

Mayor Butler stated, “This was due to a staffing/turnover issue that has now been addressed and resolved, and City Administrator Yow concurred and added that in the interim the City also asked

the accounting firm completing the audit to provide one of their staff members to come in and fill in on an interim basis. Unfortunately, that person left the company, which we had no control over and it did take a couple of months to get it worked out.”

2667

As no further questions were given, Mayor Pro Tem Keitt made a motion with a second from Councilmember Knotts, to accept the FY 2015-16 Audit, as information. The motion was unanimously approved.

City Administrator Yow discussed the vacant seat on the Fireman's Inspection and Insurance Fund/Supervisory Board that was previously filled by Councilmember Barnwell. He stated, "Council needs to make a replacement appointment for this seat."

Councilmember Knotts nominated Councilmember Haire, and the motion was seconded by Mayor Pro Tem Keitt. The motion was unanimously approved.

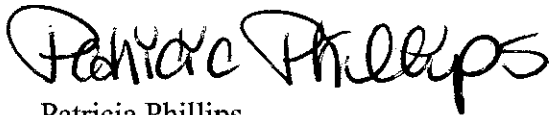
Eric Odom, Director of the Water Division from the Department of Public Utilities (DPU) provided Council with details on the South Carolina Water and Wastewater Agency Response Network (SCWARN). He stated, "SCWARN consists of approximately ninety water and wastewater member utilities across the state. By way of this Agreement, it's very similar to our electrical needs Mutual Aid Agreement. It is an Agreement to provide manpower and materials of any kind in the event of a natural disaster or some other form of emergency where we would need assistance or bring our water or wastewater utility back online or into compliance. A recent event that would have activated this Agreement, if you remember, the floods in October 2015, in Columbia and the effort that went into the City of Columbia's water system getting back online. They are members of this Agreement and they utilized it that time. Without SCWARN it would have been a much larger undertaking for them to be able to get back online. So basically, at this time, we're just seeking your approval to allow the Manager to enter into this Mutual Aid Agreement."

A motion was made by Councilmember Stroman and seconded by Councilmember Knotts, to approve and accept the Mutual Aid Agreement into record. The motion was unanimously approved.

Mayor Pro Tem Keitt made a motion, seconded by Councilmember Hannah to enter into an Executive Session for Legal Matters concerning (1) Sunnyside Cemetery and Orangeburg Cemetery and (2) Intergovernmental Agreement with the County of Orangeburg, SC. This motion was unanimously approved.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Patricia Phillips
Assistant City Clerk



City Council Minutes November 7, 2017

Orangeburg City Council held a Public Hearing on Tuesday, November 7, 2017, at 7:00 P.M in Council Chambers with Mayor Butler presiding. The purpose of the meeting was for consideration of proposed, updated changes to the Comprehensive Plan 2006-2016 and Land Use Plan of the City of Orangeburg, South Carolina.

Mayor Butler asked for comments from the public. Hearing no comments, the Public Hearing was closed.

PRESENT:

Michael C. Butler, Mayor
Bernard Haire
Jerry Hannah
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

Council entered into the regularly scheduled City Council Meeting.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Knotts, to approve the October 17, 2017, City Council Minutes. This was a 6-0-1 vote. Councilmember Haire abstained as he was not present at the meeting.

Mayor Butler and Public Safety Director Mike Adams presented Bobby Rivers with a Retiree Resolution and a gold watch for his twenty-six years and twenty-six days of service with the Public Safety Department. He will continue to work part-time with the Department of Public Safety.

Assistant City Administrator John Singh presented the Comprehensive Plan for the City of Orangeburg and introduced Mr. Bobby Ford, author of the Plan with Robert and Company.

Mr. Ford stated, "Mayor and Council, thank you for the opportunity that you provide. As an engineering and architectural planning firm, we enjoy working with local governments and we have enjoyed working with the City of Orangeburg. As part of the Plan, I need to mention that this is the Land Use Plan. It updates the land use category slightly, although it is very much rooted in the previous Plan. It does not affect zoning by itself and that would come with the Zoning Ordinance update. It does not affect anything as far as properties outside of the City limits currently, although it does identify some potential outside of the City because what happens immediately outside of the City may also have an impact inside the City itself. We try to identify Character Areas. A character area is a place-making approach and helps to use a community's assets to identify what the potential, inspiration and opportunities are within various places within the City. It is definitely a process and I believe it provides strength to the Plan itself. We did continue much of the connection identified with the previous Plan. The compliance index is still in the Plan, which helps you identify what should be appropriate. Per John Singh's suggestion, we relocated a couple of the chapters from what we initially provided. By relocating the chapters they are aligned with the planning guide the Municipal Association puts out for local government. Two new elements are added to this Plan that was not in the 2006 Plan. They were added in 2007 by amendment at the State Legislature and called amendments to the State Planning Enabling Act and as part of that, the Plan will include the transportation section and priority investment section. The adopted Plan will include notification of planning proposal which is part of the suggested best practices of the Municipal Association of South Carolina.

The County, SC Department of Transportation and other major agencies have a lot to do with implementing development within the City. If you have any questions, I will be pleased to answer them. This was a great experience working with the City of Orangeburg."

Councilmember Hannah asked, "Does this Plan go out to more than City Council?"

Mr. Ford stated, "The Plan will be adopted by City Council and becomes public information and will be published as a document that the City can use in the future to help provide decision making."

Councilmember Hannah stated, "The reason I ask the question is that on page 3, it stated Claflin University, 1899."

Mr. Ford stated, "I think that is an error, it is 1869. Thank you for pointing that out and we will go back and edit that."

Councilmember Hannah stated, "The other is on page 4.3., Sumter Air Force Base twenty miles to the north and North Auxiliary Landing Field in North, ten miles is something you may need to look at."

Mayor Butler stated, "We just want to be clear that this Plan does not affect future annexations in the City."

Mr. Ford stated, "That's a decision to be made in an annexation action. All the Plan does is it looks at whole communities including areas that are just outside the City, but it has no legal effort to identify what's outside the City, but I think it's important for the City to make assumptions for what's happening immediately outside of the City. I did get a great opportunity with Orangeburg County which just adopted their Plan and I tried to use as much of their information as I could outside of the City."

City Administrator John Yow stated, "Mr. Mayor, you are correct, State Law requires the properties to be annexed as Residential A-1, unless otherwise requested. So it does not affect that."

Assistant City Administrator John Singh stated, "Mr. Hannah, in regards to what you asked, the process is actually one that went through the Planning Commissions and we had three public meetings with people in attendance with a lot of good feedback and interaction and then again we bring it to you for final approval after the recommendation of the Planning Commission."

Mayor Butler stated, "We want to make the necessary correction in adopting this, is that correct?"

Attorney Walsh stated, "Just adopt the Plan subject to the changes."

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to approve the Second Reading of an Ordinance adopting a Comprehensive Plan with the necessary corrections to be made for the City of Orangeburg, SC, as amended. This motion was unanimously approved.

Ms. Evelyn Disher, Executive Director of the Community of Character, accepted the Character Trait, "Gratitude" for the month of November, 2017.

Mr. Jeff Ruth, Hillcrest Golf Course Manager addressed Council. He stated, "Hillcrest Golf Club was approved for sixty (60) new golf cars in 2017-18 fiscal year for a price of \$205,000. Three companies bid on the golf cars, Yamaha, EZ Go and Club Car. Yamaha is our current vendor and we have had excellent service and our members/customers like the comfort and additional room that the Yamaha's provide over the EZ Go and Club Car. We have had a demo

golf car from all three companies over the past month and the Yamaha golf car has been the golf car of choice from the Golf Commission and from over 90% of our members and regular customers. I recommend, along with the Commission, we stay with Yamaha based on the following reasons. Their service over the past four and one half years has been excellent. If a golf car has a problem, they respond within 24-48 hours and have the golf car back up and running. The EZ Go service contract is that they visit your golf course once a week to make repairs. This is a huge advantage to have with Yamaha to have golf cars up and running within days. Yamaha golf cars are two inches higher than either Club Car or EZ Go and our members/customers have grown to like this additional height. Many members make the comment when they go play at Orangeburg Country Club they hit their heads on the lower EZ Go roofs. The Yamaha dashboard is the most user friendly of all three dashboards. Yamaha is the only company that has designed the dashboard to accommodate the player's cell phones and have a designated dual range finder holder. Yamaha has the largest golf bag well to accommodate the larger golf bags these days. Yamaha also has the largest storage basket and the largest seating area for both golfers. Yamaha's bid comes in at \$12,987.66 higher than the EZ Go bid. The golf car is the most comfortable of the three according to our members/customers and the additional room in all the areas of the golf car along with the player friendly dashboard and the excellent service makes Yamaha a great choice for Hillcrest. The total price is \$174,354.36 for sixty (60) golf cars and comes in at \$30,645.64 under the approved \$205,000 budget. In my opinion, Yamaha is the highest quality golf car on the market and provides the best service. I feel very confident in making this recommendation as I have had the opportunity to work with all three companies in my twenty years as being a golf professional and I have a great relationship with all three companies"

Councilmember Haire asked, "Did you present specs to the various companies to bid on?"

Manager Ruth replied, "Yes, we sent a listing to all three companies to bid on the exact same thing. For example, with two of the companies, the USB ports come standard and one company had to add the USB ports."

Councilmember Haire asked, "Can I get a copy of those specs?"

Manager Ruth replied, "Yes."

Councilmember Haire asked, "In regards to the response for service, Yamaha can respond within 24 to 48 hours, the other company only comes once a week. What is the frequency of the breakdowns? We are talking about a difference of over \$12,000 higher than EZ GO."

Manager Ruth replied, "When they are brand new, the frequency is very low because they are new. It is very hard to predict, if someone were to run it into a tree or run into the pond that is when we would have to call them. Once the cars get older, and the cars we have now are 4.5 years old, they break down quite a bit. The warranties run out at various times as you can see from the attached pages."

Councilmember Haire stated, "I am trying to see why this one is \$12,000 more. You are saying that the height of the top is an issue, do we have problems with height now?"

Manager Ruth stated, "Yes, if you talk to various people, people over 6 feet, their heads hit the top and the steering wheel hits them."

Councilmember Hannah asked, "What is the total cost per car?"

Manager Ruth replied, "The cost per car is \$2,900."

The bids that were taken for 60 cars are as follows including tax: Yamaha \$174,354.36 with trade-ins, Club Car \$178,904.00 with trade-ins and EZ-GO \$161,366.70 with trade-ins.

A motion was made by Councilmember Stroman, seconded by Councilmember Jernigan, to approve a contract to Yamaha Golf-Car Company in the amount of \$174,354.36 for sixty (60) golf cars. This was a 6-0-1, as Councilmember Haire abstained.

City Administrator Yow presented information on the Recreational Complex. He stated, "I am pleased to present for Council's consideration an exciting project that will have a positive and lasting impact on our community. Council has seen most of this but for the public; I would like to go through this. We are talking about the Recreational Complex which is located off of the North Road right outside of the City. The layout of the project is baseball and softball fields with a total of nine (9) fields. Two are 250 feet and the others are 300 feet which will accommodate little league baseball, ladies softball, college softball and youth baseball up to about a 13-15 year age group. There will also be green space for picnics and walking trails. We have a maintenance building for equipment and four restrooms throughout the site. Several parking areas designated throughout the site for a total of slightly over 500 parking spaces. Two buildings located in the center of the ball fields serve as press boxes and concession stands. The City opened bids on October 23, 2017, and received five bids and the low responsive bidder is Edcon Construction from Peak, SC. We have done background checks on them and so far the references have been very good. We asked each company to submit the number of days that they think it will take to complete the project and Edcon is 390 days. This is the base bid for the ball fields and does not include the lights. We will bring this back to you in a future meeting. We are looking at LED Lights and we have gotten prices from three different companies that we are evaluating. They are estimated at \$1.4 million and we will have other costs such as project management and miscellaneous equipment, such as security cameras, trash containers, portable fences, bleachers, benches and computers. Also, we will need to do an intersection upgrade as well as legal and financial costs. We have monies in the 1% Capital Project Sales Tax Fund and in our City Hospitality Fund. These funds are on hand and we will need to borrow \$4 million to complete this project. We suggest refinancing an existing revenue bond. I want to thank City Council for participating in the planning sessions for this, Ms. Simmons and her staff for their input, Attorney Walsh's input and especially DPU, which will be providing all utilities to this Complex."

Mayor Pro Tem Keitt asked, "What's the beginning date?"

City Administrator Yow stated, "If Council awards this tonight, we will notify architects and engineers and we will notify the contractor, Edcon. We will issue a Notice of Award and hold a Pre-Construction Conference. They have to secure their performance bond and we have to review it and then we give them the order to get on the site. I am hoping in about thirty days but I can't guarantee that."

Councilmember Hannah stated, "You stated it did not include bleachers."

City Administrator Yow stated, "Other equipment, bleachers, trash cans, etc."

Councilmember Hannah asked, "It includes 500 parking spaces, is that paved parking?"

City Administrator Yow stated, "Roads and walking spaces are paved throughout."

Councilmember Jernigan asked, "Have you started working on a fee structure for playing out there?"

City Administrator Yow stated, "Ms. Simmons is working on that."

Councilmember Jernigan asked, "Will there be a positive revenue stream once this gets going?"

City Administrator Yow stated, "We never said that there will be a direct positive revenue stream. This is for the quality of life for our community, but we certainly hope to generate revenue and hope to spur economic development, which will give us indirect revenue. "

A motion was made by Councilmember Haire, seconded by Councilmember Hannah, to approve a bid for construction of the Recreational Complex to Edcon Construction, Inc., in the amount of \$15,103,300.00. This motion was unanimously approved.

A motion was made by Councilmember Haire, seconded by Councilmember Knotts, to approve the following Department of Public Utilities Grievance Committee appointments as follows:

Corey Adicks	Gas Division	November 2017 – January 2020
Dyna Wactor	Water Division	November 2017 – January 2020
Tannerk Garrick	Alternate	January 2018 – January 2021
Jim Hill	Alternate	January 2018 – January 2021

This motion was unanimously approved.

Mr. Wade Holmes addressed Council, he stated, "DPU would like to take a moment and update you on the acceptance of bids on transformers for substations #1 and #12. Substation #1 is located on Bull and Windsor and Substation #12 is located on Holly and Berry Streets. Both of these substations are fairly old, roughly fifty years old and at the end of their lifecycle. As you may remember at the end of August, we had a catastrophic failure for substation #1 and we used a spare that was on our yard which is what we are currently using right now. We need to replace that substation. Substation #12 is a mirror image of Substation #1 so we need to replace that one as well. The Electric Division sent out RFQ's and we received three (3) accepted bids from manufacturers of transformers as you can see from the memo. We evaluated the bids and after this process, SPX Waukesha scored higher based on the calculated evaluation cost. This transformer is a more expensive transformer, but they met all the specs, while the other two did not. We would like to send an award letter to SPX Waukesha in the next few days."

Councilmember Hannah asked, "Are there any other areas that need updating that are older as well?"

Mr. Holmes replied, "We have a ten year plan that we need to rebuild about six substations."

DPU Manager Harley replied, "We will be bringing a full plan in the next budget for you to consider."

Councilmember Stroman asked, "Will DPU be installing this or someone else?"

Mr. Holmes replied, "With the amount of work this is, we will be hiring most of it out."

Councilmember Stroman asked, "How much does that cost?"

Mr. Holmes stated, "With the layout and design, we don't really have a number yet, with the other substations, it is generally a million to a million and a half for full build out."

Councilmember Stroman asked, "Is this in the budget?"

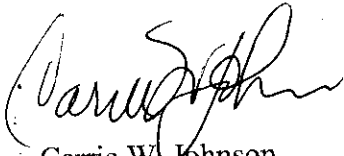
Mr. Holmes replied, "Yes."

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to approve the acceptance of a bid for Transformer Purchases from SPX Waukesha for \$579,587 per transformer for Substation #1 and Substation #12. This motion was unanimously approved.

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Stroman, to enter into an Executive Session for a Legal matter concerning a Building Permit Revocation and Stop Work Order – Mr. Tommy Daras and a Contractual Matter concerning the discussion of Power Supply Agreement. This motion was unanimously approved.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

/pfb



City Council Minutes

November 21, 2017

2674

Orangeburg City Council held its regularly scheduled City Council Meeting on Tuesday, November 21, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler, Mayor

Bernard Haire

Jerry Hannah

Charles W. Jernigan

L. Zimmerman Keitt

Sandra P. Knotts

Richard F. Stroman

A motion was made by Councilmember Stroman, seconded by Mayor Pro Tem Keitt, to approve the November 7, 2017, City Council Minutes, as amended. This motion was unanimously approved.

A motion was made by Councilmember Knotts, seconded by Councilmember Haire, to approve the Third Reading of an Ordinance adopting a Comprehensive Plan for the City of Orangeburg, SC, as amended.

Mayor Pro Tem Keitt asked, "Will Council receive a new copy of the Plan."

Assistant City Administrator Singh replied, "Yes."

Department of Public Safety Lt. Carl Shultz addressed Council and presented part one of a presentation of the operation of the Forensic Services Unit.

Lt. Shultz stated, "The Orangeburg Department of Public Safety Forensic Services Unit is under the Department of Public Safety with the Drug Analysis and DNA Sections housed on the campus of Claflin University. The Unit handles drug/chemical analysis, crime scenes, latent prints/AFIS, property and evidence and DNA analysis."

He further explained the rooms at ODPS and at Claflin University, which is the lab.

Lt. Shultz stated, "We do testing for our agency and fourteen other agencies within the First Judicial Circuit. We provide expert testimony in these areas in court and we provide real time crime scene assistance. We also provide assistance to small agencies. In forensics, we have won two awards, the 2010 Augusta Vollmer Award for Excellence in Forensic Services and the 2014 South Carolina Municipal Association Achievement Award in Public Safety. Currently, in Evidence, we have over 14,335 pieces of evidence. All 723 DNA samples are at Claflin. The chemist is at Claflin and he has processed over 295 cases to date this year. It is a substantial workload. I came here in 2007 and I have worked over 719 crime scenes since 2007. We search other databases as well and we have had four identifications this week. We have had SLED contact us to process some evidence on 222 cases and we have taken some of those back."

Councilmember Jernigan asked, "How long do you have to keep this evidence?"

Lt. Shultz replied, "It depends upon the case, generally thirty days after a municipal court case. If it is a State case, then that involves violent crimes and those may have to be kept indefinitely."

Councilmember Jernigan asked, "How is this evidence disposed of?"

Lt. Shultz replied, "We have an incinerator and we can melt guns or use extrication equipment to dispose of guns."

Mayor Pro Tem Keitt asked, "At this time, is there a charge for these other agencies?"

Lt. Shultz replied, "Not at this time."

City Administrator Yow replied, "That is what part two of their presentation will be, **2675** their Business Plan, not only these agencies mentioned, but other agencies outside of our area."

Councilmember Haire asked, "Does SLED charge for their services?"

Lt. Shultz replied, "They do not."

Councilmember Hannah asked, "Of the fourteen cities, what percent is county or cities?"

Lt. Shultz replied, "I do not have that exact figure, but the majority is ours, Calhoun County and Orangeburg County, which is in the First Judicial Circuit."

City Administrator Yow stated, "We are going to have to separate our costs from the other cities or counties to determine what the City's exact costs are. I think the Department is also looking at some other areas outside of Orangeburg and it may take budget sessions to work all of this out."

Councilmember Hannah asked, "Are Claflin students coming?"

Lt. Shultz stated, "No, they were not on the program."

Councilmember Jernigan asked, "Cities of our size, what others have a facility in comparison to ours?"

DPS Director Adams stated, "No one."

Ms. Theresa Williams, City Human Resources Manager and Ms. Cheryl Lynch, Human Resources Supervisor at DPU addressed Council in regards to the update on salary compensation, employee benefits and job classification studies.

Ms. Williams stated, "Good evening Mayor and Council. I am Theresa Williams, HR Officer with the City of Orangeburg and joining me is Cheryl Lynch, HR Supervisor with the Department of Public Utilities. As Human Resources Managers for both the City of Orangeburg and the Department of Public Utilities, we are here this evening to provide an update to the Compensation, Benefits and Job Classification Study that Council approved in December, 2016. A copy of tonight's presentation is included in your packet. For the benefit of Mr. Hannah, who was not on Council when this study was first discussed and approved, as well as to benefit full Council, we want to start by doing a brief recap. I am certain that Cheryl will agree that finding a good employee is tough. Both the City and DPU have been impacted by the need to find good employees to fill job openings. While finding a good employee is tough, keeping a good employee is tougher. Therefore, the purpose of the study is to professionally evaluate the City's and DPU's pay plans to determine if our pay structures, our benefits and our policies are effective enough to attract a diversified workforce as well as to retain our best employees. We asked our chosen consultant to focus on eight specific areas for the evaluation. Job Classifications – where job duties, tasks and levels of authority for each job are accurately defined. Job Grades – this is where a collection of jobs that may have the same value should therefore be structured and paid the same. Salary Ranges – to analyze the span between minimum, mid-point and maximum pay bands for each job category. Comparative Market Analysis – this will determine how we compare to similar size municipalities, other utilities and even some private entities. A side benefit of this study will be updated job descriptions. We've learned that over the years many of our job descriptions have become outdated compared to duties and tasks that are now required of our employees. Updated job descriptions will address this issue. Pay and Equity is another concern and the study will ensure that employees are paid equally for equal work done. While we feel as a City that we offer a good benefits package, we want to know how we compare with others and if our benefits can be improved. For example, the number of paid holidays compared to other governmental agencies, separate vacation days

verse 2676 leave days, etc. Finally, Policy and Procedures and we've asked the consultant to recommend any policy, procedure and practice changes which may result from any pay practices disparities. We have also asked that any recommendations must include documented costs or savings associated with implementing."

Ms. Lynch stated, "Regarding the timeline of the study, Council initially approved the study in December 2016, after which we, as HR Managers, met to discuss the criteria for the RFP. We identified four (4) potential consultants and asked them to submit a proposal. We reviewed each proposal in March 2017, and made a selection in April. The Archer Group was selected based on cost, their knowledge and work done in the industry with other municipalities and utility organizations. In May, we reviewed our decision with Council before communicating the decision to our employees. Some employees were notified in writing with letters, others were notified verbally through their Department Heads. In July, the Archer Consultant met with each manager to do an overview of what this process will entail. This also allowed each manager to ask questions for clarification purposes. In September, each employee was asked to complete an employee questionnaire stating their job duties and responsibilities. At the end of this month, November, the Archer Group will be on-site at the City on the 29th and at DPU on the 30th. The purpose of this meeting is to give each department manager an opportunity to discuss any issues within their departments, such as hard to fill positions, structure of departments, etc. In December, we anticipate the Market Survey to begin. This is where, as a City and Public Utilities organization, we are measured against others of similar size and structure. In January, the job evaluation and structure process will begin followed by the survey analysis in February. In March, we should have a preliminary draft of the Plan, which will be reviewed in April before a final report is presented to Council in May. We anticipate the implementation steps could take up to three years because of costs, plan integration, new job descriptions, training and support. Are there any questions?"

Mayor Butler asked, "If employees could not write to complete the questionnaire, how was that handled?"

Ms. Williams and Ms. Lynch both stated that employees were encouraged to meet in groups and Human Resources also assisted."

Mayor Pro Tem Keitt addressed Council in regards to Smoking Cessation.

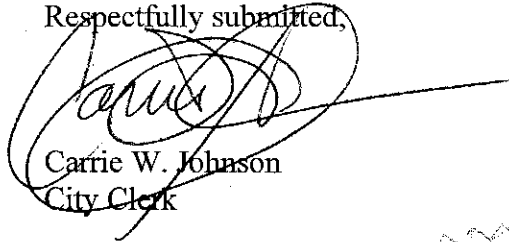
She stated, "We are Project Life Positeen, Inc., working with a Grant from the SC Collaborative Training. We work with students and adults. People exposed to second hand smoke are dying faster. Employees with the City of Orangeburg who are going to the Clinic and do not smoke, your insurance is cheaper to advocate non-smoking. I have with us tonight, Mr. Tavian Hardy a senior intern at Orangeburg Wilkinson. He will be assisting Project Life Positeen throughout this grant process. If you smoke, within a year, you can see the amount of tar in your lungs from our display. I would like to ask Council to consider no smoking on City grounds and other cities have this. City Administrator Yow gave us some information pertaining to this. Secondhand smoke still kills and I want you to think about it and work with us."

Mayor Butler stated this will be taken under advisement.

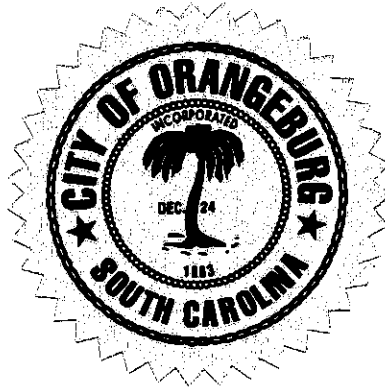
A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Stroman, to enter into an Executive Session for (1) Economic Development – Update on Project Recycle, (2) Contractual Matter -- Contracts for Health, Dental Insurance and Reinsurance and (3) Legal Matter – Property of Palmetto Development Group, 1170 Russell Street (Old First National Bank Building).

There being no further business, the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/pfb



RESOLUTION

A RESOLUTION TO ADOPT HEALTH INSURANCE BENEFITS FOR THE EMPLOYEES OF THE CITY OF ORANGEBURG EFFECTIVE JANUARY 1, 2018 AND REPEALING ANY CONFLICTING RESOLUTION OR ORDINANCE

WHEREAS, by Resolution of the Orangeburg City Council dated December 20, 2016 certain retirement and health insurance benefits of City employees were adopted; and

WHEREAS, the City by said Resolution retained and reserved the right to review, amend or change said benefits, with or without cause; and

WHEREAS, City Council has reviewed its present benefits and finds that for financial reasons it is now necessary to amend and change the present health insurance benefits provided its employees and retirees.

NOW THEREFORE BE IT RESOLVED, by City Council duly assembled this 19th day of December, 2017, that subject to the City's right in its discretion to amend, change, discontinue or abolish in whole or in part, the conditions, qualifications and requirements of all past, present and future employees of the City of Orangeburg, including retired and disabled employees of said City (hereinafter referred to as "employees") as of January 1, 2018 to obtain health insurance benefits from the City are set forth and shown on Exhibit A attached hereto and made a part hereof by reference. The amended rates, benefits and conditions of eligibility as referenced therein shall be prospective and not retroactive. Said health insurance benefits shall be continuously reviewed and may be amended, changed, discontinued or abolished after each review.

BE IT FURTHER RESOLVED, that regardless of any prior review the health insurance benefits of employees shall be defined, revised, reviewed, established and adopted annually by resolution of the City of Orangeburg and its Department of Public Utilities.

BE IT FURTHER RESOLVED, that any amendment, change, discontinuation or abolishment shall be effective upon adoption by City Council and notice of same after adoption shall be provided to employees within forty-five (45) days after adoption.

The City of Orangeburg is committed to reviewing its personnel policies and procedures and its health insurance benefits as needed. Accordingly, the policies and benefits of employees are subject to review, amendment, change or abolishment at any time, at the discretion of City Council; thus benefits may be increased, decreased or abolished at any time, with or without cause.

Any term, condition or limitation contained in any existing ordinance or resolution in conflict with this Resolution is repealed in its entirety.

RESOLVED BY City Council duly assembled this 19th day of December, 2017.



Michael C. Butler
MAYOR

Richard T. Stone

James D. Haire

Sandra L. Kuyler

James D. Haire

James D. Haire

James D. Haire

James D. Haire

MEMBERS OF COUNCIL

ATTEST
Carmen
CITY CLERK

THIS IS NOT A CONTRACT

HEALTH INSURANCE BENEFITS CALENDAR YEAR 2018 Exhibit A

The within benefits may be increased, decreased or abolished at any time, with or without cause.

Definitions:

“Dental, Vision and Term Life”, collectively and individually, is defined as the insurance benefits provided by the City of Orangeburg and administered by BlueCross BlueShield (BCBS) of South Carolina and Companion Life.

“Employees” are defined as all City of Orangeburg employees, including employees of the Department of Public Utilities.

“Dependent” is defined as an individual who is an employee’s spouse: Is a lawful spouse or; a former spouse who is required to be covered by a divorce decree. Dependent is also defined as an employee’s child: Is a child under the age of 26 which includes a natural child, adopted child, foster child, stepchild, or child for whom an employee has custody or legal guardianship unless child has other federal or state insurance coverage. The term “child” also includes an incapacitated dependent, a child who is on a medically necessary leave of absence, a child of a divorced or divorcing employee who, under a qualified medical child support order, has a right to enroll under the employer’s group health plan. The term “child” does not include the spouse of an eligible child. Under the Patient Protection and Affordable Care Act and the Health Coverage and the Education Reconciliation Act, a child does not include an individual who is eligible for other employer sponsored coverage if the group health plan is grandfathered plan beginning for plan years before January 1, 2015.

“Health Insurance Benefits” are defined as medical, hospitalization and prescription drug benefits available to active full-time employees of the City and provided by the City of Orangeburg and administered by insurance providers under contract with the City.

“1500 HSA” plan is the 2018 Preferred Blue Plan-HDHP administered by BlueCross BlueShield of South Carolina.

“500 PPO” plan is the 2018 Preferred Blue Plan administered by BlueCross BlueShield of South Carolina.

“TERI” is defined as the Teacher and Employee Incentive Program administered by the South Carolina Retirement System.

Active Employees

Active Full Time Employees

The City of Orangeburg (hereinafter referred to as “City”) will provide medical, hospitalization, prescription drug, dental and vision insurance and (\$15,000) term life insurance to active full-time employees (as defined within the Personnel Handbook) with 100% of the premiums paid by the City. The insurance is offered through providers chosen by the City. New full time employees are eligible to be covered at the beginning of the month following 30 days of continuous employment. Terminated employees are only covered until their last day of employment. Councilmembers, City Administrator, Manager of the Department of Public Utilities, and the City Attorney are considered active full-time employees for purposes of qualifying for health insurance benefits.

Dependents of Active Full Time Employees

Dependents, as defined by the insurance providers, are eligible for dependent Health Insurance Benefits, with the City contributing up to the following dollar amounts towards the premium costs and the employee paying all additional costs and premiums, including any future increases:

- \$ 276.93 per month for spouse coverage for the BCBS 500 PPO plan
- \$ 241.00 per month for spouse coverage for the BCBS 1500 HSA plan
- \$ 191.81 per month for children coverage for the BCBS 500 PPO plan
- \$ 166.90 per month for children coverage for the BCBS 1500 HSA plan
- \$ 383.02 per month for family coverage for the BCBS 500 PPO plan
- \$ 333.26 per month for family coverage for the BCBS 1500 HSA plan

The above City contributions to the dependent portion of the premium are capped as of January 1, 2013.

Dependent Dental, Vision and Companion Term Life (\$5,000) insurance may be obtained with the employee paying 100% of the premium cost. Dependents of new employees are eligible to be covered at the beginning of the month following 30 days of continuous employment of the employee. Dental and Vision for dependents of terminated employees are only covered until their last day of employment of the employee. Dependent premiums for Dental, Vision and Companion Term Life Insurance (\$5,000) are as follows:

Dental:

- \$ 35.00 per month for spouse coverage for the Dental plan
- \$ 45.00 per month for children coverage for the Dental plan
- \$ 81.00 per month for family coverage for the Dental plan

Vision:

- \$ 3.00 per month for spouse coverage for the Vision plan
- \$ 4.00 per month for children coverage for the Vision plan
- \$ 7.00 per month for family coverage for the Vision plan

Companion Term Life Insurance (\$5,000):

- \$ 1.00 per month for any number of dependents covered under the Companion Term Life Insurance

Dependents of current active full-time employees are eligible to be added or dropped during the City's annual enrollment period or as defined by law. All dependent coverage will be subject to the then terms and conditions of the City's benefit package being offered to dependents and the terms and conditions of the insurance policy or policies of the then insurance provider.

Employees who select medical coverage under the BlueCross BlueShield 1500 HSA plan will forfeit all other benefits referred to herein, but will receive the following amounts deposited quarterly into their Health Saving Account (hereinafter referred to as "HSA" account).

- \$150 per month for active full-time employee coverage only
- \$180 per month for active full-time employee and spouse coverage
- \$175 per month for active full-time employee and children coverage
- \$185 per month for active full-time employee and family coverage

Spouses of active full-time employees who are eligible for Health Insurance Benefits and/or Dental, Vision and Term Life with their employer(s), regardless of coverage limits or conditions, must select and obtain coverage under their employer's plan or plans before they can become eligible for coverage under any City plan which, if selected, will be secondary insurance.

Effective January 1, 2016, all employees and dependents over the age of 2 years which are covered by one the City's Health Insurance Benefits Plans will be entitled to use the employee clinic operated by HealthStat, Inc. All covered members who elect to use the clinic must conduct an initial health risk assessment. There is no charge for members covered by the BCBS 500 PPO Plan. There is a required co-pay for members covered by the BCBS 1500 HSA Plan.

Effective January 1, 2016 and thereafter; employees or any dependent of an employee covered by the City's Health Insurance Benefits who uses tobacco products shall be subject to a surcharge of \$50 per employee per month. An employee will be subject to this surcharge for the full calendar year if they or their dependent is a tobacco user during any part of the year. The employee is subject to repay the employer for this surcharge if they willfully disregard this rule or fail to properly notify employer.

Effective January 1, 2017 and thereafter; plan participants over the age of 18 and covered by the City's Health Insurance Benefits shall be required to participate in the City's wellness plan which requires the participant to undergo an annual Health Risk Assessment administered by HealthStat, Inc. or the equivalent of same by participant's primary care provider, within the plan year. Plan participants over the age of 18 who fail to undergo this Health Risk Assessment shall be charged a \$20 per month surcharge in addition to the plan premium.

Effective January 1, 2017 and thereafter; active full-time employees covered by the City's Health Insurance Benefits shall be eligible for a City paid subsidy of \$5 per month for individual monthly dues and \$10 per month for family dues participation at the Orangeburg YMCA. Employees must agree to pay the YMCA dues through payroll deduction at the time of open enrollment and must maintain membership for the full calendar year.

Eligibility for Post Employment Benefits

Present Active Full Time Employees last hired prior to June 1, 1993

These employees may be eligible for the continuation of Health Insurance Benefits and Dental and Vision insurance coverage if they meet one of the following:

- a. The employee has 15 years employment with the City and is over age 65.
- b. The employee has 20 years employment with the City and is over age 60.
- c. The employee has 25 years employment with the City.
- d. The employee has 25 years employment with the City Department of Public Safety.
- e. The employee has 28 years of service under the SC Retirement System; with at least 15 years of continuous employment with the City.
- f. The employee has 25 years of service under the SC Police Retirement System; with at least 15 years of continuous employment with the City.

Present Active Full Time Employees last hired on or after June 1, 1993 and before January 1, 2010

These employees may retire with the City and be eligible for continuation of Health Insurance Benefits and Dental and Vision if an employee meets the following condition.

- a. The employee works 25 years for the City.

State of South Carolina TERI Retirement Program

Years of employment with the City while participating in the TERI program are included in employee tenure calculation for Post Employment Benefits eligibility.

Active Full Time Employees Retired under the SC Retirement System or SC Police Retirement System

Total years of City employment of an active full-time employee who has retired under either the SC Retirement System or the SC Police Retirement System are included in employee tenure calculation for Post-Employment Benefits eligibility.

Retirees with Post Employment Benefits

Retiree Insurance

The following benefits are not available to retirees who during employment with the City, ever made an election to the 1500 HSA Plan. The City will pay the entire cost of a retired employee's Health Insurance Benefits being provided active full-time employees of the City once the retired employee reaches the age of 60 and until the employee reaches the age of 65. Prior to reaching the age of 60, the employee must pay the full premium and cost of his or her Health Insurance Benefits being provided as an active full-time employee of the City. Retirees of the City will be allowed to participate in Dental and Vision insurance of the City if permitted by the insurance provider and provided the retired employee pays the full premium and cost of coverage.

Retirees over the age of 65 and/or their spouses over the age of 65 are eligible to receive any enhanced Medicare or Medicare supplemental plan being provided by the City. The City will pay up to \$100 per month towards an HRA for the retiree to be used for insurance coverage and/or for HRA approved medical expenses for the Retiree and /or spouse. The above City contributions are capped as of January 1, 2013. The City contribution of \$100 per month ends upon the death of the retired employee, however, the spouse may elect to remain on the enhanced Medicare or Medicare supplemental plan being provided by the City with the spouse responsible for paying the entire cost thereof.

The Retirees under the age of 65 are also eligible for the continuation of Health Insurance Benefits and Dental and Vision for dependents. The retiree will be responsible for the entire cost of the Health Insurance Benefits dependent coverage and the entire cost of the Dental and Vision retiree and dependent coverage. Once the retiree attains the age of 65 years, the retiree may continue Dental and Vision coverage for both the retiree and dependents, but must pay the entire cost of any such coverage.

A Retiree must elect coverage at the time of retirement. Failure to make an election for available retiree, spouse or dependent coverage upon retirement shall constitute a waiver and forfeiture of all retiree Health Insurance Benefits, including Dental and Vision insurance provided by the City.

Retirees (excluding TERI employees) returning to full time employment with the City will be required to pay fifty (50) percent of premiums for employee coverage of Health Insurance Benefits, dental and vision insurance regardless of age of employee or other terms previously expressed in this paragraph.

Spouses of Deceased Retirees

Spouses of deceased retirees, who are receiving Group PPO Health Insurance Benefits from the City at the death of a retiree, may continue the insurance coverage then in existence, and shall continue up to the age of 65 and shall pay the required premium while covered.

Retirees with No Post Employments Benefits

Employees hired on or after January 1, 2010

These employees upon retirement or termination will not be provided and may not continue any benefits referred to herein, including without limitation, Health Insurance Benefits, and Dental, Vision and Term Life.

Election to HSA Plans

Current active full-time employees who elect to be covered under a City's HSA medical insurance coverage waive any future rights to be eligible for any benefits referred to herein, including without limitation, Health Insurance Benefits and Dental, Vision and Term Life upon termination of or retirement from employment. However, an employee may return to coverage under the standard 500 PPO plan, however all post employment benefits remain forfeited and shall not be reinstated.

Spouse & Dependents, over 65, of Active Full Time Employees, Who Would Qualify as a Dependent

Spouse and Dependents, over the age of 65, of active full-time employees are eligible for the standard dependent 500 PPO insurance plan or the Medicare Advantage Plus plan. Spouses and dependents shall be subject to the same restriction for spouse eligibility referred to above if coverage is available at their place of work.

Active Full Time Employees on FMLA Leave or Long Term Disability

The City will continue to pay the monthly health and dental insurance cost of an employee who is placed on long-term disability or Family Medical Leave for a period of three (3) months following the last month worked. Upon expiration of three (3) month the employee has the option of continuing health and/or dental coverage (COBRA) at his own expense for a period of 18 months or up to 29 months (if totally disabled as defined by the Social Security Administration). COBRA coverage ceases once the employee becomes eligible for Medicare or Medicaid.

Dependent medical, dental, vision and life insurance shall remain in force on dependents for a period of up to three (3) months starting with the month following the last month worked by the employee. The City will continue to pay the same portion of the dependent coverage in effect while the employee was an active full-time employee of the City. The employee will continue to pay his portion of the premium for dependent coverage. Dependents will have the same option as an employee of continuing coverage under COBRA after this three-month period.

The employee or dependent must make arrangements for the payment of the employee's portion of the health insurance benefits premiums for the three-month period to be paid weekly, semi-monthly, or monthly.

- If COBRA is elected after this three-month period, employee will make full premium payments the first of each month, payable to the City.

City Council Minutes December 5, 2017

Orangeburg City Council held its regularly scheduled City Council Meeting on Tuesday, December 5, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler, Mayor
Bernard Haire
Jerry Hannah
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Councilmember Stroman, seconded by Councilmember Knotts, to approve the November 21, 2017, City Council Minutes, as corrected. This motion was unanimously approved

Ms. Vicki King, Fine Arts Center Director appeared before City Council to provide an update on the Arts Center Renovations and presented a flyer to Council on what has been happening the last ten (10) months at the Arts Center.

Ms. King stated, "As you can see from the pictures, we have had the outside of the Arts Center painted and we will begin renovations on December 18, 2017. Carbra Construction and Design, Inc., was the low bidder in the amount of \$222,444.00. We are in the process of moving out and we are having a rummage sale currently. We will have a POD onsite for storage during this time. We hope to have all renovations completed before May, 2018. We will be storing some items upstairs and we will be putting a new hanging systems upstairs. I came here to, not only thank City Council, but to provide an update concerning our funds that we have received from many avenues such as from City Council, County Council, Senator John Matthews and a Grant from Central Carolina Community Foundation, as well as businesses and local community members. We would like to thank you for your continued support for the Arts. This has been about a three year venture and it has begun."

Councilmember Hannah asked, "Will the opening coincide with the Rose Festival?"

Ms. King replied, "We have until June to finish, but she is going to do her best to actually finish by the Rose Festival. I think that will be a good time to reopen."

Councilmember Jernigan asked, "How many classrooms do you have?"

Ms. King replied, "We have two and a Board Room and we are actually extending the kitchen for possible receptions and we have used the upstairs for many classes this year as well. All of the rooms have been utilized."

DPS Director Mike Adams addressed Council concerning the Forensic Services Unit and the percentage of cases we are processing for the City and other agencies.

He stated, "Of the Latent/AEFIS cases, 29.11% came from outside agencies and of the DNA cases, 36.28% came from outside agencies."

Dr. Matthew Fitts of the Orangeburg Department of Public Safety addressed Council in regards to Part II of the Forensic Services Unit at Claflin University. (A PowerPoint presentation was given.)

Dr. Matthew Fitts stated, "I know that City Council has seen the budget requests grow for the Forensic Lab. Some of the standards mandated by the FBI are also where we incur costs. I want to go over the standards that are mandated and the costs and mention the capabilities of the lab and at the final end of this presentation, present some ideas for possible revenues for the lab and the Department of Public Safety.

This is a timeline that shows the process to obtain accreditation of the lab. The DNA Act of 1994 established the DNA database called CODIS. There are standards for anyone who wants to participate in the database from the FBI. The Act requires the following: The Laboratory shall establish, follow and maintain a documented quality system that is appropriate to the testing activities and is equivalent to, or more stringent than what is required by these standards. This system shall be documented in a manual that includes or references elements and we have not met the elements of, Personnel, Validation, Equipment Calibration and Maintenance and Proficiency Testing. We have to be compliant in order to be accredited and we also have to be accredited by an outside agency, which is another set of criteria that we have to be compliant with. We also have to undergo external audits every two years. Once we are accredited, we will probably participate in external audits with other agencies. Law Enforcement agencies have to have a lab with the City's oversight instead of Claflin. The organization and management requirement is that you have to have two full-time employees who are qualified DNA Analysts. I am a DNA Analyst and I run a case, all of my work has to be reviewed by another DNA Analyst, which is a requirement and we have to have at least two qualified DNA analysts and have to be employed by the local law enforcement agency. In order to participate in the National DNA database, there are thirteen LOCI that we were participating in the DNA testing labs and now the FBI have mandated that additional LOCI be added, so the kits had to be changed so that the interfaces could interact and be mandated. We have to determine if the kits are reliable and this is part of the budget that we have to validate the kits for the FBI. Both Analysts have to participate in proficiency testing twice a year, which is again just an added component to the budget. The facilities when transferring the oversight, we need to determine whether Claflin has access to the building or who is in charge of the maintenance. Is the City or Claflin going to be in charge? We need some type of clarification as to who is running the facility, whether it is a MOU or some type of understanding. On this timeline that I have, we have just purchased the supplies we need for the validation studies and once we do our validation, we can start casework. We can then start working on the backlog of cases. We have to sign up for proficiency testing, have the audit and submit manuals and then apply for the CODIS eligibility. We have body fluid evidence from crime scenes and we have trace evidence, touch DNA evidence from the transfer of skin cells and of course known standards from DNA Profiles. We have our own local DNA database set up and a lot of these crimes are committed by the same people, so we can start linking those together. There are approximately over 600 cases of backlog we can start on in the lab."

He further explained the costs that are involved in processing DNA Profiles from \$42.13 to \$86.14.

Dr. Matthew Fitts explained, "To help us with our costs, I have talked to the head of the SLED DNA Lab and she stated there are a lot of agencies that want DNA capability. There is no need for everyone to build a lab. Ours is one of the best in the area according to SLED. Our facility has the room to accommodate additional analysts. We can approach other agencies to help fund the Lab and personnel and maintenance of the Lab. Other agencies could hire an Analyst for our lab. It is a win-win for everyone and reduces the burden of the City by having them participate. Once we are accredited, we can get access to \$150,000 per year to the DNA backlog reduction funds. By law, each agency gets these funds."

Councilmember Jernigan asked, "Do you have to be accredited to gain access of these funds?"

Dr. Fitts replied, "You do, and on our timeline we are looking to apply in July, 2018, for the agency to be audited and accredited."

City Administrator Yow stated, "There are a couple other key dates which are validation and the studies to be completed by the end of March. I would like for the Lab to do quarterly updates as we go into budget planning sessions."

Mayor Pro Tem Keitt asked, "How long have you been in this position?"

Dr. Fitts replied, "Five years total, four with Claflin and one year at ODPS."

Mayor Pro Tem Keitt asked, "What is it going to take to get the accreditation done?"

Dr. Fitts replied, "We are not accredited now, I was with SLED for fifteen years and not wanting to cast stones, I think it was a situation where the costs were not known going in. Grant funds that we initially had is now gone. Claflin was reimbursed for the building originally."

Mayor Pro Tem Keitt asked, "Do you have the personnel that you need?"

Dr. Fitts replied, "We do not. We need the second DNA Analyst to get this to accreditation."

Mayor Pro Tem Keitt asked, "Do you or do you not, have the employee now?"

Dr. Fitts explained, "We do not have the employee now, we have someone who is employed by Claflin part-time and he has other duties at Claflin. I do not have someone full-time."

Councilmember Jernigan asked, "Do you have to be certified to have other Departments send you evidence?"

Dr. Fitts stated, "They can send it and we can test it, but it cannot go into the Database and it cannot be used in court. The agencies are not going to send us any samples unless we are accredited and the evidence has to be defended in court by an accredited lab instead of an un-accredited lab."

City Administrator Yow stated, "There was a position requested in their budget and I think it has been posted. We will need to move some funds to cover it."

Human Resources Director Williams stated that it was posted and there are fifty-one (51) applications.

Councilmember Haire asked, "Of the six-hundred (600) cases, how long will it take to catch up the back log of evidence?"

Dr. Fitts replied, "Each case would be different. On property crimes, it is an easier process where we could do more than 10 cases per month. At SLED, we could do 10 cases per month. If we have paying people, we may have to do their DNA as well."

Councilmember Haire asked, "What areas are you getting information from that want DNA evidence tested?"

Dr. Fitts replied, "Charleston wants to build a Lab and that is one agency to approach as well as the regional and local ones here."

Councilmember Haire asked, "For smaller agencies, wouldn't this be cost prohibitive?"

City Administrator Yow stated, "I think what I envision is a menu of charges for other agencies that may want evidence tested periodically and I think there are other labs that have this information. I think we need for them to come back with a progress report in reference to the budget and costs. The backlog is what is happening at SLED's lab now."

Councilmember Jernigan asked about the qualifications of the DNA Analyst.

Ms. Williams stated, "They have to be certified in the areas of Biology and Chemistry and have experience."

Councilmember Jernigan stated, "It must be a real specialized job and I hope you will be able to find a good candidate."

Mayor Butler stated, "Clafin and Orangeburg Calhoun Technical College teach these subjects."

Councilmember Knotts asked, "You asked about clarification on who will run the Lab, what do you mean by that?"

Dr. Fitts replied, "The City and ODPS will run the facility. It is just the maintenance and who is responsible for what in the details as far as maintaining the heating and air, etc., and who can have access to the Lab."

Mayor Pro Tem Keitt asked, "Didn't we do an MOU in the set-up?"

City Administrator Yow replied, "We have done several and several drafts, but we are getting to a key point on whether we are going into a long-term MOU with Claflin. Council has to be on board with this and be comfortable in the continuation of the Lab and the business model. We are trying to get to your answers from the Planning Session about the continuation of the Lab and the costs. We are going to have to make a decision on the revenues and the business model and if City Council is willing to continue to fund this Lab. We can do other lab items such as fingerprints, but we are talking about the DNA Lab."

Mayor Pro Tem Keitt replied, "I am concerned because we are not moving where we should be with the backlog of cases, when are we going to get to them?"

Dr. Fitts explained, "Hopefully by March of 2018."

Chief Adams stated, "The six-hundred (600) cases are cases SLED will not process. Property crimes SLED will not process. Most of these are our cases and unless we do them ourselves, they are not going to get done. Some of the other agencies are not doing this at all. We are at crime scenes doing DBA work up and those cases came from our processes instead of not doing it at all."

Councilmember Jernigan stated, "I personally think the DNA Lab is something we need to get behind and get it certified as quickly as possible. We are the only City this size that has anything comparable. I think we need, as a Council, to get behind this."

Ms. Evelyn Disher, Community of Character Director, accepted the Character Trait Proclamation for December 2017, "Generosity".

City Administrator Yow explained that Assistant City Administrator Singh will be overseeing a draft Ordinance for the Bailey Bill which was discussed in Planning Sessions.

City Administrator Yow stated, "I think it is a good draft and I think we can talk about this in the next couple of weeks."

Assistant City Administrator Singh stated, "The Bailey Bill was passed by the State in 1992 and its main goal was to provide tax credits for revitalizing old buildings in Downtowns. We have talked about this before and what we would like to do is bring this to you in January for First Reading of an Ordinance. We added a sample Ordinance to see what it looks like. Different cities in the state have this and this is an Ordinance from Hartsville, just as an example. We are going to have to come up with a matrix on how far we want the tax credits to go and we have to look at how we need to set it up. The Bill itself allows the property value to be frozen before renovations and the Bill will allow the property owner to only pay taxes on the pre-value up to 25%. Ideally, we need to pass this along with County Council. It is a great item and we will be

working toward something in January crafted for Orangeburg.”

City Administrator Yow replied, “It can be possibly layered with the Federal and State Historic tax credits as well.”

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Hannah, to approve the 2017 Facade Grant Awards. This motion was unanimously approved. The Façade Grant Awards are as follows:

- | | |
|---------------------------|-------------|
| 1. Tea Thyme | \$ 4,291.92 |
| 2. Marty Rae's | \$10,000.00 |
| 3. Sulit-Jennifer Chapman | \$10,000.00 |
| 4. Kenneth E. Middleton | \$10,000.00 |
| 5. Limehouse and Walsh | \$ 6,500.00 |

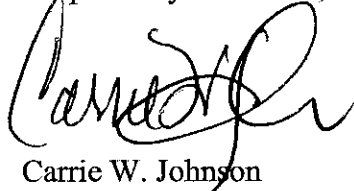
Councilmember Hannah asked that we also acknowledge other events other than Christmas. He passed out a list of other cultures and their holidays to Council.

There were no utility matters brought before Council.

A motion was made by Mayor Butler, seconded by Councilmember Knotts, to adjourn. This motion was unanimously approved.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Carrie W. Johnson
City Clerk

/pfb

City Council Minutes December 19, 2017

2683

Orangeburg City Council held its regularly scheduled City Council Meeting on Tuesday, December 19, 2017, at 7:00 P.M., in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler, Mayor
Bernard Haire
Jerry Hannah
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Haire, to approve the December 5, 2017, City Council Minutes, as distributed. This motion was unanimously approved.

Mr. Josh Nexsen, Department of Public Utilities Administrative Director, presented a Resolution to adopt insurance benefits for City Employees for 2018. He stated, "There were no changes in the Resolution and attachment and the only change is on Page 2 with dental insurance coverage."

A motion was made by Councilmember Haire, seconded by Councilmember Knotts, to approve a Resolution to adopt insurance benefits for City Employees for 2018. This motion was unanimously approved.

Mayor Butler read a Proclamation for Observance of National Mentoring Month.

City Administrator Yow overviewed with Council the vacancies on the Boards and Commissions. He stated, "This concerns members whose terms are expiring next month and it is not necessary for Council to take action tonight. You will note the different Commissions and Boards based on your district for those whose terms are expiring. The ones expiring "At Large" are usually nominated by the Mayor. Council needs to look at their respective districts and if you want to re-appoint that person, you can contact them or you can let us know to contact them."

Mayor Pro Tem Keitt asked, "Has anyone been asked to be removed?"

City Administrator Yow responded, "Not that we know of, no one has asked to be taken off. Some of these Boards have been pretty active this year. I just wanted to bring this to Council's attention to give you time to look at it and ask any questions."

Mr. Fred Broughton, Chairman of the Accommodations Tax Committee, addressed Council in regards to the Accommodations Tax Advisory Committee Recommendations. He stated, "The Committee met on Monday, December 1, 2017 with \$37,700.00 to be allocated. We received requests from four agencies. Among them, the Chamber was designated as lead agency. They are as follows:

Orangeburg County Fine Arts Center – Signage and Showcase Promotions	\$ 10,000
Orangeburg County Chamber of Commerce -- Tourism/Promotional Items	\$ 6,950
Hillcrest Golf Course – Promotion and advertising of the Golf Course	\$ 3,000
Parks and Recreation – Promotion of vocal, musical and dance, Arts Festival	\$ 1,000
Total	\$ 20,950

Everyone was funded their requested amounts and the remaining funds will be carried over until next year."

Councilmember Jernigan asked, "What happens with the leftover money?"

Mr. Broughton replied, "It will be carried over until next year's requests."

Councilmember Hannah asked, "How much is left over, \$7,000?"

Mr. Broughton stated, "Approximately \$17,000."

City Administrator Yow stated, "It is possible that Council could ask the Committee to reopen the process for other requests later in the year."

A motion was made by Mayor Pro Tem Keitt, seconded by Councilmember Hannah, to approve the recommendations from the Accommodations Advisory Tax Committee. This motion was unanimously approved.

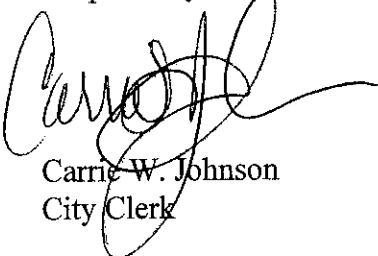
City Administrator Yow asked Council, "Due to the next Council meeting being on January 2, 2018, which is the day after New Year's and people may be traveling out of town, we would like to ask Council to consider canceling the January 2, 2018, meeting. Due to timing of other possible events, it may be necessary to call a special meeting on January 9, 2018."

A motion was made by Councilmember Haire, seconded by Councilmember Knotts, to cancel the Tuesday, January 2, 2018, City Council Meeting. This motion was unanimously approved.

A motion was made by Councilmember Stroman, second by Councilmember Haire, to enter into an Executive Session for (1) Legal Matter -- GKN Contractual Matter, (2) Contractual Matter -- Former First Citizens Bank Building -- temporary use of 1099 Russell Street and (3) Economic Development Matter -- Project Recycle.

There being no further business, the meeting was adjourned.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/pfb



**City Council Meeting
Special Minutes
January 9, 2018**

2685

Orangeburg City Council held a Special City Council Meeting on Tuesday, January 9, 2018, at 12:00 Noon in Council Chambers with Mayor Butler presiding.

PRESENT:

Michael C. Butler, Mayor
Bernard Haire
Jerry Hannah
Charles W. Jernigan
L. Zimmerman Keitt
Sandra P. Knotts
Richard F. Stroman

A motion was made by Councilmember Stroman, seconded by Councilmember Haire to enter into an Executive Session concerning:

Legal Matters:

- A. GKN Contractual Matter
- B. Intergovernmental Agreement
Municipal Court/Orangeburg County

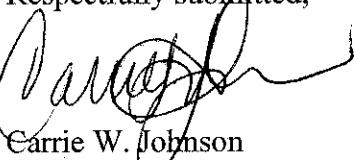
This motion was unanimously approved.

A motion was made by Councilmember Haire and seconded by Mayor Pro Tem Keitt to return to Open Session. This motion was unanimously approved.

Mayor Pro Tem Keitt made a motion to give Mayor Butler authorization to appoint a temporary Municipal Court Judge. This motion was seconded by Councilmember Haire and was unanimously approved.

A motion to adjourn was made by Councilmember Haire and seconded by Councilmember Knotts. This motion was unanimously approved.

Respectfully submitted,


Carrie W. Johnson
City Clerk

/lrm

