

City of Orangeburg, South Carolina
Annual Budget Book
Fiscal Year 2025-2026

City Administration

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
City Administration	1,803,095	1,140,450	1,197,522

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
City Administration	na	na	4.00

FY24-25 Budget Highlights

- Completed Railroad Corner Financing and Development Agreement.
- Negotiated and executed Fire tax agreement with County.
- Completed Strategic Plan.

FY24-25 Challenges

- Finance Department Stability and Leadership.
- Budget Process.
- Ensuring budget is balanced given current fiscal circumstances.
- Code enforcement.

Goals

- Move into new City Hall/Gateway Park Opening.
- Stabilize Finance Department.
- Begin implementing Strategic Plan.
- Complete downtown master plan.
- Annexation.
- Increase General Fund Revenue.
- Continue Downtown Revitalization.
- Increase Economic Development in the City.
- Work with the County, Universities, OCDC and other stakeholders to develop a cohesive economic development plan for region.
- Right-size organizational structure.

Grants/Special Projects

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Grants & Special Projects	-	121,950	126,850

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Grants & Special Projects	na	na	1.00

FY24-25 Budget Highlights

- The Gateway Project is near completion.
 - The project was awarded \$350,000 from the Southeast Crescent Regional Commission.
- Completed an Invitation for Professional Services for the Railroad Corner Pedestrian Bridge Feasibility and Planning Study.
 - AECOM was the selected vendor to provide the services for the study.
- \$1,664,468.16 awarded from the SC Office of Resilience for a flood mitigation project at Adden Street.
- \$244,131 awarded from the US Department of Justice to assist with DNA backlog reduction at the forensics lab.
- \$193,700 awarded from the US Department of Agriculture for the repairs/replacement of the Department of Public Safety roof and asphalt paving at Fire Substation 2.
- \$179,726 awarded from the SC Department of Public Safety for School Resource Officers at Mellichamp and Sheridan Elementary Schools.

FY24-25 Challenges

- A potential challenge may be changes to the federal grant process.

Goals

- Complete the Railroad Corner Pedestrian Bridge Feasibility and Planning Study by March 31, 2026.
- Complete the repair/replacement of the DPS roof and asphalt paving at Fire Substation 2.
- Apply for SC opioid funding.
- Commence grant close out of the Gateway Project.
- Commence grant close out of the FY22 and FY23 Justice Assistance Grants.
- Commence the RAISE Grant capital project at Railroad Corner.
- Continue to seek funding for infrastructure and flooding.

Community Events

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Community Events	99,348	78,800	76,700

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Community Events	na	na	1.00

FY24-25 Budget Highlights

- Stevenson: Approximately 20 events including the South Carolina Theater Association's State Convention and Claflin's production of The Color Purple as part of their Calabash Celebration; leveled stage floor; enhanced LED lighting system.
- Increase in community partner participation at Trunk or Treat, return of Breakfast with Santa, pageant revenue increase, now hosting OCSD's Employee Appreciation Day in the Edisto Memorial Gardens.

FY24-25 Challenges

- Stevenson: Minimal dressing rooms and green room; aging stage drapery; staffing.
- Special Events: New event venues receiving details of our Special Events Ordinance when they receive their City of Orangeburg Business License.
- Existing programs are afloat, but lack of funds hinder expansion of current and/or creation of new programs.

Goals

- Utilizing Public Works for dressing rooms and green room for Stevenson rentals.
- Partnership with etix, requiring renters to use our platform. The City of Orangeburg would receive a percentage of tickets sold for special events.
- Working with Public Works and Finance on minor updates to Special Events Applications and Guidelines.
- Return of Holiday Showcase, addition of movie series.
- Stevenson: New drapery, marquee, and additional facility upgrades including lobby.

Human Resources

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Human Resources		240,100	199,006

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Human Resources	na	na	2.00

FY24-25 Budget Highlights

- Employee Performance Criteria Implementation
- Employee Committee Activities & Events
- 95% Participation in Employee Wellness
- Joint Employee Appreciation Activity with DPU
- Low Workers Comp
- Civility in the Workplace adopted by Council

FY24-25 Challenges

- Quality workers and a good fit with the organization
- Employee resistance to change
- Effective employee communication
- Succession Planning

Goals

- A Cohesive Workforce
- Documented Operational Policies and Procedures
- Employee Internet Site
- New Recruitment Banners
- New Benefits Brochure

Finance Department

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Finance	616,446	609,578	574,668

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Finance	na	na	3.00

FY24-25 Finance Department Highlights

1. February 2025 -- Automated more monthly processes (i.e., Bank Reconciliations).
2. April 2025 -- Began updating financial policies to address and promote continuity and efficiency in financial reporting.
3. March 2025 -- Began fostering strong consistent communication with various departments.
4. March 2025 -- Began monitoring regulatory compliance, which protects the City from penalties and reputational damage, thus promoting the integrity of the financial process.

FY24-25 Finance Department Challenges

1. Implementation of Standard Operating Procedures
 - Increase quality of work
 - Helps manages and contain the likelihood of errors
 - Increase efficiency
2. Implementation of Effective Communication Flow for Information (In / Out)
 - Reduces redundancy in work
 - Increases workflow and productivity
 - Reduces the likelihood of mistakes

FY 25-26 Finance Department GOALS

1. Maximize Revenues:
 - Work with the various departments across the City to assist them with analyzing their revenue streams and look and ways to assist with cost containment to boost their profitability (this will only work with the support of all parties).
2. Compliance and Risk Management:
 - Ensure the adherence to financial regulations and reporting standards
 - Manage and work to minimize long term debt obligations
 - Identify and mitigate potential financial risks to protect the City's assets
 - Create/Update, train, and implement financial policies and procedures
3. Improve Financial Reporting:
 - Streamline processes to enhance the accuracy and timeliness of financial reports
 - Ensure the accuracy of coding and recording of financial transactions
4. General Financial Office Improvements
 - Develop SOPs for each office position to create efficiency and continuity in daily work.

Information Technology

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Information Technology	610,209	765,610	845,478

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Information Technology	na	na	3.00

FY24-25 Budget Highlights

- Replaced end-of-life hardware.
- Deployed enhanced cybersecurity services for logging, monitoring, and email security.
- Replaced or upgraded Windows 10 workstations ahead of Microsoft's end-of-support deadline in October.

FY24-25 Challenges

- Rising costs of IT services, cybersecurity, software licensing, and hardware.
- Increased requirements related to cybersecurity compliance for financial systems, CJIS, and insurance.

Goals

- Strengthen cybersecurity strategies.
- Enhance the efficiency and quality of IT services.
- Implement modern technology to support improved communication and operations in the new City Hall building.

Service Department

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Service Department	722,488	673,400	684,600

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Service Department	na	na	8.00

FY24-25 Budget Highlights

- Removed dead trees at Hillcrest.
- Replaced cart paths at Hillcrest damaged by tree roots.
- Repaired water wheel at Edisto Gardens.
- Assisted with clearing DORA Park and securing building for mural.
- Set-up barricades for all city events.

FY24-25 Challenges

- Equipment repair and obtaining parts.
- Employees out sick (COVID, flu, etc.)
- Litter Control.
- Employee Safety.
- Grass-cutting.

Goals

- Work with all departments to complete various projects.
- Achieve expectations of the Mayor and Council.
- Continuing TEAM concept.

Municipal Court

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Municipal Court	481,877	468,201	474,549

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Municipal Court	na	na	5.00

FY24-25 Budget Highlights

- Continued use of remote technology for virtual hearings, which increased access to the Court for victims and other interested parties. Added additional technology to make this process more efficient (including iPad for jail use and professional Zoom accounts)
- Increased efficiency and decreased the time required for DPS officers to personally appear for court proceedings.
- Implemented a regular review procedure for outstanding fines and payment plans.

FY24-25 Challenges

- Transitioning to increased remote technology use presented some challenges, but these were (and continue to be) addressed by the IT department and Court staff. We continue to modify our procedures and to update equipment and supplies as needed. Issues with the detention center have delayed total transition to virtual for all allowable hearings, but we continue to work systematically to address those issues.
- Difficulty in handling defendants with mental illness.

Goals

- Continue to work on ways to appropriately collect previously ordered court fines through the use of the MASC set-off debt program and new Bench Warrant court dates.
- Additional staff training on mental health issues and creation of a Mental Health transfer court to set these cases on a separate court date monthly with additional resources to assist these individuals.

Department of Public Safety - Administration

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
DPS Administration	1,107,197	1,343,400	1,156,200

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
DPS Administration	na	na	5.00

FY24-25 Budget Highlights

- Continuation of the highly successful Mentoring Matters Summer Youth Program
- Upward trend in Public Safety Officers hired.
- Continuation of Monthly “Chat with the Chief”, a dialog session with stakeholders in the community.

FY24-25 Challenges

- Reduction in the ability to maintain agency staffing level.
- Establishment of Citizen’s Advisory Council to improve communication and transparency.
- Access Control System for the Agency Headquarters is at end of life.
- Career Development funding for professional growth and advancement.

Short-Term Goals

- Strengthen relationships with local community leaders and stakeholders through Community-Equity Policing to build partnerships to address specific needs of diverse communities.
- Appoint a non-sworn Community Engagement Liaison Specialist.
- Provide a Certified School Resource Officer for each school with the City of Orangeburg.
- Provide wellness and mental health support programs to ensure the well-being of Public Safety personnel.
- Aggressively recruit, train and retain Public Safety personnel for the Police and Fire Divisions. Ensuring staffing levels are met for alignment and distribution of officers. (Forecast attrition and vacancies.
- Maintain at least 80% personnel retention rate.
- Establish a Police Foundation to provide non-budget equipment and resources to strengthen partnerships between the Police Department and community.
- Educate leadership of the City Departments on the Public Safety Department’s capabilities to facilitate understanding between the departments.
- Conduct district-wide training to address school safety concerns, (i.e., communication, active shooter, and general safety.)

Long-Term Goals

- Implement sustainable strategies to reduce crime rates and increase public safety in the City of Orangeburg for the next 10 years.
- Establish partnerships with public/private social services organizations to address underlying quality of life issues that contribute to crime in our communities (i.e., Neighbor Watch programs)
- Upgrade and modernize police equipment and vehicles to better serve the community.
- Invest in training programs to ensure they are equipped with the latest technology and best practices.
- Enhance communication and collaboration with other law enforcement agencies for coordinated responses to regional issues.
- Develop a succession plan.
- Establish a Mental Health/Crisis Team.
- Publish crime statistics to the community (i.e., monthly updates)
- Establish Sector V in the Chestnut/North Road Area.

Public Safety – Patrol Division

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
DPS Patrol	2,816,491	3,302,300	3,494,040

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
DPS Patrol	na	na	29.00

FY24-25 Budget Highlights

- Improvement in shift manpower with continued hiring campaign.
- Continuation of the agencies Signal 25 Program which promotes officer-initiated community contact daily.

FY24-25 Challenges

- Patrol staffing levels shortage (officer safety, delayed backup arrival, patrolling alone.)
- Unstable vehicle acquisition program.
- Shortage of Patrol Officers from diverse communities (Hispanic, Asian, etc.)
- Accountability for patrol area of responsibility (Sector Assignment)
- Ability to manage areas of pending annexation by the city.

Short-Term Goals

- Increase our physical presence in the community (i.e., foot patrols, bike patrols, and volunteers on patrol.)
- Reorganization of the Patrol Bike Team.
- Train and certify all patrol officers on RADAR operation.

Long-Term Goals

- Implementation focused enforcement program based on traffic collision trends.
- Implement a citizen portal for neighborhood traffic complaints.
- Produce public service messages addressing traffic safety issues including areas of high collision occurrences.

Public Safety – Fire Division

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
DPS Fire	2,288,471	2,786,540	2,412,008

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
DPS Fire	na	na	26.00

FY24-25 Budget Highlights

- Acquiring Self Contained Breathing Apparatus (SCBA's) through FEMA Grant.
- Acquired new Radios for the Fire Service through the Assistance to Firefighters Grant.
- Established Fire Service Agreement with The County.

FY24-25 Challenges

- Staffing.
- Outdated Vehicles in need of multiple repairs.
- Outdated equipment.
- Limitations in rescue capabilities (Water Rescue, Grain Bin Rescue, etc.)

Short-Term Goals

- Hire 5 additional Fire Fighters to staff each Station with at minimum of 2 Engineers/Fire Fighter.
- Purchase at a minimum of one new fire engine with advanced technology and modern equipment.
- Begin new hose replacement with synthetic, nitrile rubber hoses.

Long-Term Goals

- Replacement of all older Fire Apparatus.
- Replacement of older equipment (hose, hazmat, response and mitigation equipment, tools for decontamination.
- Build a self-sufficient hazmat response capacity within the ODPS Fire Department.
- Address critical equipment gaps.
- Reestablish Fire Departments Water Rescue Program

Public Safety – Investigations Division

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
DPS Investigations	1,553,995	1,765,000	1,344,000

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
DPS Investigations	na	na	11.00

FY24-25 Budget Highlights

- Contributed to the Agency's Crime Clearance rate of 28.64.
- Contributed to the Agency's reduction in crime.
- Supported the agency's continuing goal of outreach of the community youth.

FY24-25 Challenges

- Staffing (2 narcotics officers, 1 general investigator, and 1 Grant funded School Resource Officer.)
- The combining of Howard Middle School with Clark Middle School. (Influx of Students)
- Increasing the number of School Resource Officers for Clark Middle School.

Short-Term Goals

- Recreate a chaplaincy program.
- Maintain or increase the Agency's Clearance Rate.
- To further assist in reducing the crime rate within the community.

Long-Term Goals

- Obtaining software and /or technology that will assist in increasing the solving of cases and reducing crime.

Public Safety – Special Operations Division

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
DPS Special Operations	1,598,280	1,873,300	1,639,560

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
DPS Special Operations	na	na	17.00

FY24-25 Budget Highlights

- Filled Bailiff Position
- Six (6) SCCJA Graduates
- Prisoner Transport Van put in service
- Reconstituted Training Committee
- AXON In-Car Camera Update

FY24-25 Challenges

- Staffing
- Vehicle Shortage/ high mileage vehicles
- RMS/CAD System outdated
- Recruiting

Short-Term Goals

- Develop Career Path for Officers
- Weapons Platform Upgrade (Firearm, optic, weapon light, and holster)
- Reconstitute the Awards Committee
- Update Department Website
- Replace high-mileage vehicle(s)

Long-Term Goals

- Replace the RMS/CAD system
- Update/ Repair Police Camp (Firearms range, camp road)
- Replace Weapons Training simulator with VR (Virtual Reality)
- Replace high-mileage vehicle(s)

Public Works

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Public Works Administration	421,272	416,100	282,580

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Public Works	na	na	21.00

FY24-25 Budget Highlights

- Put new Residential Sanitation Truck into service.
- Increased focus on code enforcement in downtown area.
- Increased productivity on vehicle maintenance through new software and knowledge.
- Working with consultant for Runway Rehab project.

FY24-25 Challenges

- Staffing.
- Aging equipment.
- Code Enforcement on absentee property owners.

Goals

- Increase Commercial Sanitation Services.
- Evaluate and compile comprehensive list of city-owned buildings.
- Implement a training plan for backup Commercial Sanitation drivers.
- Implement public educational program for code enforcement and sanitation.
- Compile a “living document” of all vacant buildings in the downtown area.
- Promote Airport growth.

Public Works - Garage

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Public Works Garage	357,480	339,800	321,440

FY24-25 Budget Highlights

- Put new Residential Sanitation Truck into service.
- Increased focus on code enforcement in downtown area.
- Increased productivity on vehicle maintenance through new software and knowledge.
- Working with consultant for Runway Rehab project.

FY24-25 Challenges

- Staffing.
- Aging equipment.
- Code Enforcement on absentee property owners.

Goals

- Increase Commercial Sanitation Services.
- Evaluate and compile comprehensive list of city-owned buildings.
- Implement a training plan for backup Commercial Sanitation drivers.
- Implement public educational program for code enforcement and sanitation.
- Compile a “living document” of all vacant buildings in the downtown area.
- Promote Airport growth.

Public Works – Municipal Buildings

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Public Works Municipal Buildings	210,617	161,100	375,360

FY24-25 Budget Highlights

- Put new Residential Sanitation Truck into service.
- Increased focus on code enforcement in downtown area.
- Increased productivity on vehicle maintenance through new software and knowledge.
- Working with consultant for Runway Rehab project.

FY24-25 Challenges

- Staffing.
- Aging equipment.
- Code Enforcement on absentee property owners.

Goals

- Increase Commercial Sanitation Services.
- Evaluate and compile comprehensive list of city-owned buildings.
- Implement a training plan for backup Commercial Sanitation drivers.
- Implement public educational program for code enforcement and sanitation.
- Compile a “living document” of all vacant buildings in the downtown area.
- Promote Airport growth.

Public Works – Parking Facilities

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Public Works Parking	5,177	3,500	3,500

FY24-25 Budget Highlights

- Put new Residential Sanitation Truck into service.
- Increased focus on code enforcement in downtown area.
- Increased productivity on vehicle maintenance through new software and knowledge.
- Working with consultant for Runway Rehab project.

FY24-25 Challenges

- Staffing.
- Aging equipment.
- Code Enforcement on absentee property owners.

Goals

- Increase Commercial Sanitation Services.
- Evaluate and compile comprehensive list of city-owned buildings.
- Implement a training plan for backup Commercial Sanitation drivers.
- Implement public educational program for code enforcement and sanitation.
- Compile a “living document” of all vacant buildings in the downtown area.
- Promote Airport growth.

Public Works – Residential Sanitation

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Public Works Residential Sanitation	1,553,610	1,286,900	1,003,800

FY24-25 Budget Highlights

- Put new Residential Sanitation Truck into service.
- Increased focus on code enforcement in downtown area.
- Increased productivity on vehicle maintenance through new software and knowledge.
- Working with consultant for Runway Rehab project.

FY24-25 Challenges

- Staffing.
- Aging equipment.
- Code Enforcement on absentee property owners.

Goals

- Increase Commercial Sanitation Services.
- Evaluate and compile comprehensive list of city-owned buildings.
- Implement a training plan for backup Commercial Sanitation drivers.
- Implement public educational program for code enforcement and sanitation.
- Compile a “living document” of all vacant buildings in the downtown area.
- Promote Airport growth.

Public Works – Commercial Sanitation

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Public Works Commercial Sanitation		269,950	550,950

FY24-25 Budget Highlights

- Put new Residential Sanitation Truck into service.
- Increased focus on code enforcement in downtown area.
- Increased productivity on vehicle maintenance through new software and knowledge.
- Working with consultant for Runway Rehab project.

FY24-25 Challenges

- Staffing.
- Aging equipment.
- Code Enforcement on absentee property owners.

Goals

- Increase Commercial Sanitation Services.
- Evaluate and compile comprehensive list of city-owned buildings.
- Implement a training plan for backup Commercial Sanitation drivers.
- Implement public educational program for code enforcement and sanitation.
- Compile a “living document” of all vacant buildings in the downtown area.
- Promote Airport growth.

Public Works – Building Inspection

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Public Works Building Inspections	217,403	213,775	242,075

FY24-25 Budget Highlights

- Put new Residential Sanitation Truck into service.
- Increased focus on code enforcement in downtown area.
- Increased productivity on vehicle maintenance through new software and knowledge.
- Working with consultant for Runway Rehab project.

FY24-25 Challenges

- Staffing.
- Aging equipment.
- Code Enforcement on absentee property owners.

Goals

- Increase Commercial Sanitation Services.
- Evaluate and compile comprehensive list of city-owned buildings.
- Implement a training plan for backup Commercial Sanitation drivers.
- Implement public educational program for code enforcement and sanitation.
- Compile a “living document” of all vacant buildings in the downtown area.
- Promote Airport growth.

Airport

2024-2025 Department Budget	7,423,450	
2025 Department Actual (June)	682,651	9.0%

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Airport	na	na	3.00

FY24-25 Budget Highlights

- Worked with consultant for Runway Rehab project design.
- Worked with consultant to request FAA and State funding for Airport projects.
- Repaired and updated the access gate controls.

FY24-25 Challenges

- Acquiring FAA and State funding to grow the Airport.
- Drawing in more traffic for increased fuel sales.
- Building relationships with Orangeburg County Planning to help keep the Airport Approach Zones free and clear of encroachments (towers, buildings, trees, etc.).

Goals

- Renovate the historical “G” hanger through grants and other funding.
- Host community events to engage and educate the community on the importance of the Airport.
- Acquire AIP Federal funding for runway 17/35 rehab and lighting.
- Continue to improve on quarterly hanger inspections.
- Promote the Airport growth through Federal and State funding.
- Continue to building relationships with Orangeburg County Planning to help keep the Airport Approach Zones free and clear of encroachments (towers, buildings, trees, etc.).

Parks & Recreation - Recreation

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Parks & Recreation Administration	395,741	393,500	382,620

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Parks & Recreation Administration	na	na	31.00

FY24-25 Budget Highlights

- Hosted BYB World Series – estimated \$1.4 million impact
- 2024 SDM Champions of Economic Impact in Sports Tourism
- Facilities upgraded to Mirmow Field, Orangeburg Recreation Park
- Received \$750 USTA Southern Program Grant which will allow us to offer tennis camp this summer
- Increase in community partner participation at Trunk or Treat, return of Breakfast with Santa, pageant revenue increased \$6,000. Now hosting OCSD's Employee Appreciation Day

FY24-25 Challenges

- Increasing salaries
- Workforce – aging staff
- Funding
- Existing programs are afloat, but lack of funds hinder expansion of current and/or creation of new programs

Goals

- Improve existing park by diversifying the range of activity opportunities as a means to attract a greater number of park users.
- Staff Development: Executed a comprehensive training program that improved staff competency and leadership skills across departments. Still in the development phase.
- Research diverse funding opportunities, increase cost recovery.

Parks & Recreation - Gardens

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Parks & Recreation Gardens	786,698	774,200	772,400

FY24-25 Budget Highlights

- Maintain test garden American Rose Society's Award of Excellence.
- Installation of hanging flowerpots downtown.
- Added Proven Winners as partner for testing woody shrubs and perennials.
- Updated rose plantings with easy grow rose varieties.
- Increased 12% in garden tours showing interest in the gardens.

FY24-25 Challenges

- Environmental sustainability concerns necessitate the introduction of more robust conservation practices.
- Upkeep of the rose garden.
- Staff training and productivities.
- Multiple storms encountered: down burst, two hurricanes and one flood. Boardwalk, rose garden, garden electrical, Spray Park, and chamber building damaged by storms or flood.

Goals

- Develop a sustainability plan that includes water conservation measures and the use of eco-friendly materials.
- Re-design and landscape hill area around the waterfall and overlook at Albergotti shelter.
- Re-establish butterfly garden.
- Increase school age interest by holding classes and educational hands-on learning.
- Increasing plant material diversity throughout the gardens to increase interest.
- More publicity.

Parks & Recreation – Parks & Cemeteries

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Parks & Recreation Parks & Cemeteries	529,745	543,150	524,250

FY24-25 Budget Highlights

- Enhanced overall care for cemeteries.
- Improved overall maintenance of playgrounds.
- Increased employee work quality.
- Clean-up and tree removal at Summer Park.
- Installed new bridge at Summer Park (Wester Wood).
- Re-painted inside Canteen and installed new blinds, tables 7 chairs.

FY24-25 Challenges

- Deteriorated infrastructure, such as basketball courts, cemetery roads, and fencing.
- High-maintenance areas prone to storm damage, like Summers Park.
- Aging workforce retirees.
- Losing staff higher paying jobs.

Goals

- Implement a new training program for maintenance staff to increase efficiency and service quality.
- Ensure all employees are cross-trained on all equipment.
- Revise the cemetery policy manual.
- Implement non-monetary rewards to recognize good employee performance.
- Continue removing overgrown vegetation in cemeteries.
- Identify and acquire more efficient equipment for maintenance.

Parks & Recreation – Hillcrest Golf Course

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Parks & Recreation Hillcrest	717,122	216,107	552,255

Authorized Positions	FY24 Actual	FY25 Budget	FY26 Budget
Parks & Recreation Hillcrest	na	na	5.00

FY24-25 Budget Highlights

- Safe Serve Certified.
- Removed falling trees from the course.
- Cleaned ponds.
- Hosted 160 golfers Memorial Day weekend for Elks Lodge Tournament.
- Increase in play and range ball usage.
- Agree to a new contract for 15-year in-principal.

FY24-25 Challenges

- Aging facilities and equipment needing upgrade.
- Staff vs usage.
- Alcohol certification.
- Hire and train more staff to enhance customer service.
- Procure more and updated South Carolina State Merchandise.
- Securing long term contract with South Carolina State University.

Goals

- Upgrade golf cart fleet and clubhouse facilities to enhance overall user experience.
- Increase annual membership by 20%. Successfully host golf tournaments which attract significant local and regional attention.
- Develop maintenance program to better upkeep the facilities.

Parks & Recreation – Recreation Complex

Department Summary	FY24 Actual	FY25 Budget	FY26 Budget
Parks & Recreation Rec Complex	1,200,176	587,800	537,740

FY24-25 Budget Highlights

- Developed new partnerships with local schools and organizations to increase sports programming availability.
- Hosted DYB Coach Pitch World Series.
- Added/online rentals at pavilion areas.
- Hosted perfect game baseball tournament adding revenue.
- Have secured 25 weeks of Top Gun Softball Tournaments to date in the fiscal year.
- Hosted local camps and clinics to expand our growth for baseball and softball in the community.

FY24-25 Challenges

- Staffing (work ready workforce)

Goals

- Build the city capacity to deliver well-managed and sustainable sporting events. In FY25, the city nearly doubled the amount of weekend tournaments that were hosted in FY24.

Total Funded Positions

	2025	2026
Executive Administrative	6	6
Municipal Courts	5	5
Finance	3	3
Human Resources	2	2
Information Technology	3	3
Services	8	8
Parks and Recreation	30	31
Hillcrest Golf Course	7	5
Public Safety Administrative	5	5
Fire	26	26
Forensic Unit	7	5
Investigation	14	10
Narcotics	1	1
Patrol	27	29
Special Operations	18	17
Public Works Department	27	24
Total Positions	189	180

Budget Process

Budget Document

The annual budget is the vehicle through which Orangeburg City Council authorizes funding for city government operations during the fiscal year. The budget documents the city's plan for maintaining a financially healthy municipality. The plan includes the detailed funding for the services providing and supports the cost associated with operations, capital needs, debt financing, and reserve funds. Legal provisions for adoption of the annual budget are contained in Article X Section 7 of the Constitution of the State of South Carolina, Section 5-13-90 of the South Carolina Code of Laws of 1970, and Section 2-5.2 of the Orangeburg Municipal Code.

Budget Process

The budget process begins in April, where the finance director creates a budget calendar, which is presented to council for approval. In May, the finance director distributes the budget manuals that include the budget calendar, statistical analysis, budgetary history, and needed forms to each department.

Each department head then prepares a comprehensive list of goals and objectives that highlights the programs, projects, capital needs, and initiatives they would like to have considered for the upcoming budget year. Each item is then presented to the management team in a goal setting retreat in an informal setting. Goals from previous years which have not been completed are including in these in these goals along with initiatives for the upcoming year. This serves as a guide by which each department then prepares their expenditures requests. Expenditure requests are then evaluated to determine the fiscal resources necessary to accomplish these goals. During this time, the finance director prepares revenue estimates for the current year. Appropriate departments also prepare their own revenue projections for those revenue items generated by their department.

Each department head then meets individually with the budget team to review budget and expenditure requests. During these meetings, the goals of each department are reviewed, and expenditure requests are evaluated to determine the fiscal resources necessary to accomplish these goals.

Following these meetings, the budget team meets to prepare a draft budget for submission to City Council. The draft budget is submitted to City Council at budget workshops held in July.

The public has an opportunity to comment on the budget at the time of the second reading. A draft copy of the budget is made available prior to the first reading to anyone interested. Three readings are required for formal adoption of the budget. State law requires City Council to adopt a balanced budget by fiscal year end.

Budget Amendment Process

Request(s) for budget changes (projections) must be submitted by department heads to the City Administrator who, in turn, submits his request to council. The amendments are submitted to City Council and here approved by an ordinance. This procedure takes place during the budget process for the upcoming fiscal year. The ordinance was passed on September 22, 2025.

Actual expenditures may not legally exceed budgeted appropriation at the fund level. The City Administrator is authorized to transfer budgeted amounts between line items, divisions, and/or departments. Any revisions that alter the total expenditures of any of the governmental funds must be approved by City Council by ordinance amending the budget prior to September 30th. Appropriations lapse at year-end.

Budget Calendar

Basis of Accounting

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds and expendable trust funds are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases and decreases in net current assets. Revenues and expenditures of governmental funds are recognized on the modified accrual basis. Revenues are deemed susceptible to accrual and are recognized in the period where they become measurable and available as net current assets. Measurable means the amount if the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. State shared revenue is considered “measurable” when in the hands of the State Treasurer and is recognized as revenue at that time. Other major revenue that is determined to be susceptible to accrual includes state and federal grants and interest earned. Major revenue that is determined not to be susceptible to accrual because it is not available soon enough to pay liabilities of the current

period and is not objectively measurable, including delinquent property taxes, licenses, permits, and the majority of fines and forfeitures.

Expenditures are recognized when the fund liability is incurred, it measurable, except principal and interest on general long-term debt, which is recognized when due or when funds have been made available for payment. The government reports deferred revenue on its combined balance sheet. Deferred revenue arises when potential revenue does not meet both the measurable and available criteria for recognition in the current period. Deferred revenue also arises when the government receives resources before it has a legal claim to them, as when grant monies are received prior to the incidence of qualifying expenditures. In subsequent periods, when both revenue and recognition criteria are met or when government has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.