



ORANGEBURG DEPARTMENT OF PUBLIC SAFETY

Fire Marshal's Office

1320 Middleton Street, Orangeburg, SC 29115 • 803-533-4105

Key Box Requirement

The SC Fire Code section 506 states: Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be of an approved type listed in accordance with UL 1037, and shall contain keys to gain necessary access as required by the fire code official.

An approved lock shall be installed on gates or similar barriers where required by the fire code official.

The operator of the building shall immediately notify the fire code official and provide the new key where a lock is changed or rekeyed. The key to such lock shall be secured in the key box.

Fire Code Requirement to install a “Knox-Box” Rapid Entry System

1. All commercial buildings with fire alarm and fire protection sprinkler systems.
2. Entry keys/cards to all parts of the building are to be placed in the key box and maintained in accordance with Section 506.
3. Install the key box in an approved location - typically 5 to 6 feet from ground level and within 10 feet of the main entry.

Ordering Information

1. Knox Box® key boxes can be ordered online at <https://www.knoxbox.com/>
2. Select the Products menu and then the key box that fits your needs.
3. A location box will display. Select 'South Carolina' from the state list.
4. Type 'Orangeburg Dept Public Safety' in the fire department list.
5. It is important that you select 'Orangeburg Dept Public Safety' even if your project is not within the city limits. Your project is within the City of Orangeburg's fire response district.
6. Failure to select the correct agency will result in a denial of purchase and a delay in your project.