

CITY OF ORANGEBURG MUNICIPAL ELECTION SCHEDULE – SEPT. 8, 2015

Note: All numerical statutes are in reference to S.C. Code of Laws, 1976, as amended.

- JUNE 8** PLACE FIRST “NOTICE OF ELECTION” and
“NOTICE OF FILING AD” (7-13-35)
- JUNE 22** SECOND “NOTICE OF ELECTION” AD (7-13-35)
- JUNE 24** STATEMENT OF CANDIDACY, STATEMENT OF ECONOMIC INTEREST
FORM, AND 5% SIGNATURES OF THE DISTRICT IS REQUIRED MUST BE
FILED WITH THE MUNICIPAL CLERK NO LATER THAN 12:00 P.M. (5-15-
70)
- JUNE 26** COPY OF STATEMENT OF CANDIDACY AND PETITION WORKSHEET
DELIVERED TO THE ORANGEBURG COUNTY VOTER REGISTRATION
AND ELECTIONS OFFICE
- JULY 11** STATEMENT OF CANDIDACY AND STATEMENT OF ECONOMIC
INTEREST FORM MUST BE VERIFIED BY THE ORANGEBURG COUNTY
VOTER REGISTRATION AND ELECTIONS OFFICE
- JULY 27** BEGIN RECRUITING POLL WORKERS (7-13-72)
- AUGUST 8** LAST DAY TO REGISTER TO VOTE IN MUNICIPAL ELECTION (7-5-150)
- AUGUST 18** POLL MANAGER TRAINING SESSION
- SEPTEMBER 7** POLL WORKERS PICK UP ELECTION MATERIAL FROM COUNTY
ELECTION COMMISSION
- SEPTEMBER 8** ** ELECTION DAY**
POLLS OPEN 7:00 a.m. – 7:00 p.m.
- SEPTEMBER 10** MUNICIPAL ELECTION COMMISSION HOLDS CHALLENGED BALLOT
HEARING AND CERTIFICATION OF ELECTION RESULTS. (5-15-100)
- SEPTEMBER 10** DEADLINE FOR FILING PROTEST OF ELECTION WITH MUNICIPAL
ELECTION COMMISSION. (5-15-130)
- SEPTEMBER 12** DEADLINE FOR MUNICIPAL ELECTION COMMISSION TO CONDUCT
PROTEST HEARING. (5-15-130)
- SEPTEMBER 15** LAST DAY TO FILE SUCCESSFUL CANDIDATES LIST WITH THE STATE
ETHICS COMMISSION.
- LAST DAY TO FILE APPEAL OF PROTEST HEARING TO COURT OF
COMMON PLEAS. (5-15-140)
(ANY CANDIDATE AGGRIEVED BY THE DECISION HAS 10 DAYS FROM
THE DATE OF THE DECISION TO APPEAL TO THE COURT OF COMMON

- June 17** PLEAS)
Place First “Notice of Election” And
“Notice of Filing Ad” (7-13-35)
- July 8** Second “Notice of Election” AD (7-13-35)
- July 10** Statement of Candidacy, Statement of Economic Interest Form, and 5% signatures
of the district is required must be filed with the Municipal Clerk no later than 12:00
Noon (5-15-70)
- July 13** Statement of Candidacy and Statement of Economic Interest Form must be
delivered to the Orangeburg County Voter Registration and Elections Office
- July 27** **BEGIN RECRUITING POLL WORKERS**
Need a minimum of 3 poll workers for each precinct. Poll workers cannot be Municipal
Election Commissioners or immediately related to any candidate who will appear on
the ballot. Poll workers do not have to be residents of the town. The Town rate of pay
for poll workers is 1 poll manager per precinct at \$180.00 and all other poll workers at
\$130.00 each
- August 8** **VOTER REGISTRATION DEADLINE**
Last day to register to vote and be eligible to participate in this election
- August 18** **POLL MANAGER TRAINING**
All poll workers must attend training and receive certification in order to conduct
the election and be paid. Municipal Election Commissioners should attend training
- September 7** **POLL WORKERS PICK UP ELECTION MATERIAL FROM COUNTY**
Poll manager supplies, instructions and all other necessary paper work will be available
for pickup in the County Administrative Centre, Registration & Elections Office, Room
201 between the hours of 8:30 a.m. and 5:00 p.m. on Friday before the election. Voting
booths and ballot boxes will be delivered by the Orangeburg County Public Works
Department. Commissioners should confirm that all materials necessary to conduct the
election are in order. Commissioners should verify that access to all poll facilities has
been arranged for poll workers to arrive no later than 6:15 a.m. on Election Day
- September 8** **** ELECTION DAY ** POLLS OPEN 7:00 a.m. – 7:00 p.m.**
Commissioners do not have to be at the polls all day but should be available if
necessary. Commissioners are responsible for picking up any absentee ballots from the
Voter Registration & Elections office by 7:00 p.m. At the close of the polls, the poll
workers return all elections materials, except for the voting machines to the Voter
Registration & Elections office. Commissioners are responsible for securing all election
material until certification hearing is held on the Thursday after the election
- September 10** **MUNICIPAL ELECTION COMMISSION HOLDS PROVISIONAL BALLOT
HEARING AND CERTIFICATION OF ELECTION RESULTS**
MEC must convene no later than 2:00 p.m., Thursday after the election and
conduct a hearing on any ballots challenged and officially certifies the results.
Remember all results are unofficial until certified by the Municipal Election
Commission

September 15

FILE SUCCESSFUL CANDIDATES LIST

After certification of the election results determining the winners, a list of all the successful candidates must be given to the State Ethics Commission by this date

PROTESTED ELECTION DEADLINE

All candidates have 48 hours from the close of the polls to protest the results. Any protest must be filed in writing with the MEC within the 48 hour period from the close of the polls. The deadline to file a protest is Thursday, 7:00 p.m. If your election is protested, immediately contact your town attorney for representation

PROTEST HEARING DEADLINE

Within 48 hours of the filing of any protest, the MEC must notify all parties concerned and must conduct a protest hearing. It is very important that a record of the protest proceedings be kept. It is recommended that the MEC obtain the services of a court reporter or stenographer to provide this record. In the event that the MEC's decision is appealed, the court will need to have a copy of the protest hearing. Additionally, the MEC should prepare, with the assistance of the town attorney, a written order concerning its decision in the protested election. This order should be sent to all candidates involved in the protest

PROTEST HEARING APPEAL

Any candidate aggrieved by the decision has 10 days from the date of the decision to appeal to the Court of Common Pleas

Return of Election Material

Please return all materials provided in the election with the exception of the ballots voted and un-voted. The town is required to keep all ballots used and unused in the election for 24 months and then they may be destroyed. The county will pick up the voting booths as soon as possible after the election. The MEC must provide one copy of the officially certified election results to the town clerk and one copy to the Orangeburg County Election Commission

If you have any questions, please call as soon as possible. You can receive assistance by calling the Orangeburg County Voter Registration & Elections office at the following numbers:

533-6213	Aurora Smalls
533-6210	Gina Howe
533-6211	Tonia Whetstone
533-6212	Delphine Woolridge
533-6214	Vacant
533-6215	Fax

If we cannot be reached you may contact the State Election Commission at the following numbers:

(803) 734-9060	Main Number
(803) 734-9070	Chris Whitmire, Director of Public Information & Training
(803) 734-9064	Heather Sherman, Instructor/Training Coordinator